

General Principle adopted in fixing Selection Criteria for direct recruitment

A. Class-I posts – (Rs.24,600-50,500/- to Rs.32,900-58,000/-)

1. All posts from pay scale of Rs.24,600-50,500/- (pre-revised scale of Rs.13,000-350-18,020) upto Dy. HoD level having pay scale of Rs.32,900-58,000/- (pre-revised scale of Rs.18,500-450-23,900/-) shall be selected only through interview. No written test shall be conducted.
2. The maximum marks for preferential qualification and experience shall be kept 10 only for the above posts. In case of both preferential qualification and experience are available in the RR, then the 10 marks shall be distributed among these preferential parameter @ 5 each. In case of availability of only one parameter, maximum 10 marks shall be given to the available preferential parameter.
3. Only one preferential qualification (e.g. one Post-graduate degree or diploma) shall be considered for giving full marks.
4. Maximum mark to be given for the preferential experience according to the number of years specified in the RR. In case of less experience, no mark shall be given. Similarly, no additional marks shall be given to candidates who are possessing more years of experience as specified in the RR.
5. Posts which are selected through interview it is mandatory to have one outside expert in the SSC Panel to maintain transparency. Departments shall declare a list of such eminent personalities in advance. The expert members shall be selected from the panel by the competent authority at the time of interview.

B. Class-I & Class-II Posts -[Rs.20,600-46,500/- (pre-revised scale of Rs.9,100-250-15,100/- & Rs.10,750-300-16,750/-)]&Rs.16,400-40,050/- (pre-revised scale of Rs.8,600-250-14,600/-).

1. Written test is compulsory for selection for the posts having pay scale of Rs.20,600-46,500/- & Rs.16,400-40,050/-.
2. Selection shall be based on written test marks, preferential qualification/experience, if any, and interview marks according to RR.

3. The marks for preferential qualification/experience and interview shall be restricted within 10 marks only. The maximum mark shall be distributed among these parameters as per RR. For example if only desirable qualification is available in the RR, then the 10 marks shall be distributed between desirable qualification and interview @ 5 each. If the RR specifies desirable qualification, experience, then 2.5 marks shall be given for desirable qualification and 2.5 marks for desirable experience and remaining 5 marks for interview.
4. Only one desirable qualification shall be considered for giving full marks. No additional marks shall be given to candidate who are possessing more than one desirable qualification.
5. Similarly, maximum marks to be given to the duration of desirable experience given in the RR. No additional marks shall be given to candidates who are possessing more experience. At the same time, if candidates possessing less experience then no marks shall be given.
6. If there is a tie in the marks, the candidate senior in age shall be preferred.

C. Class-III posts –

1. Written test is compulsory for Class-III posts.
2. In case of requirement of skill test, only those candidates who have passed in the skill test shall be permitted to appear for written test.
3. Selection is based on written test marks in case of all Class-III posts.
4. In case of tie in the written test, candidates who are in possession of preferential qualification, experience shall be considered.
5. Only one preferential qualification shall be considered.
6. No additional weightage shall be given to candidates who are possessing more than one qualification.
7. Similarly maximum weightage to be given to the duration of years of preferential experience specified in the RR and no additional mark shall be given to candidates who are in possession more years of experience.
8. In case of tie after considering all the above as per RR, then candidate senior in age shall be preferred.

D. Agencies involved in conducting written test and skill test

Dept.	Administration	Engg	Marine	Medical	E&M	Traffic	Finance
Skill Test	1. Typing, in Computer, stenography – IMU/NPC/selected agencies 2. Cycling, Swimming, Binding – Admn.	Gardening – Engg. Dept.	Swimming – Marine Dept.	--	--	Typing – IMU/NPC/ Selected agencies	Data Entry- Finance – IMU/NPC/selected agencies
Written Test	IBPS/IMU/NPC/N LU or any selected agencies or by the Department	IBPS/IMU/NP C/Govt. technical educational institutions or any selected agencies or by the Department	IMU or any selected Marine institutions or by the Department	Medical Department/any selected Govt. medical institution/organisation or by the Department	IBPS/IMU/NP C or any selected agencies/Govt. institutions or by the Department	IMU/NPC/IBP S or any selected agencies/Govt. institutions or by the Department	IMU/NPC/IBP S or any selected agencies/Govt. institutions or by the Department

E. The involvement of outside agencies in the process of conducting written test
shall be finalized based on the number of candidates applied for the post.

