



**PARADIP PORT TRUST
RECRUITMENT RULES
OF
CLASS- II, III & IV POSTS**

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PARADIP PORT TRUST
Schedule of Class-II, III & IV Posts
at
Paradip Port Trust - 2018

NOTIFICATION

Dated 21st February, 2018

No. 666---AD/RR/II/05/2011 (Vol. VIII)

In compliance with the provision of Section 132 of Major Port Trust Act, 1963, and as per order No. PR-11011/1/2012-PE-I dated 8th July 2013 of Ministry of Shipping, Recruitment Rules for Class-II, III & IV posts of Paradip Port Trust were made by the Board of Trustees of Paradip Port Trust, in its meeting held on 15.12.2017 and the same are set out in the Annexure to this Notification.

The said Recruitment Rules shall come into force from the date of Publication of this Notification in the official Gazette.

(U. R. Mohan Raju)
Secretary (HoD)
Paradip Port Trust

CONTENT

Sl. No.	DEPARTMENT	PAGE NO.
1.	ADMINISTRATIVE DEPT.	1 - 61
2.	ELECTRICAL & MECHANICAL DEPT.	62 - 102
3.	ENGINEERING DEPT.	103 - 112
4.	MARINE DEPT.	113 - 136
5.	TRAFFIC DEPT.	137 - 148
6.	FINANCE & ACCOUNTS DEPT.	149 - 152
7.	MEDICAL DEPT.	153 - 158

**RECRUITMENT RULES OF
CLASS - II, III & IV POSTS
ADMINISTRATIVE DEPARTMENT**

RECRUITMENT RULE FOR CLASS- II/III POSTS OF ADMINISTRATIVE DEPARTMENT.

SL No.	Name of the Post	No. of Posts	Classification	Scale of pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in years)	Educational and other qualifications prescribed by direct recruitment	Whether (a) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	Personal Assistant	3	Class II	Rt. 16400/- 40500/-	Selection	35 years	Essential 1) Degree from a recognised University 2) Must possess a minimum Speed of 120 wpm in short hand and 40 wpm in type writing. If Skill Test Norms Dictation 05 minutes @ 120 wpm Transcription 25 minutes English to be made only on Computers. If Typing (40 wpm) correspond to 12000 kdp/h on average of 5 key depression for each word. Duration of typing is 10 minutes. 35.03 year experience as Stenographer in Govt./PSU/Reputed Organisation	Age - No Qualif. - No	02 years	By promotion failing which by deputation/ direct recruitment.	Promotion from Stenographer Gr-I with 04 yrs regular service in the grade failing which a combined regular service of 6 years as Stenographer Gr-I & Gr-II failing both a combined regular service of 08 years in the Grade of Stenographer Gr-II & Gr-III.	13.

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age Limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (a) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1		3	4	5	6	7	8	9	10	11	12	13
2	Assistant Secretary (Grade-II)	1+4*	Class II	Rs.16400/- to 40500/-	Selection	35 years	Essential A Degree from a recognized University Desirable 1) Post Graduation Degree/Diploma in Personal Management/ Industrial Relations/ Social Work/ Labour Welfare/Business Administration/HR or Degree in Law from a recognized University/ Institution.	Age- No Qual -No	02 years	Promotion falling which by deputation/ direct recruitment	Promotion from Superintendent with 04 years regular service in the grade failing which Superintendent with 02 years regular service in the grade and a combined regular service of 07 years in the grades of Superintendent and Head Assistant.	As per the C.R. The existing post of Assistant Secretary is proposed to be redesignated as Assistant Secretary Grade-II (4* posts subject to renewal)

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (i) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/ absorption/ deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
3	Statistical & Research Officer	1	Class II	Rs. 16400/- 40500/-	Selection	35 years	Essential 1) Graduate from a recognised University, 2) 06 years experience in statistical works in a Govt./Semi-Govt./PSUs Desirable 1) Diploma in Computer Application 2) Preference will be given to the candidates having higher qualification.	Age-No Qual-No	02 years	By promotion falling wick by deputation/ Direct recruitment	Promotion from Statistical Assistant with 9 years regular service in the grade/ departmental candidates having 09 years working experience in the statistical works.	

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	Public Relation Officer	3	Class II	Rs.15400/- 40500/-	Selection	35 years	Qualification : Graduate with Degree/ Diploma in Mass Communication/ Public Relation and allied discipline Candidates having five years experience on Mass Communication/Public Relation will be preferred.	Age No Qual Yes	02 Years	By promotion failing which by deputation/ Direct recruitment	Promotion from Publicity Assistant with 12 years regular service in the grade	Subject to revival of post as the post is not available in the CR

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT

Sl. No.	Name Of the Post	(No. of Posts)	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment.	Whether (a) age Qualifications (b) Educational Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
5	Head Master	1	Class II	Rs.16400-40500/-	Selection	35 years	Qualification : Graduate with B. Ed. With atleast 12 years teaching experience after B. Ed. in a recognised High School or Higher Secondary School preference will be given to the candidate having qualification in line.	Age No Qual Yes	02 years	By promotion falling with by deputation/ Direct recruitment	Promotion from Assistant Teacher (TG) with 9 years regular service in the grade.	Subject to revival of post as the post is not available in the CR

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (i) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	Welfare Officer	2	Class II	RS 16400-40500/-	Selection	35 years	Must be Graduate from a recognised university with Degree or Diploma in Social Science from any Institution recognised by State /Central Govt. with adequate knowledge in Oriya language 5 years experience as Welfare Officer will be preferred in any Govt. /PSU/ Reputed organisation.	Age- No Qual- No	02 years	By promotion failing which by deputation/ Direct recruitment	Promotion from Jr. Welfare Officer with 09 years regular service in the grade	Subject to revival of post as the post is not available in the CR

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
7	Asst. Estate Manager	2	Class II	Rs.16400/- 40500/-	Selection	35 years	Degree/Diploma in Civil Engineering/ Degree in any discipline, experience in the matter of revenue collection, land survey, eviction, lease of lands & buildings dealing with Estate Laws etc. A degree in Law is preferable.	Age -No Qual -No	02 years	By promotion falling with by deputation/ Direct recruitment	Promotion from Legal Assistant/ Superintendent with 04 years regular service in the grade falling which 02 Years regular service in the grade of Supdt and a combined regular service of 07 years in the grades of Supdt & Head Assistant.	Subject to revival of post as the post is not available in the CR

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (i) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/ absorption/ deputation	Period of probation (In year)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
8	Manager Guesthouse/ Add. Liaison Officer	2	Class II	Rs.16400-40500/-	Selection	35 years	1) Graduate from recognised University. 2) Three years Diploma in Hotel Management, Catering Technology & Applied Nutrition from any Govt. recognised institution. 3. Minimum six years experience in Guest Houses of Central/ State/ Public Sector undertakings	Age - No Qual. No	02 years	By promotion falling with by deputation/ Direct recruitment	Promotion from Superintendent with 04 years experience in the Grades or Asst. Manager (Guest House) with 12 years experience falling which Superintendent with 02 years regular service in the grade and a combined 07 years in the Grades of Spdt & HA.	Subject to revival of post as the post is not available in the CR

RECRUITMENT RULE FOR CLASS-II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
9	Superintendent	9	Class III	Rs 23600-56300-	Selection	40 years	Essential 1) Degree from a recognised University. 2. 12 years experience in class-III Ministerial Cadre in Port/Central Govt./ State Government/ Public Sector undertaking. 3. Preference will be given to Diploma holders in Computer application.	Age-No. Qual.-No	02 years	By promotion failing which by deputation/ Direct recruitment	Promotion from Head Asst. with 4 years regular service in the grade falling which Head Assistant with 02 Years regular service in the Grade and a combined regular service of 7 years in the grades of Head Asst. and Sr. Asst.	

RECRUITMENT RULE FOR CLASS-II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (i) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/ absorption/ deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
10	Head Asst.	45	Class III	Rs. 21000/- 53500/-	Selection	35 years	Essential 1) Degree from a recognised University. 2. 10 years experience in class-III Ministerial Cadre in Port/Central Government/ State Government/ Public Sector undertaking. 3. Preference will be given to Diploma holder in Computer application.	Age- No Qual. - No	02 years	By promotion failing which by deputation/ Direct recruitment	Promotion from Sr. Asst. with 4 years regular service in the grade failing which State Asst. /JWO/Sr. RI with 04 Years regular service in the Grade failing which a combined regular service of 7 years in the Feeder grades out of which minimum 02 years in the grade of Sr. Asst/ Sr. RI.	

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/ absorption/ deputation	Period of probation (In year)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
11	Sr. Assistant	73	Class III	Rs.19100-51100/-	Non-Selection	35 years	Essential 1) Degree from a recognised University. 2. 07 years experience in class-III Ministerial Cadre in Port/Central Government/ State Government/ Public Sector undertaking. 3. Preference will be given to Diploma holders in Computer application.	Age - No Qual. No	02 years	By promotion (falling which by deputation/ Direct recruitment)	Promotion from Assistant with 4 years regular service in the grade falling which SR, Time Keeper/Jr. HT/ AM GH/ Pub. Asst. with 04 Years regular service in the Grade falling which Assistant/ Sr. Time Keeper/ Jr. HT with 02 years regular service in the grade and a combined regular service of 06 years in the grades of Assistant and Jr. Assistant/ Sr. Time Keeper & Time Keeper/Jr. HT & Hindi Typist respectively.	

RECRUITMENT RULE FOR CLASS- IV/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
12	Assistant	58 (24 posts to be down graded to Jr. Assistant)	Class III	Rs.17700-44600/-	Non-Selection	35 years	Essential 1) Degree from a recognized University. 2. 05 years experience in class-III Ministerial Cadre in Port/Central Government/ State Government/ Public Sector undertaking. 3. Preference will be given to Diploma holders in Computer application.	Age - No Qual. - No	02 years	By promotion falling with by deputation/ Direct recruitment	Promotion from Jr. Assistant with 04 years regular service in the grade falling which Sports Inspector/Jr. RI/WA/Amn/LDC (LA)/Time Keeper with 04 years regular service in the grade.	

NB. As there is no incumbent in the grade and in order to have hierarchy in the cadre, it is proposed to down grade 24 posts to next below post i.e. Jr. Assistant on down grade, the sanctioned strength of Assistant will be 34.

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1		2	3	4	5	6	7	8	9	10	11	12
13	Jr. Assistant	26-24 (on down gradation of post of Assistant)	Class III	Rs. 16300/- 38200/-	Selection	32 years	Essential 1) Degree or its equivalent 2) Minimum speed of 30 words per minute in English typing through Skill test to be conducted only on computers. 3) Preference will be given to the candidates having higher qualification subject to passing the Skill Test. The Skill Test Norms Time allowed 10 minutes (30- wpm, correspond to 9000 KDPH on an average of 5 key depressions for each word. 5) Post Graduate Diploma in Computer Application (PGCCA) from recognised Institute or DOE's 'A' Level.	Age No Qual intermediate or equivalent	02 years	Promotion falling which by deputation/ direct recruitment	From employees working in the same scale of pay/ lower scale of pay subject to passing the skill test as (2) of Col. 8	13

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in years)	Educational and Other qualifications prescribed by the direct recruitment	Whether (a) age Qualifications (b) Educational Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
14	Stenographer Gr-I	1	Class III	Rs.23500-56300/-	Non-Selection	40 year	Essential 1) Degree from a recognised University. 2) Must possess a minimum speed of 70 wpm in short hand and 40 wpm in type writing. (i) Skill Test /exams. Dictation 65 minutes @160 wpm Transcription : 25 minutes English to be made only on computers. (ii) Typing (40 wpm) corresponds to : 2000kph on average of 5 key depression for each word. Duration of typing is 20 minutes. 3) 05 year's experience as Stenographer in Govt PSU/Respected Organisation.	Age-No Qual-No	02 years	By promotion failing which by deputation/direct recruitment	Promotion from Stenographer Grade II with 04 years regular service in the grade failing which Stenographers Grade II with 02 years regular service in the Grade and a combined regular service of 7 years as Stenographer Grade II & Grade III.	

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age (ii) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
15	Stenographer Gr-II	19	Class III	Rs. 21000-53500/-	Non-Selection	35 years	Essential 1) Degree from a recognised University. 2) Must possess a minimum speed of 100 wpm in short hand and 40 wpm in type writing. (ii) Skill Test Norms: Dictation 05 minutes @100 wpm Transcription : 25 minutes English to be made only on computers. (ii) Typing (40 wpm) corresponds to 12000kph on average of 5 key depression for each word. Duration of typing is 10 minutes 3) 02 years experience as Stenographer in a Govt. PSU/ Reputed Organisation.	Age- No Qual.- No	02 years	By promotion failing which by deputation/ direct recruitment	Promotion from Stenographer Grade III with 04 years regular service in the grade.	

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
16	Stenographer Class III	8	Class III	Rs. 12700-44600/-	Selection	33 years	Essential 1) Degree from a recognised University. 2) Must possess a minimum speed of 60 wpm in short hand and 40 wpm in type writing. (i) Skill Test Norms: Dictation 05 minutes @80 wpm Transcription : 25 minutes English to be made only on computers. ii) Typing (40 wpm) corresponds to 12000 kdp/h an average of 5 key depression for each word. Duration of typing is 10 minutes. 3) Preference will be given to the candidates having higher qualification subject to pass in the skill test	NA	02 years	By Deposition/ Direct Recruitment		

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (i) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/ absorption/ deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
17	Legal Assistant	2	Class III	Rs. 23000-56300/-	Selection	35 Years	Essential 1) Degree in Law from a recognised University. 2) 05 years experience in a legal establishment/ Industrial/Commercial/ Govt. undertaking. 3) Preference will be given to the candidate having knowledge in Computer and/or Post Graduate Degree in Law from a recognised University.	NA	02 years	By Deputation/ Direct Recruitment	12	13

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT.												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
18	Statistical Assistant	1	Class III	Rs. 19100-51100/-	Selection	32 years	Essential 1) Graduate from a recognised University. 2) 02 years experience in Statistical works in a Govt./Semi Govt/PSUs. Desirable: 1) Diploma in Computer Application. 2) Preference will be given to the candidate having higher qualification.	NA	02 years	By Deputation/ Direct Recruitment	12	13

RECRUITMENT RULE FOR CLASS- B/H/1 POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT.												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (i) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
19	Junior revenue Inspector/ Works Asst.	6	Class III	Rs. 16300-38200/-	Selection	32 years	Essential HSC and full time Course in the discipline of Amin, RI, Tracer Workers/Draftsman, Kanungo, Surveyor from a recognised Institution with 02 years experience in Land matters/Ministral works. Desirable : a) Diploma in Computer Application b) Experience of 5 years in Survey and Revenue works in Govt./ Govt. Undertaking/PSU	(a) No (b)(i) Yes (ii) No. (c) Yes	02 years	By promotion, failing which Deputation/ Direct Recruitment	from among eligible departmental employees fulfilling essential qualification under Col-8 except DCA.	

