

PARADIP PORT TRUST

APPLICATION FORM FOR ANNUAL/MONTHLY Harbour Entry Permit (HEP)

A. Application for : Individual Vehicle

B. HEP Applied for: New / Renew (HEP No.)

C. Validity Period : One Yr. / One Mon.

D. Period Requested From: To:

E. Firm Code*: Payment Receipt No.*:

F. Name of the Firm*:

G. Applicant Type: Direct User Indirect User

H. Recommended by Firm:
(Direct User)

I. Application for Activity*: Import/Export/Stevedoring work/Shipping Agency/Contract Work, etc.

J. Work Order Number:
(In case of Contractor/Sub Contractor copy to be enclosed)

K. Proof of Antecedents Attached*: Yes No

L. Number of HEP Applied : Person Vehicle

In Words

M. Details of Persons*:

SL.NO.	Applicant Name	Designation	Father's Name	DoB	Bl.GR.	Zone
1						
2						
3						
4						
5						

(In case of more numbers, details to be furnished in additional sheets)

N. Details of Vehicles:

SL.NO.	Veh. Registration No.	Vehicle Type	Model	Fitness Valid Upto	Zone
1					
2					
3					
4					
5					

(In case of more numbers, details to be furnished in additional sheets)

I/We hereby certify that the above permits are required for our official purpose and also I/We hold responsibility for identification and all the activities of the above mentioned persons/vehicles inside the Port. I/We also undertake to surrender the Harbour Entry Permits immediately when the above staff ceases to be the employee of this firm, failing which we will be held responsible for the activities of this person in the Port and subject to action on the firm by the Port of Paradip.

(Note: '*'Mandatory Fields)

Signature of Recommending Person

Name & Designation

(Recommended Person of Direct User)

Signature of the Authorised Signatory

Name & Designation with Seal

Date:

Place:

FOR OFFICE USE ONLY

Recommended By (Controlling Officer of PPT)

Verified by Traffic Clerk

Name & Designation with Seal

Name & Designation with Seal

No. Of HEP Applied : Person

Vehicle

No. Of HEP Permitted: Person

Vehicle