F. The following shall be the cut off marks in the written test and skill test for various categories.

Sl.No.	SC/ST	OBC	General
Written Test Minimum cut off marks	35%*	38%*	40%
Skill Test pass qualification (Typing and Data Entry)	Error less than or equal to 7%*	Error less than or equal to 7%*	Error less than or equal to 5%*
Stenography Test (Typing and Data Entry)	Error less than or equal to 7%*	Error less than or equal to 7%*	Error less than or equal to 5%*
Cycling/Swimming	Pass	Pass	Pass

*Only those candidates secured more than (or) equal to the cut off marks applicable to General Category are eligible for selection/interview. However, in case of non-availability of candidates in reserved categories at the ratio of 1:5 relaxation in marks and the skill test may be extended as per the table mentioned above. Similarly, in the case of PwDs/Sportspersons/Ex-Servicemen and for other horizontal reservation categories the cut off marks applicable to SC/ST shall apply.

- G.** In case of Class-III, candidates will be selected based on the highest mark obtained in the written exam. In case of tie, preferential qualification, experience/age as stated in the Selection Criteria shall be followed for selection of candidates. The selected candidates will be called at the ratio of 1 : 1 for verification of certificates, medical fitness etc.
- H.** In case of other category of posts such as Class-I & Class-II posts where interview is mandatory, call letters shall be issued to the candidates @ 1: 5 ratio (1 vacancy : 5 candidates) from the top marks which include written test marks, marks given to preferential experience/qualification, if any.
- I.** Marks obtained in the written test shall be kept with one designated officer as approved by Chairman who shall, in turn, responsible for adding marks of preferential qualification, experience if any and also to find out the candidates who topped in the marks according to SC/ST, OBC and General categories.
- J.** No marks shall be disclosed to the SSC Committee for selection of candidates through written test and interview. Marks shall be given to SSC only on completion of the entire interview process by designated officer after Members assigned marks to the candidates appeared in the interview. By adding the marks obtained in the interview with marks secured in written test and preferential qualification/experience if any, the candidates will be selected. However, the final appointment order shall be issued subject to verification of certificates of qualification, experience, medical etc.
- K.** In case of any ambiguity in the selection criteria finalised, the above parameters shall be applied uniformly to sort out the ambiguities.



PARADIP PORT TRUST

Selection Criteria for Direct Recruitment to Class-I, Class-II & Class-III Posts

ADMINISTRATIVE DEPARTMENT

Selection Criteria for direct recruitment of Class-I Posts under Administrative Department, PPT

Sl. No .	Name of the post	No. of posts	Classification	Scale of pay(Rs.)	Whether selection or non selection	Upper age limit for direct recruitment (in years)	Educational and other Qualifications prescribed for direct recruitment	Selection with written test				Syllabus	Remarks
								Written Test (Marks)	Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)		
1	Deputy Director (Research)	01	Class-I	Rs.20600-46500/- (Pre-revised Scale of Pay of Rs.10750-300-16750/-)	Selection	35	<p><u>Essential:-</u></p> <p>(i) Degree in Economics or Statistics or Mathematics from a recognized university/institution.</p> <p>(ii) Five years executive experience in planning or in collection compilation and interpretation of data or in conducting field surveys, investigations etc.</p> <p><u>Desirable :-</u></p> <p>(i)Post Graduate degree/diploma in Economics or Statistics or Mathematics or Operational Research and allied subjects from a recognized university/institution.</p> <p>(ii) Knowledge of computer operations.</p>	90	05	---	05	Statistics& Computer - 50 Marks Mathematics - 50 Marks	1.Written test is essential for selection. 2.Full marks will be given to only one Post-graduate Degree or Diploma. 3. Selection is based on written test, desirable qualification and interview marks. 4. In case of tie, candidates whois senior in age shall be preferred.