RECRUITMENT RULE FOR CLASS- IV/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (i) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/ absorption/ deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1.	20	3	4	5	6	7	8	9	10	11	12	13
	Publicity Assistant	1+1-2	Class III	Rs. 17700-44600/-	Selection	32 years	Essential 1) Graduate degree from a recognised University, 2) Degree or Diploma in Journalism & Mass Communication from a recognised University/Institution Desirable: 02 years experience in publicity work/ liaisoning works.	NA	02 years	By Deputation/ Direct Recruitment		

NB: 01 Post of Information of Information Assistant has been redesignated and merged with Publicity Assistant.

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Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/ absorption/ deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
21	Assistant Manager (Guest House)	1	Class III	Rs.17700-44600/-	Selection	32 years	1) Graduate from recognised University. 2) Diploma in Hotel Management, Catering Technology & Applied Nutrition from any Govt. recognised Institution. Desirable : Two years experience in Guest Houses of Central/State/Public Sector undertakings.	NA	02 years	By Deputation/ Direct Recruitment		

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Sl. No.	Name Of the Post	No. of Posts/Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks	
1		3	4	5	6	7	8	9	10	11	12	13
22	Jr. Welfare Officer	1	Class III	Rs.19100-51100/-	Selection	32 years	Essential : 1) Graduate from a recognised University. Degree/ Diploma in Labour Welfare/Personal Management/ Industrial relations/Social work from a recognised University. Knowledge in Odia.	NA	02 years	By Deputation/ Direct Recruitment		

RECRUITMENT RULE FOR CLASS-II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No. of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in Year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (i) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks	
1	2	3	4	5	6	7	8	9	10	11	12	13
23	Draftsman	Class III	Rs. 19100-51100/-	Non-Selection	32 years	Essential : HSC Full time Course in the Discipline of Amin, Pl. Tracer, Workmaster, Draftsman, Kanungo, Surveyor from a recognised institution, Diploma in Computer Application, Desirable: Experience of 10 years in Survey and Revenue works in Govt. / Govt. Undertaking/PSU.	Age - No, Qual - No	02 years	By promotion failing which by deputation/ direct recruitment	By promotion from Ferro Printer with 09 years regular service in the grade failing which Ferro Printer with 02 years regular service in the Grade and a combined service of 12 years in the grade of Ferro Printer and feeder posts.	The post of Sr. Draftsman will be as Draftsman.	

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	24	3	4	5	6	7	8	9	10	11	12	13
	Sr. Revenue Inspector	1	Class III	Rs.19100-51100/-	Selection	35 years	Essential: HSC Full time Course in the Discipline of Amlin, R/L Tracer, Wireman, Draftsman, Kanungo, Surveyor from a recognised institution. Desirable Diploma in Computer Application Experience of 10 years in Survey and Revenue works in Govt. or Undertaking/PSU	Age - No. Qual - No	02 years	By promotion failing which by deputation/ direct recruitment	Promotion from Jr. RI with 07 years regular service in the deputation/ direct grade.	

RECRUITMENT RULE FOR CLASS-III/III POSTS CONTINUED												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age (2) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
24	Sr. Revenue Inspector	1	Class III	Rs.19100-51100/-	Selection	35 years	Essential :- HSC Full time Course in the Discipline of Admin. R. Tracker, Wazirship, Draftsman, Kanungo, Surveyor from a recognised institution. Desirable :- Diploma in Computer Application Experience of 10 years in Survey and Revenue works in Govt. Govt. Undertaking/PSU	Age - No. Qual - No	102 years	By promotion failing which by deputation/ direct recruitment	Promotion from Jr. RI with 07 years regular service in the grade.	

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age (b) Educational (Qualifications c) Experience for direct recruits will apply in the case of promotion/ absorption/ deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
25	Recorder-Cum-Record Supplier	2	Class II	Rs.15600-36800/-	Selection	32 years	Essential : Degree from recognised University with Diploma in Computer Application	Age - No. Qual. - No	02 years	By promotion falling which by deputation/ direct recruitment	From Class IV staff working in the office carrying pay scale of Rs. 14400-32300/- with 04 years experience in the grade falling which 07 years experience in the cadre of Class IV.	

RECRUITMENT RULE FOR CLASS- III/IV POSTS, COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (a) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/ absorption/ deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
26	Amin	1	Class III	Rs. 16300-38200/-	Selection	30 years	Essential HSC Full time course in the discipline of Amin, Tracer, Workmark, Draftsman, Kanungo, Surveyor from a recognised institution. Desirable: Diploma in Computer Application. Desirable : Experience of 05 years in Survey and Revenue works in Govt./Govt. Undertaking/ PSU	Age- No. Qual. No	02 years	By promotion falling which by deputation/ direct recruitment	From Chairman/Class IV employees having 09 years experience in survey/land measurement work.	

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
27	LDC (IA)	1	Class III	Rs. 16300-33200/-	Selection	32 years	Essential : HSC Full time course in the discipline of Amin, RL, Tracer, Workshar, Draftsman, Kanungo, Surveyor from a recognised institution. Desirable: Diploma in Computer Application. Desirable : Experience of 05 years in Survey and Revenue works in Govt./Govt. Undertaking/ PSU	Age - No. Quali. No	02 years	By promotion (falling which by deputation/ direct recruitment	From Chainman/Class IV employees having 09 years experience in survey/land measurement work.	

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (a) age Qualifications (b) Educational Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
28	Sr. Time Keeper	1	Class III	Rs.17700-44500/-	Selection	32 years	Essential : Degree from any recognised University, Diploma in Stores Management with 05 years experience in the line. Desirable: Diploma in Computer Application	Age : No. Qual. No	02 years	By promotion failing which by deputation/ direct recruitment	From Time Keeper with 04 years regular service in the grade failing which Time Keeper with 02 years regular service in the grade and a combined regular service of 07 years in the Grades of Time Keeper and Checker	

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (a) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (In year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
29	Time Keeper	5	Class III	Rs. 16300/- 38200/-	Selection	32 years	Essential Degree from any recognised University Diploma in Stores Management Desirable: Diploma in Computer Application	Age-No. Qual-No	03 years	By promotion failing which by deputation/ direct recruitment	Promotion from Chartered/ACS with 04 years experience in the grade	

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sr. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
30	Checker	2	Class III	Rs. 15600-36800/-	Selection	32 years	Essential Graduate from recognised University with Diploma in Computer Application	Age- No Qual- No	02 years	By promotion/absorption/deputation/ direct recruitment	Promotion from Class-IV employees working in the office in the pay scale of Rs. 1420-32300/- with 04 years experience in the grade failing which Class-IV staff with 07 years experience in the grade.	13
31	Perro Printer	3	Class II	Rs. 15600-36800/-	Non-Selection	33 years	P.S. Working experience in Perro Printer in a Govt./ Semi Govt. Reputed Organisation	Age- No Qual- No	02 years	By promotion/absorption/deputation/ direct recruitment	By Promotion from Class-IV employees with 04 years experience in the grade having Perro Printer knowledge after they are found suitable in a suitability test.	

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT											
Sl. No.	Name Of the Post	No. of Posts (Classification)	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12
32	Sports Inspector	1	Class III Rs.16300-38200/-	Selection	32 year	Must be Graduate with Diploma in Sports Management/Physical education from a Govt. recognised Institution. Preference will be given to those who have experience in Coaching/ Administration of team in Sports organised by MPTSCB / National Sports Federation/Sports Board.	Age-No. Qual.- No	02 years	By promotion failing which by deputation/ direct recruitment	Promotion from Asst. Teacher (PET) with 04 years regular service in the grade.	13

RECRUITMENT RULE FOR CLASS- II (B) POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT

Sl. No. of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in years)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (In year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12
13	Hindi Assistant	Class III	Rs. 1700/- 14400/-	Non-selection	32 years	1) A Graduate with Hindi as an elective subject at Degree level. OR Intermediate with Kavya. 2) Minimum speed of 30 words per minute in Hindi typing through Skill Test to be conducted only on computers with experience of 03 years as Hindi Typist. 3) Preference will be given to the candidate having higher qualification subject to passing the Skill Test. THE SKILL TEST NORMS Time allowed : 10 minutes (30 words correspond to 9000 XOPH on an average of 5 key depressions for each word)	Age - No. Qual. - No	02 years	By promotion falling within by deputation direct recruitment	Promotion from Hindi Typist with 04 years regular service in the grade.	

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (a) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
34	Hindi Typist	1	Class III	Rs.16300-38200/-	Selection	32 years	Essential : 1) Degree from Recognised University. 2) Passed Hindi Paurichaya or equivalent. 3) Minimum Speed of 25 words per minute in Hindi typing through Skill Test to be conducted only on computers. 4) Desirable - Candidates having higher qualification subject to passing the Skill Test. THE SKILL TEST NORMS Time allowed : 10 minutes. (25 wpm correspond to 7500 XDPH on an average of 5 key depressions for each word)	NA	02 years	By deputation/ direct recruitment		

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/ absorption/ deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks	
1		2	3	4	5	6	7	8	9	10	11	12	13

RECRUITMENT RULE FOR CLASS- IV/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/ absorption/ deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
36	B. Oriya Teacher (B.A.B Ed.)		Class III	Rs. 19100-51100/-	Non-Selection	32 years	Essential : 1) Graduate in Arts having Oriya Honours or Post Graduate in Oriya with three years experience in teaching Oriya in any recognised Secondary School. 2) Degree or Diploma in Teaching	Age No. Qual. : Yes	03 years	By Promotion failing which by deputation/ direct recruitment	Promotion from Assistant Teacher (IA/+2 Arts Trained) with 4 years regular service in the grade falling which Assistant Teacher (IA/+2 Arts Trained) with 02 years regular service in the grade and a combined regular service of 07 years in the grades of Asst. Teacher (IA/+2 Arts) and Assistant Teacher (MCTI)	

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1												
37	C. History Teacher/ Geography Teacher (B.A.B.Ed.)	3	Class III	Rs.19100-51100/-	Non-Selection	32 years	Essential : 1) Graduate in Arts having History/ Geography Honours or post Graduate in History/Geography with three years experience in teaching History/Geography in any recognised Secondary School. 2) Degree or Diploma in Teaching.	Age No. Qual. : Yes	02 years	By Promotion failing which by deputation/ direct recruitment	Promotion from Assistant Teacher (IA/+2 Arts Trained) with 4 years regular service in the grade failing which Assistant Teacher (IA/+2 Arts Trained) with 02 years regular service in the grade and a combined regular service of 07 years in the grades of Asst. Teacher (IA/+2 Arts) and Assistant Teacher (MCTI)	13

RECRUITMENT RULE FOR CLASS- III POSTS, COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sr. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
	2	3	4	5	6	7	8	9	10	11	12	13
38	Mathematics Teacher (B.Sc. B.Ed.)		Class III	Rs. 19100-51100/-	Non-Selection	32 years	Essential: 1) Graduate in Science with Mathematics Honours or Post Graduate in Mathematics with three years experience in teaching Mathematics in any recognised Secondary School. 2) Degree or Diploma in Teaching	Age: No. Qual: Yes	02 years	By Promotion falling which by deputation/ direct recruitment	Promotion from Assistant Teacher (1 Sc./+2 Sc. Trained) with 4 years regular service in the grade falling which Assistant Teacher (1 Sc./+2 Sc. Trained) with 02 years regular service in the Grade and a combined regular service of 07 years in the grades of Asst. Teacher (1 Sc./+2 Sc.) and Assistant Teacher (MCT)	

RECRUITMENT RULE FOR CLASS- IV/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks	
1	39	2	3	4	5	6	7	8	9	10	11	12	13
	Assistant Teacher (Physics/Chemistry)		Class III	Rs.19100-51100/-	Non-Selection	32 years	Essential : 1) Graduate in Science with Physics/Chemistry Honours or Post Graduate in Physics/Chemistry with three years experience in teaching Physics/Chemistry in any recognised Secondary School. 2) Degree or Diploma in Teaching	Age: No. Out: Yes	02 years	By Promotion falling which by deputation/ direct recruitment	Promotion from Assistant Teacher (I Sc./+2 Sc. Trained) with 4 years regular service in the grade falling which Assistant Teacher (I Sc./+2 Sc. Trained) with 02 years regular service in the grade and a combined regular service of 07 years in the grades of Asst. Teacher (I Sc./+2 Sc.) and Assistant Teacher (MCT)		

RECRUITMENT RULE FOR CLASS- II/II POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sr. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in years)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age (b) Educational (c) Experience for direct recruits will apply in the case of promotion/ absorption/ deputation	Period of probation (In year)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
40	Assistant Teacher (Life Science)		Class III	Rs.19100-51100/-	Non-Selection	32 years	Essential : 1) Graduate in Science with Botany/Zoology Honours or Post Graduate in Botany/Zoology with three years experience in teaching Botany/Zoology in any recognised Secondary School. 2) Degree of Diploma in Teaching	Age: No. Out.: Yes	02 years	By Promotion failing which by deputation/ direct recruitment	Promotion from Assistant Teacher (1 Sc./+2 Sc. Trained) with 4 years regular service in the grade failing which Assistant Teacher (1 Sc./+2 Sc. Trained) with 02 years regular service in the grade and a combined regular service of 07 years in the grades of Asst. Teacher (1 Sc./+2 Sc.) and Assistant Teacher (MCTI)	

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1		3	A	1	6	7	8	9	10	11	12	13
4)	Science Teacher (S.Sc. Trained)		Class III	Rs. 27500/- 44000/-	Assistant Teacher (A.T. & S.Sc. Trained) Posts		B.Sc. (with 60% passing in PET or its equivalent as prescribed by the District Board from time to time. Preference will be given to the higher qualified person in the time	Age: No. Qual: 100	100 years	By Promotion failing which by deputation; direct recruitment	Promotion from Assistant Teacher (Metric CT) with 04 years regular service in the grade.	

