



PARADIP PORT TRUST
MARINE DEPARTMENT
(ISPS CELL)

NO.:MD/SPG/I-118/3/2008(T)/

Dated, the 01st October 2013

C I R C U L A R

The Board of Trustees, Paradip Port Trust vide Resolution No.54/2013-14 in Agenda Item No.25(02)/2013-14 have been pleased to approve the following norms for issuance of License to Private Security Agencies engaged by Port Users for guarding their assets in side the Port Prohibited area of Paradip Port Trust:

01. Since Parliament of India has enacted "THE PRIVATE SECURITY AGENCIES (REGULATION) ACT, 2005" for the regulation of Private Security Agencies and for matters connected therewith; it is obligatory for PPT to adhere with the provisions of this Act while issuing License to any Private Security Agency.

02. Only those Private Security Agencies will qualify for License from PPT, who are in possession of a valid License from Home Department, Govt. of Odisha under "The Private Security Agencies (Regulation) Act, 2005".

03. The antecedents of all the security guards and supervisors must have been verified by their local police stations.

04. All the security guards including supervisors must have undergone a basic security training in a recognized institute. However, this training is not required for security guards, who have served for defense, paramilitary and police department for a period of at least five years.

05. An undertaking from the firm that all the security guards / supervisors on duty inside the prohibited area shall wear Agency's prescribed Uniform with their company badges prominently displayed on their chest or arm.

06. Submission of License Fees and Security Deposit as applicable as per Port Rules (At present non-refundable Rs.10,000/- Per annum and Refundable Rs.50,000/- respectively).

07. The Agency applying for License must have recommendation and "willingness to hire" Certificate from at least one Port User who is working in PPT.

08. The Security License from Port shall be issued by PFSO on "as and when" basis and validity shall be for one year. PFSO, PPT may ask commandant, CISF to examine the professional competence of the security agency and to issue a NOC (No Objection Certificate) before issuing License to them.

09. The PFSO will have the authority to cancel the License any time in case of unsatisfactory service or in case of indulgence in any unlawful activity.

This supersedes all guidelines issued in this regard previously.

Port Facility Security Officer
Paradip Port Trust

Copy to:

1. All HoDs, PPT / CVO, PPT / Sr. Commandant, CISF Unit, PPT
2. All Dy. PFSOs, PPT / All Asst. PFSOs, PPT
3. All Private Security Firms (Through ISPS Cell, PPT)
4. All Shipping Agencies, Paradip (Through the President, KSAA, Paradip)
5. All Exporters / Importers / Stevedores, PPT (Through Traffic Manager, PPT)
6. The Sr. Dy. Director, EDP Cell, PPT (CD & Checklist) with a request to upload in PPT Website permanently.
7. PRO, PPT (With Checklist) with a request to publish in Port Gezettee.