Selection Criteria for direct recruitment of Class-I Posts under Administrative Department, PPT

Sl. No .	Name of the post	No. of posts	Classification	Scale of pay (Rs.)	Whether selection or non selection	Upper age limit for direct recruitment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection with written test				Syllabus	Remarks
								Written Test (Marks)	Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)		
2	Assistant Secretary Gr-I	01	Class-I	Rs.20600-46500/- (Pre-revised Scale of Pay of Rs.9100-250-15100/-)	Selection	30	<p>Essential:- A degree from a Recognized University.</p> <p>Desirable :- (i)Post Graduate degree/Diploma in Personal Management/Industrial Relations/Social Work/Labour Welfare or Allied subjects or Degree in Law from a recognized University/Institution. (ii) Two years experience in Executive cadre in the field of General Administration, Personnel, Industrial Relation etc. in an Industrial/Commercial /Govt. undertaking.</p>	90	2.5	2.5	05	<p>The written test will be of three parts.</p> <p>A..40 marks on General Knowledge, Current Affairs, Verbal ability, Numerical ability, Critical Reasoning, Data Interpretation, etc.</p> <p>B.20 marks on Labour Laws</p> <p>C.40 marks on General awareness on Port & Logistic, Rules and Regulations on Service matters etc.</p> <p>(Total 100 marks)</p>	<p>1. Compulsory written being an entry level post.</p> <p>2. Only one Post-graduate Degree or Diploma for giving full marks.</p> <p>3. Two years' experience will be given 2.5 marks Candidates having less experience will not be given marks.</p> <p>4. Selection is based on written test, desirable experience and interview marks.</p> <p>5. In case of tie, candidates who is senior in age shall be preferred.</p>

N.B. :No Paradip Port specific rules and regulations shall be asked. General Rules and regulations applicable to service matters shall be asked in the written test.

Selection Criteria for direct recruitment of Class-I Posts under Administrative Department, PPT

Sl. No .	Name of the post	No. of posts	Classification	Scale of pay(Rs.)	Whether selection or non selection	Upper age limit for direct recruitment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection with written test				Syllabus	Remarks
								Written Test (Marks)	Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)		
3	Senior Assistant Secretary	01	Class-I	Rs.20600-46500/- (Pre-revised scale of pay Rs.10750-300-16750/-)	Selection	35	Essential :- (i)A degree from a recognized University. (ii)Five years experience in Executive cadre in the field of General Administration, Personnel, Industrial Relations etc. in an industrial/Commercial/ Govt. undertaking. Desirable :- Post Graduate degree/diploma in Personnel Management/ Industrial Relations/ Social Work/ Labour welfare or allied subjects or degree in Law from a recognized University/Institution.	90	05	---	05	The written test will be of three parts. A..40 marks on General Knowledge, Current Affairs, Verbal ability, Numerical ability, Critical Reasoning, Data Interpretation, etc. B.20 marks on Labour Laws C. 40 marks on General awareness on Port & Logistic, Rules and Regulations on Service matters etc.	1.Compulsory written test. 2. Only one Post-graduate Degree or Diploma for giving full marks. 3. Selection is based on written test, desirable qualification and interview marks. 4. In case of tie, candidate senior in age shall be preferred.

N.B. :No Paradip Port specific rules and regulations shall be asked. General Rules and regulations applicable to service matters shall be asked in the written test.

Selection Criteria for direct recruitment of Class-I Posts under Administrative Department, PPT

Sl. No .	Name of the post	No. of posts	Classification	Scale of pay(Rs.)	Whether selection or non selection	Upper age limit for direct recruitment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection with written test				Syllabus	Remarks
								Written Test (Marks)	Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)		
4	Senior Welfare Officer	01	Class-I	Rs.20600-46500/- (Pre-revised Scale of pay Rs.10750-300-16750/-)	Selection	35	Essential:- (i)Degree from a recognized University. (ii)Degree or diploma in Social Science from a recognized University/Institution. (iii)5 years experience as a Labour welfare Officer/Industrial Relations Officer in an industrial/commercial /Govt. undertaking. (iv)Knowledge of local language.	90		---	10	Part I:-20 Marks including Current Events, General Mental Ability and English Language. Part:II:- 80 Marks including Factories Act, Social Security Laws (Social Security Laws, Industrial Relations, Principles of Natural Justice, Trade Union Act, Labour Laws, Industrial Disputes Act, 1947, Payment of Wages Act,1936, Minimum Wages Act, 1948, Contract Labour (Regulation & Abolition) Act,1972, Maternity Benefit Act,1961, Constitution of India, Maritime Law and Factories Act 1948.	1. Compulsory Written test. 2. Selection is based on written test and interview marks. 3. In case of tie candidate senior in age shall be preferred. .