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
42	Mathematics Teacher (I Sc. Trained)	1	Class III	Rs. 17700-44600/-	Non-Selection	32 years	Degree in Science/Arts With Mathematics as one of the elective subject with CT having passed in OTEET or its equivalent as prescribed by the Orissa Board from time to time. Preference will be given to the higher qualified person in the line	Age: No. Yes	Qual. 102 years	By Promotion falling which by deputation/ direct recruitment	Promotion from Assistant Teacher (Matric CT) with 04 years regular service in the grade.	13
43	History Teacher (IA, Trained)	1	Class III	Rs. 17700-44600/-	Non-Selection	32 years	Degree in Arts With History as one of the elective subject with CT & having passed in OTEET or its equivalent as prescribed by the Orissa Board from time to time. Preference will be given to the higher qualified person in the line	Age: No. Yes	Qual. 102 years	By Promotion falling which by deputation/ direct recruitment	Promotion from Assistant Teacher (Matric CT) with 04 years regular service in the grade.	
44	Geography Teacher (IA, Trained)	1	Class III	Rs. 17700-44600/-	Non-Selection	32 years	Degree in Arts With Geography as one of the elective subject with CT & having passed in OTEET or its equivalent as prescribed by the Orissa Board from time to time. Preference will be given to the higher qualified person in the line	Age: No. Yes	Qual. 102 years	By Promotion falling which by deputation/ direct recruitment	Promotion from Assistant Teacher (Matric CT) with 04 years regular service in the grade.	
45	Oriya Teacher (IA, Trained)	1	Class III	Rs. 17700-44600/-	Non-Selection	30 years	Degree in Arts With Oriya as one of the elective subject with CT & having passed in OTEET or its equivalent as prescribed by the Orissa Board from time to time. Preference will be given to the higher qualified person in the line	Age: No. Yes	Qual. 102 years	By Promotion falling which by deputation/ direct recruitment	Promotion from Assistant Teacher (Matric CT) with 04 years regular service in the grade.	

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (In year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
46	Assistant Teacher (Urdu)	1	Class III	Rs. 17700-44600/-	Selection	30 years	Essential : Fazli Examination of the Madrasa Examination Board with Persian as an optional subject. Preference will be given to candidates with knowledge in English. Desirable : MA Degree in Persian with good knowledge of Urdu & english	Age: No. Qual. : Yes	02 years	By Promotion falling which by deputation/ direct recruitment	Promotion from Assistant Teacher (Metric CT) with 04 years regular service in the grade.	

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (i) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/ absorption/ deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
47	Assistant Teacher (Sanskrit)	2	Class III	Rs. 17700-44600/-	Non-Selection	32 years	Essential : Trained Graduate from recognised University with Sanskrit as an elective subject/ Sahityasharya or equivalent with 03 years experience in teaching	Age: No. Qual. : Yes	02 years	By Promotion falling which by deputation/ direct recruitment	Promotion from Assistant Teacher (Metric CT) with 04 years regular service in the grade.	
48	Assistant Teacher (Hindi)	1	Class III	Rs. 17700-44600/-	Non-Selection	32 years	Essential : Trained Graduate from recognised University with Hindi as an elective subject/ Kovid with 03 years experience in teaching	Age: No. Qual. : Yes	03 years	By Promotion falling which by deputation/ direct recruitment	Promotion from Assistant Teacher (Metric CT) with 04 years regular service in the grade.	

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (a) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/ absorption/ deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
49	Assistant Teacher	19	Class III	Rs 16300-38200/-	Selection	32 years	Essential Trained intermediate with 02 years experience in teaching Oriya in any recognised Secondary School having passed OTET or its equivalent as prescribed by the Orissa Board from time to time.	NA	02 years	By deputation/ direct recruitment	12	13
50	Assistant Teacher (PET)	2	Class III	Rs 16300-38200/-	Selection	32 years	Essential Graduate from recognised University with Diploma in Physical Education/ Diploma in Sports Management from any recognised University.	NA	02 years	By deputation/ direct recruitment		

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (i) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
51	Dutary	1	Class IV	Rs. 14000-31600/-	Non-Selection	32 years	HSC and Knowledge in binding	Age - No Qual. - No	102 years	By Promotion falling which by deputation/ direct recruitment	Promotion from Class-IV employees working in the Office carrying pay scale of Rs. 13500-27400/- with 4 years regular service in the grade with knowledge in binding.	

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/ absorption/ deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
52	Cook	6	Class IV	Rs. 16400-32300/-	Non-Selection	32 years	HSC and must be in possession of Certificate from a reputed Institute in the grade of Cookery with 03 years experience in cooking Indian, Chinese & Continental dishes in a reputed organisation/ hotel.	Age - No Qual. - No	02 years	By Promotion failing which by deputation/ direct recruitment	Promotion from Cook-Cum-Chowkidar with 04 years experience in cooking failing which bearer/ masalchi with 07 years experience and must have knowledge of cooking.	

RECRUITMENT RULE FOR CLASS- IV/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1		3	4	3	6	7	8	9	10	11	12	13
53	Cook-Cum-Chowkidar	1	Class IV	Rs.14,100-31600/-	Selection	33 years	HSC and must be in possession of Certificate from a reputed Institute in the grade of Cookery with 02 years experience in cooking (Indian, Chinese & Continental dishes in a reputed organisation/hotel)	Age- No Qual. No	02 years	By Promotion (failing which by deputation/ direct recruitment)	Promotion from Bearer/ Masachi with 04 years regular service in the grade having knowledge in cooking.	

RECRUITMENT RULE FOR CLASS- III/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT.

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment.	Whether (1) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (In year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
54	Bearer	5	Class IV	Rs. 13500/- 27400/-	Selection	32 years	HSC having good physique and must be in possession of Certificate from a reputed Institute in the grade of Cookery with 01 year experience in cooking Indian, Chinese & Continental dishes in a reputed organisation/ hotel)	NA	02 years	By deputation/ direct recruitment		

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (a) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
55	Masachi	1	Class IV	Rs. 13500-27400/-	Selection	32 years	HSC having good physique and must be in possession of Certificate from a reputed Institute in the Grade of Cookery with 01 year experience in cooking (Indian, Chinese & Continental dishes in a reputed organisation/hotel)	-	02 years	By deputation/direct recruitment		

RECRUITMENT RULE FOR CLASS-II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT.

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
56	Farath	3	Class IV	Rs. 13500-27400/-	Selection	32 years	HSC Must possess good health and know cycling	-	02 years	By deputation/direct recruitment		

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (i) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/ absorption/ deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
57	Messenger Boy	2	Class IV	Rs. 13500-27400/-	Non-Selection	32 years	Must have passed HSC must know cycling and swimming		02 years	By deputation/ direct recruitment		

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (In year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2.	3	4	5	6	7	8	9	10	11	12	13
58	Watchman	9	Class IV	Rs. 13500-27400/-	Selection	32 years	HSC Must be healthy & capable of taking advance nature of work. Preference will be given to those knowing cycling.	NA	02 years	By deputation/direct recruitment		

RECRUITMENT RULE FOR CLASS- II/III POSTS; COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (i) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
59	Security Guard	4	Class IV	Rs. 14100-31600/-	Selection	32 years	HSC Must possess good Health and know cycling and swimming		102 years.	By deputation/ direct recruitment		

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT.

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (i) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
60	Office Attendant	18	Class IV	Rs. 13500-27400/-	Selection	32 years	HSC Must possess good health and know cycling and swimming	NA	02 Years	By deputation/ direct recruitment		

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (i) age (ii) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
61	Mali-cum-Chowkidar	1	Class IV	Rs. 14100-31600/-	Selection	32 years	Must have passed VII and working knowledge in gardening in a Govt./ Semi Govt./ Reputed organisation		102 years	By promotion failing which by deputation/ direct recruitment	promotion from Mali with 04 years regular service in the grade	

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts/Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks	
1	2	3	4	5	6	7	8	9	10	11	12	13
62	Mali	12	Class IV	Rs. 13500-27400/-	Selection	32 years	Must have passed vii and working knowledge in gardening in a Govt./ Semi Govt./ Reputed organisation	NA	02 years	By deputation/direct recruitment		

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT.

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (i) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	63	2	30	4	5	7	8	9	10	11	12	13
	Sanitary Health Worker Grade- III		Class IV	Rs. 13500/- 27400/-	Selection	32 years	Must have passed V and with Hospital cleaning experience for 02 years in Govt/ Smt- Govt / Corporate Govt. Recognised Hospital		02 years	By deputation/ direct recruitment		Safawalla has been re-designed as Sanitary Health Workers Grade III as per Chakravorty Committee's Report

RECRUITMENT RULE FOR CLASS-II/III POSTS: COMMON CATEGORY: ADMINISTRATIVE DEPARTMENT.

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (1) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
64	Dattary-cum-Generator Operator	6	Class IV	Rs. 14400-32300/-	Selection	32 years	Must have passed HSC & knowledge in Xeroxing & Dattary work	Age - No Qual. - No	02 years	By promotion failing which by deputation/ direct recruitment	Class-IV working in the office carrying pay scale of Rs. 14100-31600/- with four years experience in the grade failing which 07 years experience in the Cadre of Class IV with knowledge in xeroxing & Dattary works.	

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (a) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	Peon-cum-Chair Recaner	3	4	5	6	7	8	9	10	11	12	13
65		1	Class IV	Rs. 13500-27400/-	Selection	37 years	HSC Must know recaning. preference will be given to those who have undergone chair recaning training in an institute recognised for the purpose.	NA	02 years	By deputation/ direct recruitment		

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (a) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
69	Peon	61	Class IV	Rs. 13500-27400/-	Non-Selection	32 years	HSC preference to be given to those knowing cycle riding.		02 years	75% by deputation/ direct recruitment 25% by transfer	Transfer from cadre of Sanitary Health Worker Grade III (S7/SC) who have at least put in not less than 4 yrs of service in the grade & who are literate	

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Whether (i) age (ii) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in year)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
67	Chairman	2	Class IV	Rs. 14100-34800/-	Selection	32 Years	Essential: H.S.C. full time Course in the discipline of Amin, RL, Tracker, Workman, Draftsman, Planning, Surveyor from a recognised institution.		10 years	By deputation/ direct recruitment		

**RECRUITMENT RULES OF
CLASS - II, III & IV POSTS**

**ELECTRICAL & MECHANICAL
DEPARTMENT**

RECRUITMENT RULE FOR THE POST OF CLASS II, III, IV OF E&M DEPARTMENT												
Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Asst. Engineer (Mechanica I)	26	II	16,400-40,500/-	Selection	32 years	Diploma in Mechanical/Automobile Engineering from a recognised institution with 9 years experience in a reputed organization in supervisory capacity	Age: No Qual: Yes	02 years	Promotion falling which by deputation / direct recruitment.	Promotion from JE (Mech.) with 06 years experience in the grade.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1		3	4	5	6	7	8	9	10	11	12	13
2	Jr. Engineer (Mechanical)	21	III	19,100-51100/-	Selection	32 years	Diploma in Mechanical / Automobile Engineering from a recognized institution.	NA	02 years	By deputation/direct recruitment.		