N.B. :No Paradip Port specific rules and regulations shall be asked. General Rules and regulations applicable to service matters shall be asked in the written test.

Selection Criteria for direct recruitment of Class-I Posts under Administrative Department, PPT

Sl. No	Name of the post	No. of posts	Classification	Scale of pay(Rs.)	Whether selection or non selection	Upper age limit for direct recruitment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection with written test				Syllabus	Remarks
								Written Test (Marks)	Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)		
5	PS to Chairman	01	Class-I	Rs.20600-46500/- (Pre-revised Scale of pay of Rs.9100-250-15100/-)	Selection	30	<u>Essential</u> :- (i)A Degree from a recognized University. (ii)Proficiency in stenography and type writing with a speed of 120/40 wpm respectively. (iii)Knowledge of computer application. (iv)Five years experience as stenographer/PA in an industrial/commercial/ Govt. undertaking..	90	--	--	10	The written test will be of three parts . A..40 marks on General Knowledge, Current Affairs, Verbal ability, Numerical ability, Critical Reasoning, Data Interpretation, etc B.20 marks on Labour Laws C.40 marks on General awareness on Port & Logistic, Rules and Regulations on Service matters etc. (Total 100 marks)	1Only those candidates passed Stenography and Typing will be permitted for written test. 2. Selection will be based on written test and interview marks. 3. In case of tie,candidate senior in age shall be preferred.

N.B. :No Paradip Port specific rules and regulations shall be asked. General Rules and regulations applicable to service matters shall be asked in the written test.

Selection Criteria for direct recruitment of Class-I Posts under Administrative Department, PPT

Sl. No .	Name of the post	No. of posts	Classification	Scale of pay(Rs.)	Whether selection or non selection	Upper age limit for direct recruitment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection with written test				Syllabus	Remarks
								Written Test (Marks)	Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)		
6	Sr. PS to Chairman	01	Class-I	Rs.20600-46500/- (Pre-revised Scale of pay of Rs.10750-300-16750/-)	Selection	35	Essential :- (i)A degree from a recognized University. (ii)Proficiency in stenography and type writing with a speed of 120/40 wpm respectively. (iii)Knowledge of computer application. (iv)Eight years experience as stenographer/PA in an industrial/commercial/Govt . undertaking..	90	--	---	10	The written test will be of three parts . A.40 marks on General Knowledge, Current Affairs, Verbal ability, Numerical ability, Critical Reasoning, Data Interpretation, etc B.20 marks on Labour Laws C.40 marks on General awareness on Port & Logistic, Rules and Regulations on Service matters etc. (Total 100 marks)	1. Only those candidates passed Stenography and Typing will be permitted for written test. 2. Selection will be based on written test and interview marks. 3. In case of tie candidate senior in age shall be preferred.

N.B. :No Paradip Port specific rules and regulations shall be asked. General Rules and regulations applicable to service matters shall be asked in the written test.

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								Written Test (Marks)	Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)		
7	Sr. Assistant Estate Manager	01	Class-I	Rs.20600-46500/- (Pre-revised Scale of pay of Rs.10750-300-16750/-)	Selection	35	<u>Essential:-</u> (i)Degree with a Post Graduate degree/diploma in Architecture/Town and country planning or degree in Civil Engineering from a Recognized University/Institution or corporate membership of institution of surveyor(India). (ii)Seven years executive experience in estate management valuation or Land Records in an Industrial/Commercial/Govt. undertaking. <u>Desirable:-</u> A degree in Law from a recognized University.	90	05	---	05	Part-I (20 Marks) General Knowledge, Current Affairs, Verbal ability, Numerical ability, Critical Reasoning, Data Interpretation etc. Part-II:- (80 Marks) Public Premises Act. Land Acquisition Act, Settlement Act, Registration Act, Geographical Information System, Land Policy Guidelines, Survey, Land and Building Valuation.	1. Compulsory Written Test 2. Only 5 marks will be given for Degree in Law. 3. Selection is based on written test and desirable qualification and interview marks. 4. In case of tie, candidates senior in age shall be preferred.

Selection Criteria for direct recruitment of Class-I Posts under Administrative Department, PPT

Sl. No .	Name of the post	No. of posts	Classification	Scale of pay(Rs.)	Whether selection or non selection	Upper age limit for direct recruitment (in years)	Educational and other Qualifications prescribed for direct recruitment	Selection based on interview			Remarks
								Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)	
8	Deputy Chief Law Officer	01	Class-I	Rs.24900-50500/- (Pre-revised Scale of pay of Rs.13000-350-18250/-)	Selection	40	<u>Essential</u> :- (i)Degree in Law from a recognized University. (ii)Nine years executive experience in a Legal establishment of an industrial/commercial/ Govt. undertaking. <u>Desirable</u> :- Post Graduate degree in Law from a recognized University.	10	---	90	1.Selection is based on interview and desirable qualification marks being a middle management post. 2. Only Post-Graduate Degree in Law shall be considered for giving marks against the desirable qualification. 3. In case of tie, candidate senior in age shall be preferred.

Selection Criteria for direct recruitment of Class-I Posts under Administrative Department, PPT

Sl. No .	Name of the post	No. of posts	Classifi cation	Scale of pay(Rs.	Whether selection or non selection	Upper age limit for direct recruit ment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection based on Interview			Remarks
								Qualificati on (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)	
9	Deputy Secretary	01	Class-I	Rs.24900-50500/- (Pre-revised Scale of pay of Rs.13000-350-18250/-)	Selection	40	<u>Essential</u> :- (i)A degree from a recognized University. (ii)Nine years experience in executive cadre in the field of General Administration, Personnel, Industrial Relations etc. in an industrial/commercial/Govt. undertaking. <u>Desirable</u> :- Post Graduate degree/diploma in Personnel management/Industrial Relations/Social work/Labour welfare or allied subjects or degree in law from a recognized University/institution.	10	---	90	1.Selection is based on interview and desirable qualification mark being a middle management post. 2.Only one Post-graduate Degree or Diploma shall be considered for giving marks in the relevant subject as per RR. 3. In case of tie, candidate senior in age shall be preferred.

Selection Criteria for direct recruitment of Class-I Posts under Administrative Department, PPT

Sl. No .	Name of the post	No. of posts	Classifi catio n	Scale of pay(Rs.	Whether selection or non selection	Upper age limit for direct recruit ment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection based on Interview			Remarks
								Qualificati on (Desirable Marks)	Experienc e (Desirabl e Marks)	Interview (Marks)	
10	Senior Deputy Secretary	01	Class- I	Rs.32900- 58000/- (Pre-revised scale of pay of Rs.16000-400- 20800/-)	Selection	42	<u>Essential</u> :- (i) A degree from a recognized University. (ii) Twelve years experience in executive cadre in the field of General Administration, Personnel, Industrial Relations etc. in an Industrial/Commercial/Govt. undertaking. <u>Desirable</u> :- Post Graduate degree/diploma in Personnel Management/Industrial Relations/Social Work/Labour Welfare or allied subjects or degree in Law from a recognized university/institution.	10	---	90	1. Selection is based on desirable qualification and interview marks. 2.Only one Post-graduate Degree or Diploma shall be considered for giving marks in the relevant subject as per RR. 3. In case of tie, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- II POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
1	Personal Assistant	9	Class II	Rs.16400-40500/-	Selection	35 years	<p>Essential</p> <p>1) Degree from a recognised University</p> <p>2) Must possess a minimum Speed of 120 wpm in short hand and 40 wpm in type writing.</p> <p>i) Skill Test Norms : Dictation 05 minutes @ 120 wpm Transcription : 25 minutes english to be made only on Computers.</p> <p>ii) Typing (40 wpm) correspond to 12000 kdph on average of 5 key depression for each word. Duration of typing is 10 minutes.</p> <p>3) 08 years experience as Stenographer in Govt./PSU/Reputed Organization</p>	90	0	0	10	<p>Part-A - 50 marks General Knowledge, Current Affairs, Verbal ability, Numerical ability, Critical Reasoning, Data Interpretation, etc.</p> <p>Part-B - 50 marks General awareness on Port & Logistic, Rules and Regulations on Service matters etc. (Total 100 marks)</p>	<p>1. Only those candidates passed in Stenography and Typing will be considered for written test.</p> <p>2. Selection is based on written test and interview marks.</p> <p>3. In case of tie in marks, candidate senior in age shall be preferred.</p>