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
3	Foreman (Mechanics I)	2	III	23,600-56,300/-	Selection	45 years	Passed ITI with 25 years experience in mechanical operation and maintenance in reputed organization of which atleast 4 years in a supervisory capacity.	Age : No Qual: No Trade Test : No	02 years	By promotion (falling within the deputation/direct recruitment)	From Sr. AFM (Mech) with 2 years experience in the grade falling within 1) 5 years combined experience in the post of Sr. AFM and AFM (Loco/Mech.) with minimum 1 year experience in the post of Sr. AFM (Mech.) Or 2) 7 years combined experience in the post of Sr. AFM (Mech.) and CM/BMH with minimum 01 year experience in the post of Sr. AFM (Mech.).	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1		3	4	5	6	7	8	9	10	11	12	13
4	Sr Asst. Foreman (Mechanics)	6	III	21,000-53,500/-	Selection	42 years	Passed ITI with 22 years experience in mechanical operation and maintenance in reputed organization of which atleast 3 years in a supervisory capacity.	Age : No Qual: No Trade Test : No	02 years	By promotion failing which by deputation/direct recruitment.	From AFM (Loco)/AFM (Mech.) with 2 years experience and from CM (BMH) with 6 years of experience in the grade. Failing both 5 years combined experience in the post of AFM (Mech.) / AFM (Loco) and Chargehand (Loco/Machinist/Welder/Mechanic/Fitter) with minimum 1 year experience in the post of AFM (Mech./Loco).	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
5	Asst. Foreman (Mechanical)	10	III	19,100-51,100/-	Selection	40 years	Passed ITI with 20 years experience in mechanical operation and maintenance in reputed organization of which atleast 2 years in a supervisory capacity.	Age: No Qual: No Trade Test: No	02 years	By promotion falling which by deputation/direct recruitment.	By promotion from Chageman (Machinist/ Welder/Mechanic/Fitter) with 4 years experience in the grade falling which 7 years combined experience in the post of Chageman (Machinist/ Welder/Mechanic/Fitter) & Sr. Machinist/ Welder/Mechanic/Fitter with minimum 2 years experience in the post of Chageman (Machinist/ Welder/Mechanic/Fitter).	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
6	AFM (Loco)	3	III	19,100/- 51,100/-	Selection	40 years	a) Passed ITI in Diesel Mechanic/Electrician / Fitter/Motor Mechanic trade with 20 years experience in operation and maintenance of locomotive / carriage wagon in a reputed organization of which atleast 2 years in a supervisory capacity	Age : No Qual: No Trade Test : No	02 years	By promotion failing which by deputation/direct recruitment.	By promotion from CM(Loco) with 4 years of experience in the grade falling which 7 years combined experience in the post of CM(Loco) and Sr. Loco Driver with minimum 2 years experience in the post of CM (Loco).	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
7	Changeman (Loco)	7	III	19,100-51,100/-	Selection	35 years	a) Passed ITI in Diesel Mechanic/Electrician / Fitter/Motor Mechanic trade. b) 15 years experience and having training in Diesel locomotive operation from any Railway Institute.	Age : No Qual: No Pass in Trade Test: Yes in case of promotion	02 years	By promotion failing which by deputation/ direct recruitment.	By promotion from Sr. Loco Driver with 4 years of experience in the grade failing which 7 years combined experience in the post of Sr. Loco Driver and Loco Driver with minimum 2 years experience in the post of Sr. Loco Driver.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (In ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
8	Sr. Loco Driver	11	III	17,700-44,600/-	Selection	30 years	a) Passed ITI in Diesel Mechanic/Electrician or Fitter or Motor Mechanic trade. b) 10 years experience in loco repair and maintenance. Trained in Broad Gauge (BG) loco from any Railway Institute. c) Should have good eye-sight and no colour blindness.	Age : No Qual: No Trade Test : No	02 years	By promotion failing which by deputation/ direct recruitment.	By promotion from Helper with 4 years experience in the grade failing which 5 years combined experience in the post of Helper & Khalasi with minimum 2 years experience in the post of Helper.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
9	Loco Driver	12	III	16,300-38,200/-	Selection	30 years	a) Passed ITI in Diesel Mechanic or Electrician or Fitter or Motor Mechanic trade. b) 05 years experience in Loco repair and maintenance. Trained in Broad Gauge (BG) Loco from any Railway Institute. c) Should have good eye-sight and no colour blindness.	Age: No Qual: No Pass in Trade Test: Yes in case of promotion	02 years	By promotion falling which by deputation/direct recruitment.	a) By promotion from Helper with 4 years experience in the grade, falling which combined experience in the post of Helper and Khalasi, with minimum 02 years experience in the post of Helper. b) Training in Diesel Locomotive operation from any Railway Institute.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
10	Staff Car Driver Gr-II	5	III	16,300-38,200/-	Non-Selection	30 years	Passed IV in Diesel Mechanic/Motor Mechanic/Fitter Trade with heavy vehicle license & experience in Motor vehicle operation for 2 years.	NA	02 years	By deputation/direct recruitment.		

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
11	Staff Car Driver Gr-II	4	III	17,700-44,600/-	Selection	35 years	Passed ITI in Diesel Mechanic/Motor Mechanic/Filter Trade with heavy vehicle license & experience in Motor vehicle operation for 5 years.	Age : No Qual: No Trade Test : Yes	02 years	By promotion (ailing which by deputation/ direct recruitment.	Promotion from MV Driver having heavy and light vehicle license with minimum 04 years of experience in the grade.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
12	Chargeman (Machinist)	3	III	19,100/- 51,100/-	Non-Selection	35 years	Passed in III course in Machinist / Turner trade with 15 years experience in the trade.	Age : No Qual: No Pass in Trade Test : Yes in case of promotion	02 years	By promotion failing which by deputation/direct recruitment.	By promotion from Sr. Machinist with 4 years of experience in the grade failing which 7 years combined experience in the post of Sr. Machinist & Machinist with minimum 2 years experience in the post of Sr. Machinist	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
13	Sr. Machinist	1	III	17,700-44,600/-	Non-Selection	30 years	Passed in ITI course in Machinist / Turner trade with 10 years experience in the Trade.	Age : No Qual: No Pass in Trade Test : Yes in case of promotion	02 years	By promotion failing which by deputation/ direct recruitment.	By promotion from Machinist with 4 years of experience in the grade failing which 7 years combined experience in the post of Machinist & Helper with minimum 2 years experience in the post of Machinist	13

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
14	Machinist	4	III	16,300-38,200/-	Selection	30 years	a) Passed in ITI course in Machinist / Turner trade. b) 5 years experience from any reputed Organization in the Trade	Age : No Qual: No Pass in Trade Test : Yes in case of promotion	02 years	By promotion failing which by deputation/direct recruitment.	By promotion from Helper with 4 years of experience in the grade failing which 5 years combined experience in the post of Helper & Khalasi with minimum 2 years experience in the post of Helper.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
15	Chargeman (Welder)	9	III	19,100- ₹1,100/-	Non-Selection	35 years	Passed ITI in Welding Trade with 15 years of experience in any reputed Organization.	Age: No Qual: No Pass in Trade Test: Yes in case of promotion	02 years	By promotion failing which by deputation/direct recruitment.	By promotion from Sr. Welder with 4 years experience in the grade failing which 7 years combined experience in the post of Sr. Welder and Welder with minimum 2 years experience in the post of Sr. Welder.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
16	Sr Welder	8	III	17,700-44,600/-	Non-Selection	30 years	Passed ITI in Welding Trade with 10 years of experience in any reputed Organization.	Age - No Qual. No Pass in Trade Test. Yes in case of promotion	02 years	By promotion falling which by deputation/direct recruitment.	By promotion from Welder with 4 years experience in the grade falling which 7 years combined experience in the post of Welder and Helper with minimum 2 years experience in the post of Welder.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
17	Welder	3	III	16,300-38,200/-	Selection	30 years	Passed ITI in Welding Trade with 5 years of experience in any reputed Organization.	Age : No Qual: No Pass in Trade Test : Yes in case of promotion	02 years	By promotion falling which by deputation/ direct recruitment.	By promotion from the cadre of Helper with 4 years experience in the grade falling which 5 years combined experience in the post of Helper and Khalasi with minimum 2 years experience in the post of Helper.	13

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
18	Chargeman (Mechanic)	12	III	19,100-51,100/-	Non-Selection	35 years	Passed ITI in Diesel Mechanic or Motor Mechanic Trade with 15 years experience in the trade in any reputed Organization.	Age : No Qual: No Pass in Trade Test : Yes in case of promotion	02 years	By promotion failing which by deputation/direct recruitment.	By promotion from Sr. Mechanic with 4 years experience in the grade falling which 10 years combined experience in the post of Sr. Mechanic and Helper with minimum 2 years experience in the post of Sr. Mechanic.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1		2	3	5	6	7	8	9	10	11	12	13
19	Sr. Mechanic	6	III	17,700-44,600/-	Non-Selection	30 years	Passed ITI in Diesel Mechanic or Motor Mechanic Trade with 10 years experience in the trade in any reputed Organization.	Age : No Qual: No Pass in Trade Test : Yes in case of promotion	02 years	By promotion failing which by deputation/ direct recruitment.	By promotion from Helper with 7 years experience in the grade failing which 10 years combined experience in the post of Khalasi and Helper with minimum 4 years experience in the post of Helper.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	20	3	4	5	6	7	8	9	10	11	12	13
	Chargeman (Fitter)	10	III	19,100-51,100/-	Non-Selection	35 years	Passed III in Fitter Trade with 15 years experience from any reputed Organization.	Age : No Qual: No Pass in Trade Test : Yes in case of promotion	02 years	By promotion failing which by deputation/ direct recruitment.	By promotion from Sr. fitter with 4 years experience in the grade failing which 7 years combined experience in the post of Sr. Fitter and Fitter with minimum 2 years experience in the post of Sr. Fitter.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
21	Sr. Fitter	20	III	17,700/- 44,600/-	Non-Selection	30 years	Passed ITI in Fitter Trade with 10 years experience from any reputed Organization.	Age: No Qual: No Pass in Trade Test: Yes in case of promotion	02 years	By promotion failing which by deputation/direct recruitment.	By promotion from Fitter with 4 years experience in the grade falling which 7 years combined experience in the post of Fitter and Helper with minimum 2 years experience in the post of Fitter.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
22	Fitter	55	III	16,300-38,200/-	Selection	30 years	Passed ITI in Fitter Trade with 5 years experience from any reputed Organization.	Age: No Qual: No Pass in Trade Test: Yes in case of promotion	02 years	By promotion falling which by deputation/direct recruitment	By promotion from Helper with 4 years experience in the grade falling which 5 years combined experience in the post of Helper and Khalasi with minimum 2 years experience in the post of Helper.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
23	Chargeman (BMH)	18	III	19,100-51,100/-	Non-Selection	35 years	Passed ITI course in an allied trade with 15 years experience in operation & maintenance of heavy earth moving machineries or Bulk material handling equipment.	Age: No Qual: No Pass in Trade Test: Yes in case of promotion	02 years	By promotion falling which by deputation/direct recruitment.	By promotion from Sr. BMH Operator with 4 years experience in the grade falling which 7 years combined experience in the post of Sr. BMH Operator and BMH Operator with minimum 2 years experience in the post of Sr. BMH Operator.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
24	Sr. BMH Operator	20	III	17,700-44,600/-	Selection	30 years	Passed ITI course in an allied trade with 10 years experience in operation & maintenance of heavy earth moving machineries or Bulk material handling equipment.	Age : No Qual: No Pass in Trade Test : Yes in case of promotion	02 years	By promotion failing which by deputation/direct recruitment.	By promotion from BMH Operator with 4 years experience in the grade falling which 7 years combined experience in the post of BMH Operator and Helper with minimum 2 years experience in the post of BMH Operator.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, Grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
25	BMH Operator	21	III	16,300-38,200/-	Selection	30 years	Passed ITI course in an allied trade with 5 years experience in operation & maintenance of earth moving machineries like Dumpers, Hydra Cranes, Fork lifts etc. Or Bulk Material Handling equipment such as Stacker, Reclaimer, Shiploader etc.	Age : No Qual: No Pass in Trade Test: Yes in case of promotion	02 years	By promotion failing which by deputation/direct recruitment.	By promotion from Helper with 4 years experience in the grade failing which 5 years combined experience in the post of Helper and Khalasi with minimum 2 years experience in the post of Helper Or from Staff Car Driver Gr-III with 3 years experience out of which atleast one year experience in operation and maintenance of earth moving machineries like Drummer, Hydra Cranes, Fork lifts etc. or bulk materials handling equipment such as Stacker, Reclaimer, Shiploader etc.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
26	Asst. Engineer (Electrical)	24	II	16,400-40,500/-	Selection	32 years	Diploma in Electrical Electronics Engineering from a recognised institution with 9 years experience in a reputed organization in supervisory capacity.	Age: No Qual: No	02 years	Promotion falling which by deputation/direct recruitment.	Promotion from JE(E) with 06 years experience in the grade.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/ absorption/ deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/ Absorption/ Deputation)	In case of promotion/ absorption/ deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
27	Jr. Engineer (Electrical)	27	III	19,100-51,100/-	Selection	32 years	Diploma in Electrical / Electronics Engineering from a recognized institution.	NA	02 years	By deputation / direct recruitment.		

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
28	Foreman (Electrical)	1	III	23,600-56,300/-	Selection	45 years	Passed ITI in Electrician /Wireman/Lineman trade from a recognized Institute with 25 years experience in any reputed Organization and Supervisory Certificate of Competency	Age-No Qual. - No Pass in Trade Test : No.	02 years	By promotion falling which by deputation/ direct recruitment	By promotion from Sr. Asst. Foreman (Electrical) with 2 years experience in the grade falling which 5 years experience in the post of AFM(E).	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
29	Sr Asst. Foreman (Electrical)	2	III	21,100-53,500/-	Selection	42 years	Passed ITI in Electrician / Wireman / Lineman trade from a recognized Institute with 22 years experience in any reputed Organization and Supervisory certificate of competency.	Age-No Qual. - No Pass in Trade Test: No.	02 years	By promotion failing which by deputation/ direct recruitment.	By promotion from AFM(EI) with 2 years experience in the grade failing which 5 years combined experience in the post of AFM(EI) and CM(EI) with minimum 1 years experience in the post of AFM(EI).	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
30	Asst. Foreman (Electrical)	4	III	19,100-51,100/-	Selection	40 years	Passed ITI in Electrician / Wireman / Lineman trade from a recognized Institute with 20 years experience in any reputed Organization and Supervisory certificate of competency	Age-No Qual. - No Pass in Trade Test : No.	02 years	By promotion failing which by deputation/ direct recruitment.	By promotion from Chageman(EI) with 4 years experience in the grade failing which 7 years combined experience in the post of Chageman (EI) and Sr. Electrician with minimum 2 years experience in the post of Chageman (EI).	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
31	Chargeman (Electrical)	21	III	19,100-51,100/-	Selection	35 years	Passed ITI in Electrician /Wireman/Uneman trade from a recognised Institute with 15 years experience in any reputed Organization and Supervisory certificate of competency.	Age-No Qual. - No Pass in Trade Test : Yes in case of promotion.	02 years	By promotion falling which by deputation/direct recruitment.	a) By promotion from Sr. Electrician with 4 years experience in the grade falling which 7 years combined experience in the post of Sr. Electrician & Electrician with minimum 2 years experience in the post. b) Supervisory certificate of competency of Sr. Electrician.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
32	Sr. Electrician	66	III	17,700/- 44,600/-	Non-Selection	30 years	Passed ITI in Electrician / Wireman/Lineman trade from a recognised Institute with 10 years experience in any reputed Organization.	Age-No Qual. - No. Pass in Trade Test : Yes in case of promotion.	02 years	By promotion falling which by deputation/ direct recruitment.	a) By promotion from Electrician with 4 years experience in the grade falling which 7 years combined experience in the post of Electrician & Helper with minimum 2 years experience in the post of Electrician. b) Having valid 'B' Class licence.	13

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, Grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
33	Electrician	2	III	16,300-38,200/-	Non-Selection	30 years	Passed in ITI in Electrician /Wireman/Lineman trade with 5 years experience from any reputed Organization...	Age-No Qual. - No Pass in Trade Test : Yes in case of promotion	02 years	By promotion falling which by deputation/ direct recruitment.	a) By promotion from Helper with 4 years experience in the grade falling which 5 years combined experience in the post of Helper and Khalasi with minimum 2 years experience in the post of Helper. b) Having valid 'B' Class license.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
34	Helper	163	IV	14,100-31,600/-	Non-Selection	30 years	Passed ITI Trade from a recognised Institute in Fitter/Diesel Mechanic / Motor Mechanic / Machinist / Turner / Electrician / Welder / Electronic with 2 years experience in the trade from reputed Organization.	Age-No Qual - No Pass in Trade Test : Yes in case of promotion	02 years	By promotion failing which by deputation/direct recruitment.	By promotion from Khalsi / Carriage Khalsi with 2 years experience in the grade failing which Office Attendant / Peon / Watchman / Mail working in the field.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
35	Hammerman Gr-I	1	IV	14,400-32,300/-	Non Selection	30 years	Literate, Able body and good physique with experience in the grade.	Age : No Qual: Yes		By promotion from Khalasi with 4 years experience in the grade failing which by direct recruitment.	Khalasi	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
36	Khalasi	40	IV	13,500-27,400/-	Selection	28 years	Passed ITI Trade from a recognised Institute in Fitter / Diesel Mechanic / Motor Mechanic / Machinist / Turner / Electrician / Welder / Electronics.	NA	02 years	By deputation/direct recruitment.		