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- II POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
2	Assistant Secretary Grade-II	1+4*	Class II	Rs.16400-40500/-	Selection	35 years	Esential A Degree from a recognized University Desirable : i) Post Graduation Degree/Diploma in Personal Management/Industrial Relations/ Social Work/ Labour Welfare/Business Administration/HR or Degree in Law from a recognised University/ Institution.	90	5	0	5	Part-A (40 marks) General Knowledge, Current Affairs, Verbal ability, Numerical ability, Critical Reasoning, Data Interpretation, etc. Part-B (20 marks) Labour Laws and Part-C (40 marks) General awareness on Port & Logistic, Rules and Regulations on Service matters etc.	1. Only one Post-graduate Degree or Diploma or Degree in Law shall be considered for giving 5 marks. 2. Selection is based on written test, preferential qualification and interview marks. 3. In case of tie, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- II POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
3	Statistical & Research Officer	1	Class II	Rs.16400-40500/-	Selection	35 years	Esential 1) Graduate from a recognised University. 2) 06 years experience in statistical works in a Govt./Semi-Govt. /PSUs Desirable : 1)Diploma in Computer Application 2) Preference will be given to the candidates having higher qualification.	90	5	0	5	Part-A - 20 Marks Numerical/Quantitative Aptitude , Reasoning: Verbal /Logical Reasoning & Non-Verbal Reasoning, General Knowledge , Computer. Part-B : 80 Marks Introduction to Statistics (Importance of Statistics, Collection of data, Primary sampling, census, schedule and questionnaires, Frequency distribution, tabulation, diagramic and graphic presentation of data). Methods of Central Tendency, Dispersion, Skewness & Kurtosis (Meaning, methods of measure of tendency, averages, different types of means, percentiles, properties of averages and their application, dispersion, quarterly deviation, main deviation, standard deviation, coefficient of variation etc.) Probability (random experiment, sample space, events, theorem of probability independent events etc). Concept of variables, correlation and regulation, analysis of time series and index numbers, sampling techniques, basic computers.	1. Being Entry level post Written test is compulsory. 2. Only one preferential qualification either Diploma in Computer Application or Post-Graduate Degree or Diploma in Computer Application or higher qualification shall be considered for giving full marks of 5 against preferential qualification. 3. Selection is based on written test, Preferential qualification and interview marks. 4. In case of tie, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- II POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
4	Public Relation Officer	1	Class II	Rs.16400-40500/-	Selection	35 years	Qualification : Graduate with Degree/ Diploma in Mass Communication/ Public Relation and allied discipline. Candidates having five years experience on Mass Communication/Public Relation will be preferred.	90	0	5	5	Part-A - 20 Marks General Awareness Part-B - 80 Marks Origie and Development of Public Relations, Growth of Public Relations, Public Relation and Propaganda, PR & Publicity, Public Opinion in Public Relation, PR functions, PR & Communication Skills, Media Relations, Community Relations, PR Campaign, PR tools, House Journals, Newsletters and Handouts, Press Conferences, Audio Visual Aids, PR & social responsibility, PR course of Ethics, Professional Organisations.	1. Compulsory written test being an entry level post. 2. Candidates having five years of experience will be given 5 marks and Candidates having less than five years of experience shall not be given any marks. 3. Selection is based on written test, desirable experience and interview marks. 4. In case of tie, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- II POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