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
37	AMM (Gr-III)	1	II	16,400-40,500/-	Selection	35 years	Essential: I. Degree or equivalent in Mechanical/Electrical Engineering from a recognised University / Institution; Desirable: I. Post Graduate Degree/Diploma in Materials Management from a Recognised University / Institution. II. 02 years post qualification experience in Materials Management in an Industrial/Commercial/Govt. Undertaking	a) Age: No b) Qual: No However, a diploma in Electrical/Mechanical Engineering from a Recognised Institution or a Degree in Science/Commerce is essential c) Trade Test: No.	02 years	Promotion falling which by deputation/direct recruitment	Promotion from Stores Suptd. with 05 years regular service in the grade falling which i.e. with 5 years regular service in the grade having experience of minimum two years in Materials Management activities. Absorption/Deputation will be of employee holding analogous post or feeder post with 05 years regular service in the grade in a Major Post Trust.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
38	Sr. Stores Keeper	7	III	23,600-56,300/-	Selection	35 years	A Degree in Science/Commerce from a Recognised University OR Diploma in Electrical/Mechanical Engineering from a recognised institution with 5 years experience in Storekeeping in reputed Organisation. Desirable e : Diploma in Computer Application from a recognised institution with working knowledge in Computer.	a) Age : No b) Qual : No However, must have passed 12th standard /Intermediate or +2 level from a Govt. recognised Institution c) Trade Test : No	02 years	By promotion falling which by deputation/ direct recruitment.	Promotion from Sr. UDC(Stores) with 04 years regular service in the grade falling which from Sr. UDC(S) with a combined regular service of 7 years in the grade of Sr. UDC(S) & UDC(S) out of which minimum 02 years service in the grade of Sr. UDC(S) falling which UDC(Stores) with 8 years service in the grade falling which Sr. Asst. with 5 years regular service in the grade with experience in MM activities.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
39	Sr. UDC (Stores)	2	III	19,100-51,100/-	Selection	30 years	A Degree in Science/Commerce from a Recognised University OR Diploma in Electrical/Mechanical Engineering from a Recognised Institution with 4 years experience in Storekeeping in reputed Organisation. Desirable : Diploma in Computer Application from a recognised institution with working knowledge in Computer.	a) Age : No b) Qual. : No However, must have passed 12th standard/ intermediate or +2 level from a Govt. recognised institution c) Trade Test : No	02 years	By Promotion failing which by deputation / direct recruitment	Promotion from UDC (Stores) with 04 years regular service in the grade falling which from UDC (S) with a combined regular service of 07 yrs in the grade of UDC(S) and LDC(S) out of which minimum 02 yrs of service in the grade of UDC(S) failing which LDC(S) with 08 yrs experience in the grade falling which Assistant with 05 years service in the grade with experience in MM Activities.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience for Direct Recruits will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1.	2	3	4	5	6	7	8	9	10	11	12	13
40	UDC (Stores)	2	III	17,700-44,600/-	Selection	30 years	A Degree in Science/Commerce from a recognised University or Diploma in Electrical/Mechanical Engineering from a recognised Institution with 3 years experience in Store keeping in reputed Organisation. Desirable : Diploma in Computer Application from a recognised Institution with working knowledge in Computer.	a) Age : No b) Qual. : No However, must have passed 12th standard/ Intermediate or +2 level from a Govt. recognised Institution c) Trade Test : No	02 years	By Promotion failing which by deputation / direct recruitment.	Promotion from LDC (Stores) with 04 years regular service in the grade failing which Jr. R.I / Time Keeper / Sr. Time Keeper with 04 years experience in Material Management activities failing which Jr. Asst. with 05 years experience in the grade with experience in Material Management activities.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (in ₹)	Whether Selection or Non-selection	Age limit for Direct Recruitment	Educational and other qualifications prescribed by the Direct Recruitment	Whether (a) age, (b) Educational Qualifications & (c) Experience will apply in the case of promotion/absorption/deputation	Period of probation	Method of recruitment (Whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
41	Stores Keeper GR-III	4	III	16,300-38,200/-	Selection	30 years	A Graduate in Science or Commerce with 03 yrs experience in Store Keeping or a Diploma in Electrical / Mechanical Engineering from a recognised University with 02 years experience preferably knowledge in Store Keeping. Desirable : Diploma in Computer Application from a recognised Institution with working knowledge in Computer.	a) Age : No b) Qual : No c) Trade Test : No	02 years	By promotion failing which by deputation/direct recruitment.	Promotion from Tally Clerk/ Checker with 04 years experience in the grade.	

**RECRUITMENT RULES OF
CLASS - II, III & IV POSTS**

ENGINEERING DEPARTMENT

RECRUITMENT RULE FOR CLASS-II, III & IV OF ENGINEERING DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment	Educational and Other qualifications prescribed by the direct recruitment	Whether (a) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (In Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	Assistant Engineer (Civil)	28	Class-II	16,400-40,500/-	Selection	32	Essential : 1. Diploma in Civil Engineering from a recognised institution affiliated to AICTE having 09 Years experience in the field.	a) No b) No.	2	By promotion failing which by deputation/direct recruitment	From Jr. engineer (Civil) having 06 years experience in the grade.	13

RECRUITMENT RULE FOR CLASS-II, III & IV OF ENGINEERING DEPARTMENT												
Sl. No. of the Post	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment	Educational and Other qualifications prescribed by the direct recruitment	Whether (a) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (In Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
2	Architectural Assistant	1	Class-II	16,400-40,500/-	Selection	32	a) Degree without Graduate degree/Diploma in Architecture/Town and Country planning or Degree in Civil Engineering from a recognised University/Institution or corporate membership of Institution of Surveyors (India). Desirable: i) A degree in Law from a recognised University. ii) Two years executive experience in Town Planning/ Estate Management/A valuation in an Industrial/ Commerce/ Govt. undertaking.	a) No b) No. however, a diploma in respective discipline from a recognised University/Institution is essential.	2	By promotion failing which by deputation/ direct recruitment	Promotion from Draughtsman with 09 years experience in the grade.	

RECRUITMENT RULE FOR CLASS-II, III & IV OF ENGINEERING DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment	Educational and Other qualifications prescribed by the direct recruitment	Whether (a) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (In Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
3	Horticulture Development Officer	1	Class-II	16,400-40,500/-	Selection	32	Essential: Bachelor Degree in Agriculture of a Degree recognised by the Govt. as equivalent there-to with special papers in Horticulture. Desirable : Two years working experience in Govt./PSU/ Reputed Organisation.	NA	2	By deputation/ direct recruitment		

RECRUITMENT RULE FOR CLASS-II, III & IV OF ENGINEERING DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment	Educational and Other qualifications prescribed by the direct recruitment	Whether (a) Educational Qualifications (b) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (In Years)	Method of recruitment (Whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
4	Junior Engineer (Civil)	28	Class-III	19,100/- 51,100/-	Selection	32	Essential: Diploma in Civil Engineering from a recognised Institution	NA	2	By deputation/ direct recruitment		

RECRUITMENT RULE FOR CLASS-II, III & IV OF ENGINEERING DEPARTMENT

Sl. No.	Name Of Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment	Educational and Other qualifications prescribed by the direct recruitment	Whether (a) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (In Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
5	Pump Operator GR-I	4	Class-III	16,300-38,200/-	Selection	32 years	Essential: ITI In Diesel Engine/Electrician with 5 years experience in Govt./PSU/Reputed Organisation as Pump Operator.	a) No b) No	2	By Promotion falling which by deputation/ direct recruitment	By promotion from Pump Operator GR-II with 04 years experience in the grade falling which combined 7 years experience in the grade of Pump Operator out of which 2 years PO GR-II.	Revision of Scale from (9400-22000) to (11000-29400) the scale is upgraded basing on the Chakravarty Committee Report for skilled artisans.

RECRUITMENT RULE FOR CLASS-II, III & IV OF ENGINEERING DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment	Educational and Other qualifications prescribed by the direct recruitment	Whether (a) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (In Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
6	Pump Operator GR-II	3	Class-III	16,300-38,200/-	Selection	32 years	Essential: ITI in Diesel Engine/Electrician with 4 years in the trade.	a) No b) No	2	By Promotion failing which by deputation/direct recruitment	By promotion from Pump Operator GR-III/Plumber Gr-III with 04 years experience in the grade failing which 7 years experience in the grade failing which 7 years combined service in the feeder grade out of which 2 years experience in PO Gr-III/Plumber Grade III.	Revision of Scale fromm (9400-22000) to (10200-25700) the scale is upgraded basing on the Chakravarty Committee Report.

RECRUITMENT RULE FOR CLASS-II, III & IV OF ENGINEERING DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment	Educational and Other qualifications prescribed by the direct recruitment	Whether (a) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (In Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
7	Pump Operator GR-III	19	Class-II	16,300-38,200/-	Selection	32 years	Essential: ITI in Diesel Engine/Electrician with 2 years in the trade.	a) No b) No NB.: Pass in Trade is required.	2 Years	By Promotion failing which by deputation/direct recruitment	By promotion from Helper with 4 Years experience in the grade, redeployed Mazdoor / Gang Leader (GL) (cargo Handling workers with 4 years experience or Khalasi with 6 years experience in the grade and other workers.	

RECRUITMENT RULE FOR CLASS-II, III & IV OF ENGINEERING DEPARTMENT

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment	Educational and Other qualifications prescribed by the direct recruitment	Whether (a) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (In Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
18	Carpenter Gr-II	1	Class-III	16,300-38,200/-	Selection	32 years	Essential: ITI in carpentry trade with 3 years experience in the trade. OR 7 years experience as a Carpenter in a reputed organisation.	a) No b) No	2 Years	By Promotion failing which by deputation/direct recruitment	By promotion from Carpenter Gr-III with 04 years experience in the grade failing which 7 years combined service in the feeder grade out of which 2 years in the post of Carpenter Gr-III	Revision of Scale from (9400-22000) to (10200-25700) the scale is upgraded basing on the Chakravarty Committee Report for skilled artisans.

RECRUITMENT RULE FOR CLASS-II, III & IV OF ENGINEERING DEPARTMENT												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment	Educational and Other qualifications prescribed by the direct recruitment	Whether (a) age Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (In Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
9	Carpenter Gr-III	1	Class-III	16,300-38,200/-	Selection	32 years	Essential: ITI in Carpentry trade & Completed training OR 7 years experience as a Carpenter in Govt./PSU/ Reputed organisation.	a) No b) No	2 Years	By Promotion falling which by deputation/ direct recruitment	By promotion from Helper with 04 years experience in the grade subject to pass the basic trade test failing which 7 years combined service out of which 2 years in the grade of Helper.	

RECRUITMENT RULE FOR CLASS-II, III & IV OF ENGINEERING DEPARTMENT												
Sl. No. of the Post	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment	Educational and Other qualifications prescribed by the direct recruitment	Whether (a) age Qualifications (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (In Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	10 Plumber Gr-III	3	Class-III	15,300-38,200/-	Selection	32 years	Essential: ITI course in fitter trade with 3 years experience in the trade.	a) No b) No c) N.B.: Pass in trade test is essential.	2 Years	By Promotion falling which by deputation/ direct recruitment	By promotion from Helper with 04 years experience & Khalasi with 7 years experience.	13

**RECRUITMENT RULES OF
CLASS - II, III & IV POSTS**

MARINE DEPARTMENT

RECRUITMENT RULES FOR POSTS OF CLASS-II, III & IV UNDER MARINE DEPARTMENT (DECK SIDE)												
Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper age limit for direct recruitment (in years)	Educational and Other qualification prescribed by direct recruitment	Whether (a) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of Promotion/absorption, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Chief Officer (F)	5	Class-II	16400-40500/-	Selection	35 years	1. Minimum +2 pass. 2. Essential: Must hold certificate of competency of 2nd Mate (FGI)/ COC Master (NCV) /Inland Master 1st Class under Inland Vessel Act. OR Completed a course of deck apprenticeship of 04 years on a foreign going ship. OR Chief Petty Officer from Indian Navy (Seaman branch). 3. Exp. Minimum 03 years experience in marine operation.	a) No b) Yes c) No	02 Years	50% by Promotion and 50% by deputation/ direct recruitment	Promotion from MF Gr. I/ Junior Tug Master with 04 years regular service in the grade failing which combined regular service of 07 yrs. In the grades of MF Gr. I, Junior Tug Master and MF Gr-II out of which minimum 02 years regular service in the grade of MF I or Junior Tug Master.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper age limit for direct recruitment (in years)	Educational and Other qualification prescribed by direct recruitment	Whether (a) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of Promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
2	Tug Master	3	Class-II	16400-40500/-	Selection	35 years	1. Essential: Must hold certificate of competency of 2nd Mate (FG)/COC Master (NCV)/1st Class Master Certificate under IV act. 2) Must have 10 years Master's Experience on Tugs more than 200 GT.	a) No b) Yes c) No	02 Years	By Promotion falling which by deputation/direct recruitment	Promotion from Jr. Tug Master with 04 years regular service in the grade falling which combined regular service of 07 yrs. In the grades of Jr. Tug Master and pilot launch Master out of which 02 years service in the grade of Junior Tug Master.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper age limit for direct recruitment (in years)	Educational and Other qualification prescribed by direct recruitment	Whether (a) Educational Qualifications (b) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
3	Mechanical Driver	1	Class-III	23600-56300/-	Selection	35 years & below	Essential: 1. Should passed HSC or its equivalent. 2. Should know swimming. 3. Should be fully qualified Mechanical Diver 4. Should possess 03 years post qualification experience in under water salvage work & under water cutting & welding. Desirable: Knowledge of Life saving appliances, splicing of rope & mooring works.	NA	02 Years	By Deputation/direct recruitment.	NA	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper age limit for direct recruitment (in years)	Educational and Other qualification prescribed by direct recruitment	Whether (a) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of Promotion/absorption/deputation, grades from which it should be made	Remarks
1	4	2	3	5	6	7	8	9	10	11	12	13
	Junior Tug Master	6	Class-III	23600-56300/-	Selection	35 years & below	Essential Qualification: 1. Must possess 1st Class Master's Certificate under the Inland Vessel Act 2. Should pass Tug Handling Test. Exp. 1. Should have 02 years of experience in Tug operation	Age- No Qual- Yes Expr.- No	02 Years	By promotion failing which by deputation/ direct recruitment	Promotion from the post of Pilot Launch Master with 03 years of experience in the grade failing which 05 years of combined experience in the grade of pilot launch Master and Serang out of which 02 years regular service in the grade of Pilot Launch Master.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper age limit for direct recruitments (in years)	Educational and Other qualification prescribed by direct recruitment	Whether (a) Age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of Promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
5	Marine Foreman Gr-I	2	Class-III	23600-56300/-	Selection	35 years & below	Essential Qualification: A. Should pass HSC or its equivalent. B. Should know swimming. C. Should possess 02 years of experience in handling of buoys, mooring gang & maintenance of small crafts & be able to control labour OR Cadet apprenticeship on completion of 04 years foreign flag vessels or coastal vessels & be able to control labour OR A Chief Petty officer from seamen's branch of Indian Navy and be able to control labour.	a) No b) Yes c) No	02 Years	By Promotion falling which by deputation/direct Recruitment	Promotion from MF Gr-II with 04 years experience in grade falling which 09 years combined regular service in the grades of MF Gr. II/Serang out of which 02 service in the grades of MF Gr. II	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper age limit for direct recruitments (in years)	Educational and Other qualification prescribed by direct recruitment	Whether (a) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
6	Marine Foreman (Gr-II)	2	Class-III	21000-53500/-	Selection	35 years & below	Essential Qualification: A. Should possess HSC or its equivalent. B. Should know swimming. C. Should possess 05 years of experience in handling of buoys, mooring gangs & maintenance of small crafts & be able to control labour OR Cadet apprenticeship on completion of 03 years apprenticeship on vessels & be able to control labour OR A Chief Petty officer from seamen's branch of Indian Navy and be able to control labour.	a) No b) Yes c) No	02 Years	By Promotion failing which by deputation/direct recruitment	Promotion from Serang with 07 years regular service in the grade.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper age limit for direct recruitment (in years)	Educational and Other qualification prescribed by direct recruitment	Whether (a) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
7	Ast. Hydrographic Surveyor	3	Class-III	19100-51100/-	Selection	32 years	1. Science Graduate with Hons. In Physics or Mathematics. 2. Diploma in Computer Science/Electronics/p GDCA Or Petty Officer in Indian Navy having Survey Recorder 1st Class Certificate. Must know swimming	NA	02 Years	By Deputation/direct recruitment		

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper age limit for direct recruitment (in years)	Educational and Other qualification prescribed by direct recruitment	Whether (a) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
8	Pilot Launch Master	10	Class-III	19100-51100/-	Selection	35 years & below	Essential Qualification: 1. Should possess 1st Class Master's Certificate OR 2nd Class master's Certificate with 02 years of experience under IV Act. 2. Should pass Launch handling test.	a) No b) Yes c) No	02 Years	Promotion failing which by deputation/direct recruitment	Promotion from Serang with 04 years of experience in the grade.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper age limit for direct recruitment (in years)	Educational and Other qualification prescribed by direct recruitment	Whether (a) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of Promotion/absorption, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
10	Tindal	11	Class-III	16300-38200/-	Selection	30 years & below	Essential Qualification: 1. Should passed HSC or its equivalent. 2. Should know swimming.	Age- No Qual- No Expr- No	02 Years	By promotion failing which by deputation/ direct recruitment	Promotion from Cassab/ Leadsman with 04 yr regular service failing which combined experience of 07 years as Cassab/ Leadsman and Lascar Grade -I out of which minimum 02 yrs of experience as Cassab/ Leadsman OR 07 yrs service in the grade of Lascar Gr-I	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper age limit for direct recruitment (in years)	Educational and Other qualification prescribed by direct recruitment	Whether (a) Age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of Promotion/absorption, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
11	Cassab (Class-IV)	10	Class-IV	1400-32300/-	Selection	32 years	Essential Qualification: 1. Should passed HSC or its equivalent. 2. Should know swimming.	Age- No Qual- No Expr.- No	02 Years	Promotion falling which by deputation/ direct recruitment	Promotion from Lascar Gr-I with 04yr regular service in the grade falling which 07 years combined regular service in the grades of Lascar Grade-I & Lascar Grade-II out of which 02 yrs regular service in the grade of Lascar Grade-I.	All promoted to the rank of Cassab are to give an undertaking that they will carry out the duties of Leadsman whenever the department requires them.

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper age limit for direct recruitment (in years)	Educational and Other qualification prescribed by direct recruitment	Whether (a) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of Promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
12	Lascar Grade I	52	Class-IV	14100-31600/-	Selection	32 years	Essential Qualification: a. Should passed HSC or its equivalent. b. Should know swimming. Desirable : Preference will be given to the candidates having passed pre-sea training for seaman/G.P. rating from a Govt. recognized Institution.	a) No b) No c) No	02 Years	By Promotion failing which by deputation/direct recruitment	Promotion from Lascar Gr-II with 04yr regular service in the grade.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper age limit for direct recruitment (in years)	Educational and Other qualification prescribed by direct recruitment	Whether (a) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of Promotion/absorption, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
13	Lascar Grade II	34	Class-IV	14100-31600/-	Selection	32 years	Essential Qualification: a. Should passed HSC or its equivalent. b. Should know swimming. Desirable : Preference will be given to the candidate having passed pre-sea training for seaman/G.P rating from a Govt. recognized institution.	a) No b) No c) No	02 Years	Promotion falling by deputation /direct recruitment.	Promotion from Peon/Helper/Kh alasi with 04yr regular service in the grade.	

RECRUITMENT RULES FOR THE POST OF COMMUNICATION OFFICER (CLASS-II) UNDER MARINE DEPARTMENT												
Sl. No.	Name of Posts	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection post	Upper age limit for direct recruitment (in years)	Educational and Other qualification prescribed by direct recruitment	Whether (a) age Qualifications (c) Experience for direct recruits will apply in the case of promotional/ absorption/ deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of Promotion/absorption/deputation, Grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Communication Officer	1	Class-II	15400-40500/-	Selection	40 and Below	a) Passed +2 from a recognised institution b) Must hold the certificate of COP (Class-II issued by Govt. of India or must hold the certificate of competency as 2nd Mate (FG) or equivalent c) Must successfully completed GMDSS Certificate course.	a) No b) No c) No	02 Years	By promotion failing which by absorption deputation failing which by direct recruitment	Promotion from the post of signal Bosun with 4 years regular service in the grade.	One post of Tug Master (Class-II) is re-designated as Communication Officer (Class-III) Vide Resolution No. 17/2013-14, Agenda Item No. 20 (01)/2012-13 in the Board Meeting No. 01/2013-14 Dated 30.05.2013

N.B: Approved as per the Board Resolution No. 61/2016-17 on AI No. 26(03)/2016-17 meeting dated 29.1.1.2016.

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection post	Age limit for direct recruitment	Educational and Other qualifications required for direct recruitment	Whether pass in Trade Test is necessary	Whether (a) Educational Qualifications for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment	In case of Promotion/transfer/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14
2	Senior Signalman/Senior Radio Operator	4	Class-III	16300-38200/-	Selection	45 years and Below	Essential Qualification : 1. Passed +2 from a recognised Institution. 2. Possess R.T.G. Operator certificate issued by Govt of India OR Diploma OR Degree in Electronics & Telecommunications from a recognized Institution/University 3. Completed a course on computer familiarization & able to data in Computer. 4. Preference will be given to candidates having familiarisation on GMDSS & Inmarsat terminals & completed ARPA & RNRP course as per the requirement of STCW 95 regulations from a D.G.(Shipping) approved Organisation		a) No b) No c) No	02 Years	By promotion falling which by deputation/direct recruitment	Promotion from the post of Radio Operator with 04 years of regular service in the grade.	Sr. Signalman is redesignated as Sr. Radio Operator

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper age limit for direct recruitment (in years)	Educational and Other qualification prescribed by direct recruitment	Whether (a) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of Promotion/absorption/deputation, grades from which it should be made	Remarks
1	3 Jr. Signalmen/ Radio Operator	3	4	5	6	7	8	9	10	11	12	13
			5 Class- III	16300-38200/-	Selection	40 years and Below	Essential Qualification : a) Passed HSC from a recognized institution b) Diploma OR Degree in Electronics & Telecommunications from a recognized institution / University c) Completed a course on Computer familiarization and able to enter data in Computer d) GMDSS		02 Years	By Deputation / Direct Recruitment		Jr. Signalmen is redesignated as Radio Operator.

RECRUITMENT RULE OF MARINE DEPARTMENT (ENGINE SIDE)												
Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper age limit for direct recruitment (in years)	Educational and Other qualification prescribed by direct recruitment	Whether (a) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of Promotion/absorption, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Engineer in-charge Tug	5	Class II	16400-40500/-	Selection	35 years	Essential : A) Must hold certificate of Inland Engineers under IV act or MEO Cais-IV issued by DG shipping. Govt. of India or Equivalent cert. from other country recognised by DG shipping B) Should have 05 years of experience in operation and maintenances of Tug and Floating crafts.	a) No b) YES c) No	02 Years	By promotion failing which by deputation/ direct recruitment.	Promotion from JE (Marine) with 04 years regular service in the grade falling which 07 years of combined service in the grades of JE (Marine) & Dr. Gr-I (Marine), out of which 02 years regular service in the grade of JE (Marine)	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper age limit for direct recruitment (in years)	Educational and Other qualification prescribed by direct recruitment	Whether (a) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of Promotion/absorption, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
2	AE (Marine)	1	CL-II	16400-40500/-	Selection	35 years	Essential : A) Must have completed 04 years diploma Sandwich Course. OR B) Degree in Mechanical Engineering with certificate of successful competition of one year course at Directorate of Marine Engineering Training. OR C) Passing out of certificate of 04 years Marine Engineering Training at D.M.E.T. OR D) Chief/ Master E.R.A./Mechanicians of Indian Navy in possession of charge certificate and experience of two years in the grade of P.O.E. with 05 years experience in the grade.	a) No b) No c) No	02 Years	By promotion failing which by deputation/ direct recruitment	Promotion from JE Grade I (Marine) with 04 years regular service in the grade failing which 07 years of combined service in the grades of JE (Marine) & Driver Gr-I (Marine), out of which 02 years regular service in the grade of JE (Marine).	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper age limit for direct recruitment (in years)	Educational and Other qualification prescribed by direct recruitment	Whether (a) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
3	Junior Engineer (Marine)	9	Class-III	23600-56300/-	Selection	35 years	Essential Qualification: 1. Must hold the certificate for 1st Class Engine Driver's Exam under IV Act. 2. Should have minimum 05 years post qualification experience in operation & maintenance of floating craft/sea going vessels OR 1. Must hold IME Certificate under IV Act or MEO Class-IV (NCV). 2. Should have minimum 02 yrs. post qualification experience in operation & maintenance of floating craft/ Sea going vessels.	Age- No Qual- No	02 Years	By promotion failing which by deputation/direct recruitment	Promotion from Driver-I (Marine) with 04 years experience, failing which 05 yrs as Driver-I (Marine) & Driver- II (Marine) out of which minimum 02 years regular service as Driver-I (Marine).	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper age limit for direct recruitment (in years)	Educational and Other qualification prescribed by direct recruitment	Whether (a) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of Promotion/absorption, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
4	Driver Class-I (Marine)	11	Class-III	19100-51100/-	Selection	38 years	Essential Qualification: 1. Must hold the certificate for 1st Class Engine Driver's Exam under IV Act, 1917 or MEO Class-IV or MEO Class-IV (NCV). 2) Must have 02 yrs post qualification experience in operation & Maintenance of floating crafts/ Sea going vessels.	Age- No Qual- No	02 Years	By promotion failing which by deputation/ direct recruitment	Promotion from Driver Class-II (Marine) with 04 yrs experience, failing which 05 years combined experience in the Driver Class-II (Marine) and Greaser out of which minimum 02 years regular service as Driver Class- II (Marine).	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper age limit for direct recruitment (in years)	Educational and Other qualification prescribed by direct recruitment	Whether (a) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of Promotion/absorption/deputation, grades from which it should be made	Remarks
1	5 Driver Class - II (Marine)	3	4	5	6	7	8	9	10	11	12	13
		17	Class-III	17700-44600/-	Non Selection	38 years	Essential Qualification: 1. Must hold the certificate for 2nd Class Engine Driver's Exam under IV Act, 1917 or MEO Class-IV or MEO Class-IV (NCV). 2) Must have 02 yrs post qualification experience in operation & Maintenance of floating craft/ Sea going vessels.	Age- No Qual- No	02 Years	By promotion falling which by deputation/ direct recruitment	Promotion from Greaser with 04 yrs regular service in the grade falling which 05 years combined regular service in the Greaser and Cleaner out of which 02 years regular service in the grade of Greaser.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper age limit for direct recruitment (in years)	Educational and Other qualification prescribed by direct recruitment	Whether (a) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of Promotion/absorption, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
6	Electrician-Gr-1	2	CH-III	19100-51100/-	Selection	35 years	1. Should pass ITI in electrician. 2. Should have 'A' class license as Electrician with 05 years experience of working in Port Trust or as Electrician Mechanic in Indian Navy	a) No b) Yes c) No	02 Years	By promotion failing which by deputation/direct recruitment	Promotion from Electrician Gr-II with 04 yrs regular service in the grade.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper age limit for direct recruitment (in years)	Educational and Other qualification prescribed by direct recruitment	Whether (a) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of Promotion/absorption, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
7	Greaser	14	CL-IV	14400-32300/-	Selection	32 years	Essential: a. Pass in Diesel Mech./ Fitter trade from any recognised ITI with 02 yrs experience in the trade in any reputed Marine Workshop or Marine Craft. OR b) Crew training from any recognised Maritime Institute with 03 yrs experience in Opn. & Maint. in Floating Craft in any reputed Organisation. OR c) HSC pass with 04yrs exp. in Opn & Maint of floating crafts in any reputed organisation. Desirable: Must be having knowledge of identifying spares tools & tackles used & spares.	a) No b) No c) No	02 Years	By promotion failing which by deputation/ direct recruitment	Cleaner with 04 years exp. in operation and maintenance of Floating Crafts.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper age limit for direct recruitment (in years)	Educational and Other qualification prescribed by direct recruitment	Whether (a) Educational Qualifications (b) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	8	2	3	5	6	7	8	9	10	11	12	13
	Cleaner	7	CI-IV	14100-31600/-	Selection	28 years	Essential: a. Pass in Diesel Mechanics/ Fitter trade from any recognized ITI. OR b) Crew training from any recognized Maritime Institute with 01 yrs experience as skilled worker in a reputed Marine Workshop or marine craft. OR c) Passed in HSC with sound physique & experience of 02yrs as skilled worker in a reputed marine Workshop or Marine Craft. Desirable : Must be having knowledge of identifying spares tools & tackles used & spares.	a) No b) No c) No	02 Years	By promotion failing which by deputation/ direct recruitment	Promotion from helper/ Khalasi with 04 year of regular service in the Port Trust.	

**RECRUITMENT RULES OF
CLASS - II, III & IV POSTS
TRAFFIC DEPARTMENT**

RECRUITMENT RULE OF CLASS-III & IV STAFF OF TRAFFIC DEPARTMENT OF PARADIP PORT TRUST												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection Post	Upper age limit for direct recruitment (in years)	Educational and Other qualifications for direct recruitment	Whether (a) Age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Asst. Traffic Manager-Gr-II	3	Class II	16400-40500/-	Selection	32 years	i) A degree from a recognised university ii) Two years executive experience in shipping/ Cargo operation/ Railway Transportation in an industrial/ commercial/ Govt. undertaking is desirable.	Age : No Qual: No	2 Years	By promotion falling which by deputation/ direct recruitment	Traffic Inspector (Comm)/Traffic Inspector (Opn) with 04 years regular service in the grade OR Traffic Foreman/Goods/Supervisor/Yard Master with 07 years regular service in the grade OR TI (Com) TI (Opn) with 02 years regular service and 07 years combined regular service in the grade of TI (Com) / TI (Opn) Goods Supervisor/Yard Master OR Traffic Foreman with 02 years regular service and 09 years combined service in the grades of TF & ATF.	

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection Post	Upper age limit for direct recruitment (In years)	Educational and Other qualifications for direct recruitment	Whether (a) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (In Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
2	Traffic Inspector (Com)	1	Class III	Rs. 23600-56300/-	Selection	32 years	Must be Graduate from the University/Should have undergone training in recognised Rty Institute as a Commercial Apprentice Preference will be given to candidates having experience in the line.	Age : No Qual: No	2 Years	By promotion failing which by deputation/ direct recruitment	Goods Supervisor with 04 years regular service in the grade or Goods Supervisor with 02 years regular service and a combined regular service of 07 years in the grade of Goods Supervisor and Sr. Goods clerk.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection Post	Upper age limit for direct recruitment (in years)	Educational and Other qualifications for direct recruitment	Whether (a) Educational Qualifications (b) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
3	Traffic Inspector (Opn)	1	Class III	Rs. 23600-56300/-	Selection	32 years	Must be Graduate from the recognised University with 05 years experience in the line.	Age: No Qual: No	2 Years	By promotion falling which by deputation/ direct recruitment	Yard Master with 04 years regular service in the grade or Yard Master with 02 years regular service and a combined regular service of 07 years in the grade of Yard Master/Area Controller/Yard Supervisor.	

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-selection	Upper age limit for direct recruitment (in years)	Educational and other qualifications prescribed by direct recruitment	Whether (a) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
4	Traffic Foreman	6	Class III	Rs. 21100-53500/-	Selection	32 years	Graduate with 03 years experience in shipping operation and Cargo handling work preference Diploma in computer Application	Age : No Qual: No	2 Years	By promotion falling which by deputation/ direct recruitment	From Asst. Traffic Foreman with 04 years regular service in the grade or ATF with 02 years regular service and a combined regular service of 07 years in the grade of ATF/ODC.	
5	Asst. Traffic Foreman	24	Class III	Rs. 17700-44800/-	Selection	32 years	Graduate with 02 years experience as outdoor clerk	Age : No Qual: Yes	2 Years	By promotion falling which by deputation/ direct recruitment	From out door clerk with 04 years regular service in the grade.	

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection Post	Upper age limit for direct recruitment (in years)	Educational and Other qualifications for direct recruitment	Whether (a) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
6	Goods Supervisor	1	Class III	Rs. 21000-53500/-	Selection	32 years	Should be a Graduate from a recognised university with 3 years working experience in Rty as Sr. Clerk (Commercial) Sr. Goods Clerk	Age : No Qual: No	2 Years	By promotion falling which by deputation/ direct recruitment	Sr. Goods Clerk with 04 years regular service in the grade or Sr. Goods clerk with 02 years regular service and a combined regular service of 07 years in the grade of Sr. Goods Clerk and Jr. Goods Clerk falling which Jr. Goods clerk with 9 years experience.	

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection Post	Upper age limit for direct recruitment (in years)	Educational and Other qualifications for direct recruitment	Whether (a) Age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
7	Yard Master	3	Class III	Rs. 21000-53500/-	Selection	32 years	Must be a graduate from recognised University with 05 years working experience in Railway	Age : No Qual: No	2 Years	By promotion failing which by deputation/ direct recruitment	Yard Supervisor/ Area Controller/ Head TNC with 04 years regular service in the grade or Yard Supervisor/ Area Controller/ Head TNC with 02 years regular service and combined regular service of 07 years in the grade of YS/AC/HTNC/TNC/STJ M	

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection Post	Upper age limit for direct recruitment (in years)	Educational and Other qualifications for direct recruitment	Whether (a) Age : No Qual: No (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (In Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
8	Head Train Number Taker	1	Class III	Rs. 19100-51100/-	Non-Selection	32 years	Graduate with 03 years working experience as Sr. Train Number Taker	Age : No Qual: No	2 Years	By promotion failing which by deputation/ direct recruitment	Sr. Train Number taker with 04 years regular service in the grade or 02 years regular service as Sr. TNC and a combined regular service of 07 years in the grade of Sr. TNC/TNC.	13
9	Area Controller	4	Class III	Rs. 19100-51100/-	Selection	32 years	Graduate with 03 years Rty. Experience as Sr. TNC	Age : No Qual: No	2 Years	By promotion failing which by deputation/ direct recruitment	Sr. TNC with 04 years regular service in the grade or Sr. TNC with 02 years regular service and a combined regular service of 06 years in the grade of Sr. TNC/ TNC/TPM OR STJM with 4 years regular service in the grade of STJM with 2 years regular service and combined regular service of 6 years in the grade of STJM/TPM OR TNC with 4 years regular service in the grade OR TNC with 2 years regular service and a combined regular service of 6 years in the grade of TNC/TPM.	

Sl. No.	Name Of Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection Post	Upper age limit for direct recruitment (in years)	Educational and Other qualifications for direct recruitment	Whether (a) Age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
10	2 Yard Supervisor	3 4	4 Class III	5 Rs. 19100-51100/-	6 Selection	7 32 years	8 Graduate with 05 years experience in Rly. Operational wing as STJM	9 Age : No Qual: No	10 2 Years	11 By promotion failing which by deputation/ direct recruitment	12 STJM or TNC with 4 years regular service in the grade or 02 years regular service in the grade of STJM/TNC and a combined regular service of 07 years in the grade of STJM/TNC/TPM	13
11	Senior Goods Clerk	1	Class III	Rs. 19100-51100/-	Selection	32 years	Graduate from a recognised University with 3 years experience as Junior Goods clerk, Diploma in Computer Application preferred.	Age : No Qual: No	2 Years	By promotion failing which by deputation/ direct recruitment	Junior Goods Clerk with four years regular service in the grade.	
12	Junior Goods Clerk	10	Class III	Rs. 17700-44800/-	Selection	32 years	Graduate in any discipline, Candidates with 3 years experience in port work having computer knowledge will be preferred.	Age : No Qual: Yes	2 Years	By promotion failing which by deputation/ direct recruitment	By promotion from Senior Checker with 07 years regular service in the grade failing which by direct recruitment.	

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection Post	Upper age limit for direct recruitment (in years)	Educational and Other qualifications for direct recruitment	Whether (a) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
13	Outdoor Clerk	82	Class III	Rs. 16300-38200/-	Selection	32 years	Graduate with Diploma in Computer Application	NA	2 Years	By deputation/direct recruitment		
14	Sr. TNC	3	Class III	Rs. 17700-44600/-	Selection	32 years	Graduate must possess Diploma in Computer Application and 03 years experience in railway working	Age : No Qual: No	2 Years	By promotion failing which by deputation/direct recruitment	TNC with 04 years regular service in the grade failing which TNC with 02 years regular service and a combined regular service of 07 years in the grade of TNC/TPM.	
15	Train Number Taker	7	Class III	Rs. 16300-38200/-	Non-Selection	32 years	Graduate with at least 03 years railway working experience Diploma in Computer Application preferred.	Age : No Qual: Yes	2 Years	By promotion failing which by deputation/direct recruitment	Traffic Pointsman with 04 years regular service in the grade.	

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection Post	Upper age limit for direct recruitment (in years)	Educational and Other qualifications for direct recruitment	Whether (a) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
16	Seal Checker	3	Class IV	Rs. 14400-32300/-	Selection	32 years	Intermediate with Railway Experience	NA	2 Years	By deputation/direct recruitment	Absorption from other Class-IV employees working in the field for 04 years.	
17	Traffic Pointsman	36	Class IV	Rs. 14100-31600/-	Selection	32 years	Intermediate with at least 02 years experience in Railway working	NA	2 Years	By promotion failing which by deputation/direct recruitment	Absorption from other Class-IV employees working in the field for 04 years.	
18	Shunting Zamadar	13	Class III	Rs. 16300-36200/-	Non-Selection	32 years	Graduate at least 03 years railway operational working experience	Age : No Qual : No.	2 Years	By deputation/direct recruitment	Traffic Pointsman with 04 years regular service in the grade.	

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection Post	Upper age limit for direct recruitment (in years)	Educational and Other qualifications for direct recruitment	Whether (a) age (b) Educational Qualif (c) Experience for direct recruits will apply in the case of promotion/ absorption/ deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/deputation)	In case of promotion/ absorption/ deputation, grades from which it should be made	Remarks
19	Deck Foreman	3	Class III	Rs. 17700-44600/-	Selection	32 years	class-X	Age : No Qual : No.	2 Years	By deputation/ direct recruitment	12 From among the Supervisor/ Tally Clerk with 04 yer experience or from Winchman with 09 years experience	13
20	Tally Clerk	14	Class III	Rs. 16300-38200/-	Selection	32 years	class-X	Age : No Qual : Yes.	2 Years	By deputation/ direct recruitment	GL with 07 years experience or Mazdoor with 9 years experience.	
21	Supervisor	13	Class III	Rs. 16300-38200/-	Selection	32 years	class-X	Age : No Qual : Yes.	2 Years	By deputation/ direct recruitment	GL with 07 years experience or Mazdoor with 9 years experience.	

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection Post	Upper age limit for direct recruitment (in years)	Educational and Other qualifications for direct recruitment	Whether (a) Age (b) Educational Qualification (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
22	Winchman	3	Class IV	Rs. 14900-34600/-	Selection	32 years	class-X	Age : No Qual : Yes.	2 Years	By deputation/direct recruitment	From among the of Signalman with 07 years experience failing which Mazdoor with 10 years experience. If both qualified in the Trade Test.	
23	Signalman	25	Class IV	Rs. 14100-31600/-	Selection	32 years	class-X	Age : No Qual : Yes.	2 Years	By deputation/direct recruitment	From among the post of Mazdoor after passing the Trade Test after 04 years.	
24	Gang Leader	15	Class IV	Rs. 14900-34600/-	Non-Selection	32 years	class-X	Age : No Qual : Yes.	2 Years	By deputation/direct recruitment	From among the post of Mazdoor with 04 years experience.	
25	Mazdoor	240	Class IV	Rs. 14100-31600/-	Non-Selection	28 years and below	class-X	Age : No Qual : No.	2 Years	Direct	Not applicable	

**RECRUITMENT RULES OF
CLASS - II, III & IV POSTS**

**FINANCE & ACCOUNTS
DEPARTMENT**

RECRUITMENT RULE OF FINANCE & ACCOUNTS DEPARTMENT, PARADIP PORT TRUST												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection Post	Upper age limit for direct recruitment (in years)	Educational and Other qualifications for direct recruitment	Whether (a) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Accounts Officer Grade-II	3	Class II	Rs. 16400-40500/-	Selection	32 years	1. Degree of Recognised university, 2. ICWA or CA 3. Computer knowledge is desirable	a) No b) No. c) No	Two years	promotion filling which by deputation/direct recruitment	Promotion from Superintendent with four years regular service in the grade of Accounts Assistant with twelve years of regular service in the grade filling which Superintendent with two years regular service in the grade and a combined regular service of seven years in the grades of Superintendent and Head Assistant.	
2	Account Assistant	1	Class III	17700-44600/-	Selection	32 years	1) Graduate from a recognised University & have passed Inter CA/CWA. 2. Should have Computer working knowledge	NA	Two years	By deputation/direct recruitment		

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection Post	Upper age limit for direct recruitment (in years)	Educational and Other qualifications for direct recruitment	Whether (a) Age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
3	EDP Assistant	7	Class III	17700-44600/-	Selection	32 years	Essential : 1. Graduate in any discipline. 2. Post Graduate Diploma in Computer Application (PGDCA) from recognised University or DOE's 'A' level. 3. Data Entry speed of 9000 key depression per hour through trade test to be conducted on computers. Experience : Must have minimum five years experience in data entry & knowledge of programming work in Public Sector/ Govt./ Autonomous Bodies/ Regulated Private Organisation.	a) No b) Yes c) No	Two years	promotion filling which by deputation/direct recruitment	Promotion from Junior Assistant with 4 years experience in the grade.	

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection Post	Upper age limit for direct recruitment (in years)	Educational and Other qualifications for direct recruitment	Whether (a) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
4	Sr. EDP Assistant	4	Class III	Rs. 19100-51100/-	Selection	32 years	Essential:- 1. Graduate in any discipline. 2. Post Graduate Diploma in Computer Application (PGDCA) from recognised University or DOE's 'A' level. Experience Must have minimum six years experience in a) Computer Operation & Programming. b) Electronic Data processing. c) Knowledge in any ERP System, Internet & Networking in Public Sector/ Govt./ Autonomous Bodies/ Reputed Private Organization.	a) No b) No c) No	2	Promotion failing which by deputation/ direct recruitment	Promotion from EDP Assistant with 04 years regular service in the Grade.	

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection Post	Upper age limit for direct recruitment (in years)	Educational and Other qualifications for direct recruitment	Whether (a) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation in (in Years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1		2										
5	Programmer	1	Class II	Rs. 16400-40500/-	Selection	32	Essential: 1. Graduate in any discipline. 2. Post Graduate Diploma in Computer Application (PGDCA) from recognised University or DOE's 'A' level. Experience Must have minimum six years experience in a) Computer Operation & Programming. b) Electronics Data processing. c) Knowledge in any ERP System, Internet & Networking. in Public Sector/ Govt / Autonomous Bodies/ Reputed Private Organisation.	a) No b) No c) No	2	By promotion failing which by deputation/ direct recruitment	Promotion from Sr. EDP Assistant with 09 years regular service in the grade failing which from Senior EDP Assistant with minimum 02 years regular service in the grade and a combined regular service of 10 years in the grade of Senior EDP Asst. & EDP Asst. in the respective discipline.	

**RECRUITMENT RULES OF
CLASS - II, III & IV POSTS
MEDICAL DEPARTMENT**

RECRUITMENT RULES OF CLASS-II, III & IV POSTS OF MEDICAL DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection Post	Upper age limit for direct recruitment (years)	Educational and Other qualifications for direct recruitment	Whether (a) Age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks	
1	Assistant Manager (Medical Stores)	3	Class III	Rs. 16400-40500/-	Selection	40 YEARS	(1) Must be in possession of B. Pharm Degree from a Recognized University/ Diploma in Pharmacy from Govt. Recognized Institute. (2) Must have at least 10 years work experience in case of B. Pharm or 15 years work experience in case of Diploma in pharmacy in managing the medical stores of a large hospital (60 bedded Hospital & above) belonging to a Central, State Government/ Corporate reputed Govt. recognised Hospital	a) Age: No b) Qual: Yes	02 years	By promotion falling which by depuration/direct recruitment	Head Pharmacist with 4 yrs experience in the grade or falling which 7 years of combined experience in the grade of Head Pharmacist and Sr. Pharmacist out of which minimum 2 years in the feeder grade i.e. Head Pharmacist.	12	Missing post. send to ministry for approval for removal of the post
2	Assistant Matron	1	Class III	Rs. 23600-56300/-	Selection	40 years	Diploma in General Nursing and Mid-Wifery with 7 years experience/ B.Sc. Nursing recognised by Nursing Council of India with minimum 5 years experience as Nursing Sister in a Central/ State/ Public Sector undertaking hospital.	Age: No Qual: Yes	02 years	By promotion falling which by depuration/direct recruitment	Promotion from Nursing Sister with 4 years experience falling which combined experience of 7 years in the grades of Nursing Sister & Staff Nurse, out of which minimum 2 years in the feeder grade i.e. Nursing Sister.		

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection Post	Upper age limit for direct recruitment (in years)	Educational and Other qualifications for direct recruitment	Whether (a) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
3	Nursing Sister	3	Class III	Rs. 19,100/- 51,100/-	Selection	35 years	Diploma in Nursing and Midwifery from Institute recognized by Indian Nursing Council with 5 years experience/ B.Sc. Nursing from Institute of Nursing recognized by NIC with 3 years experience as Staff Nurse in Govt./ PSU/ Corporate Govt. Recognized Hospital preference will be given to candidate having Post Diploma in ICU/ Critical Care etc.	a) Age: No b) Qual: Yes		By promotion falling which by deputation/ direct recruitment	Promotion from Staff Nurse with 02 years experience.	
4	Staff Nurse	16	Class III	Rs. 17,700/- 44,600/-	Selection	32 years	Diploma in Nursing and Midwifery from Institute recognized by Indian Nursing Council with 3 years experience/ B.Sc. Nursing from Institute of Nursing recognized by NIC with 3 years experience as Staff Nurse in Govt./ PSU/ Corporate Govt. Recognized Hospital.	NA		By promotion falling which by deputation/ direct recruitment		01 Post of Vaccinator (SG) has been converted to the post of Staff Nurse vide B.R. No. 17/2013-14 dt. 30.05.2013 (GO No. A5) dt. 30/05/2013 (Vol. IV) 4009 dt 29.11.2013.
5	Radiographer	1	Class III	Rs. 19,100/- 51,100/-	Selection	32 years	1) Must possess Diploma/degree Certificate in Radiography issued by Govt./ Govt. recognized Institute. 2) Must have 3 years work experience in case of Diploma & 1st year experience in case of Degree holder in Govt./ PSU/ Corporate Govt. recognized Institute.	NA	02 Years	By deputation/ direct recruitment		

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection Post	Upper age limit for direct recruitment (in years)	Educational and Other qualifications for direct recruitment	Whether (a) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
6	senior Laboratory Technician	1	Class III	Rs. 19,100/- 51,100/-	Selection	30 years	Diploma/ degree in Lab Tech. Course with 5 yrs experience in case of Diploma and 03 years in case of degree Holder as Laboratory Technician in Govt./ Govt. Corporate Govt. recognised Hospital.	Age- No Qual. Yes	02 years	By promotion/ falling which by deputation/ direct recruitment	Promotion from Laboratory Technician having 4 yrs of experience in the grade.	
7	Laboratory Technician	1	Class III	Rs. 17700/- 44800/-	Selection	32 years	Diploma in Laboratory Technician Course from Govt. recognised institute with at least 3 years work experience. OR Degree in Lab. Tech. Course from Govt./ Govt. recognised Institute with 1 year experience in Govt./Semi-Govt./ recognised Hospital.	NA	02 years	By deputation/ direct recruitment		1 post of Lab. Technician has been surrendered for creation of new post under Organisational Post Restructuring vide Lt. No. AD/RSC/22/196/2015/ 4164 dt. 17.10.2015. Administrative Deptt. has surrendered the post without consent of CMO. Medical Deptt. requires the post otherwise there will be dilocation of work.
8	Sanitary Inspector	2	Class III	Rs. 19100/- 51100/-	Non-Selection	29 years & below	Must have passed Sanitary Inspector Course from a recognised institution.	NA	2	By direct recruitment falling which by deputation		

Sr. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection Post	Upper age limit for direct recruitment (in years)	Educational and Other qualifications for direct recruitment	Whether (a) Age (b) Education (c) Qualifications for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	Head Pharmacist	3	Class III	Rs. 21,000/- 53,500/-	Selection	40 years	Diploma/ Degree in Pharmacy from a Govt. recognised Institute. Work experience as pharmacist for a minimum period of 10 years out of which must have completed 3 years experience as Sr. Pharmacist in Govt. PSU/Corporate Govt. Recognised Hospital	Age: No Qual: Yes	02 years	By promotion falling which by deputation/ direct recruitment	Promotion from Senior pharmacist with 4 years experience falling which combined experience of seven years in the grade of Sr. Pharmacist and pharmacist out of which 2 years in feeder Grade of Sr. Pharmacist.	13
10	Senior Pharmacist	3	Class III	Rs. 19,100/- 51,100/-	Selection	35 years	Degree in Pharmacy from a recognised Institute with 3 years work experience or Diploma in pharmacy from a recognised Govt. Institute with 5 years experience in Govt./PSU/ Corporate Govt. recognised Hospital as Pharmacist.	Age: No Qual: Yes	02 years	By promotion falling which by deputation/ direct recruitment	Promotion from pharmacist with 2 years experience.	
11	Pharmacist	5	Class III	Rs. 17,200/- 44,600/-	Selection	32 years	Must have passed Diploma in Pharmacy from Govt. recognised Institute with 3 yrs experience/ B. Pharma from Govt. recognised Institute with 1 year experience in a Govt./PSU/ Corporate Govt. recognised Hospital	NA	03 years	By deputation/ direct recruitment		1 post of Pharmacist has been surrendered for creation of new post under Organisational post restructuring vide Ltr. No. AD/RSC/22/196/2015/4164 Dt. 17.10.2015. Administrative Deptt. has surrendered the post without the consent of CMO, Medical Deptt. requires all the 6 posts otherwise there will be dislocation of work

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection Post	Upper age limit for direct recruitment (in years)	Educational and Other qualifications for direct recruitment	Whether (a) age (b) Educational Qualifications (c) Experience for direct recruits will apply in the case of promotional absorption/deputation	Period of probation (in years)	Method of recruitment (whether by direct recruitment or by promotional absorption/deputation)	In case of promotion/absorption/deputation, it should be made	Remarks
12	Attendant	3	Class IV Rs. 13500-21400/-	5	Selection	3 years	1. H.S.C. or equivalent. 2. First Aider Certificate from Govt. recognised institute. 3. Preference will be given to candidates having 3 yrs experience.	NA	02 years	11 By deputation/direct recruitment	12	13
13	Disinfectant GI	1	Class IV Rs. 14100-31800/-	5	Selection	3 years	H.S.C. or equivalent with 2 yrs experience in Bio-Medical Waste Management in Govt./Semi Govt./Corporate Govt. recognised hospital.	Age: No Qual: Yes	02 years	Transfer from Class IV staff (Non-IV staff / Non-Tech) falling which by deputation/direct recruitment	13	
14	Senior Dresser	1	Class III Rs. 15600-36800/-	5	Non Selection	35 years & below	1. H.S.C. or equivalent 2. Trained Dresser or First Aider from Govt. recognised institute with 7 years experience in Govt./PSU/Corporate Govt. recognised hospital.	Age: No Qual: Yes	02 years	By promotion falling which by deputation/direct recruitment	Promotion from Attendant, First Aider with 4 years experience	
15	Dresser	9	Class IV Rs. 14000-32300/-	5	Selection	32 years	1. H.S.C. or equivalent 2. Must have First Aider Certificate from Govt. recognised institute with 03 years experience in Govt./PSU/Corporate Govt. recognised hospital.	Age: No Qual: Yes	02 years	By promotion falling which by deputation/direct recruitment	Promotion from Attendant with 4 years experience	

Sr. No.	Name Of the post	No. of Posts	Classific- ation	Scale of the Pay (Rs.)	Whether Selection or Non-selection post	Upper age limit for recruitment (in years)	Educational and Other qualifications for direct recruitment	Whether (a) age (b) Educa- tional Qualifications (c) Experience for direct recruits will apply in the case of promotion/ absorption/deputa- tion	Period of probation (in Years)	Methods of recruitment (whether by direct recruitment or by promotion/ absorption/deputa- tion)	In case of promotion/deputa- tion/deputation, grades from which it should be made	Remarks
16	Receptionist	1	Class III	Rs. 17700- 44500/-	Selection	32 years	1. Graduate in any Discipline. 2. Diploma in Computer Application. 3. Diploma in Hospital Management Course. 4. At least 3 years experience in reception and registration work in Govt./PSU/ Govt. Recognised hospital.		02 years	By Deputation Direct Recruitment.		