5	Head Master	1	Class II	Rs.16400-40500/-	Selection	35 years	Essential Qualification : Graduate with B.Ed. With atleast 12 years teaching experience after B.Ed. In a recognised High School or Higher Secondary School preference will be given to the candidate having higher qualification in line.	90	5	0	5	Total Mark - 100 Marks Language/Science/Maths/Environmental and Social Studies, Teaching Methodology, Child Psychology, General Knowledge, Logical Reasoning, Information Technology, Life Skill/Management and Aptitude.	1. Compulsory written test. 2. Only one higher qualification in the relevant field (Post-graduate degree/ M.Phil/M.Ed/Ph.D. in relevant field) shall be considered for giving 5 marks. 3. Selection is based on written test, preferential qualification and interview marks. 4. In case of tie, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- II POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
6	Welfare Officer	2	Class II	Rs.16400-40500/-	Selection	35 years	<p>Essential Qualification :</p> <p>Must be Graduate from a recognised University with Degree or Diploma in Social Science from any Institution recognised by State/Central Govt. with adequate knowledge in Oriya language 5 years experience as Welfare Officer will be preferred in any Govt./PSU/Reputed Organisation.</p>	90	0	5	5	<p>Part A:- 20 Marks including Current Events, General Mental Ability and English Language.</p> <p>Part B:- 80 Marks including Factories Act, Social Security Laws (Social Security Laws, Industrial Relations, Principles of Natural Justice, Trade Union Act, Labour Laws, Industrial Disputes Act, 1947, Payment of Wages Act, 1936, Minimum Wages Act, 1948, Contract Labour (Regulation & Abolition) Act, 1972, Maternity Benefit Act, 1961, Constitution of India, Maritime Law and Factories Act 1948.</p>	<ol style="list-style-type: none"> 1. Compulsory Written Test. 2. Candidates having five years experience as per RR shall be given 5 marks and Candidates having less five years of experience shall not be given any marks. 3. Selection is based on written, experience and interview marks. 4. In case of tie , candidate having knowledge in Oriya shall be preferred. 5. In case of tie on the above mentioned criteria of selection, candidates senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- II POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
7	Asst. Estate Manager	2	Class II	Rs.16400-40500/-	Selection	35 years	Essential Qualification: Degree/Diploma in Civil Engineer/ Degree in any discipline, experience in the matter of revenue collection, land survey, eviction, lease of lands & buildings dealing with Estate Laws etc. A degree in Law is preferable.	90	5	0	5	Part-A:- (20 marks) General Knowledge, Current Affairs, Verbal ability, Numerical ability, Critical Reasoning, Data Interpretation etc. comprising Part-B:- (80 Marks) Public Premises Act, Land Acquisition Act, Settlement Act, Registration Act, Geographical Information System, Land Policy Guidelines, Survey, Land and Building Valuation.	1. Comuslory Written Test being an entry level post. 2. Only a Degree in Law shall be considered for giving 5 marks. 3. Selection is based on written test, preferential qualification and intrview marks. 4. In case of tie, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- II POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
8	Manager Guesthouse/ Asst. Liasion Officer	2	Class II	Rs.16400-40500/-	Selection	35 years	Essential Qualification 1) Graduate from recognised University. 2) Three years Diploma in Hotel Management, Catering Technology & Applied Nutrition from any Govt. recognised Institution. 3) Minimum six years experience in Guest Houses of Central/ State/ Public Sector undertakings.	90	0	0	10	Part-A General Topic - 20 Marks General Intelligence and Reasoning, Numerical Aptitude, General Awareness. Part-B Specialized Topics - 80 Marks Managerial duties and responsibilities, Yield Management, Processing and Budgeting, Food Beverages and Housekeeping Management, Hotel Management/Event Management/Catering/Hospitality	1. Selection is based on Written Test and interview. 2. In case of tie, candidate senior in age shall be preferred..

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
9	Superintendent	9	Class III	Rs.23600-56300-	Selection	40 years	Essential 1) Degree from a recognised University. 2. 12 years experience in class-III Ministerial Cadre in Port/Central Government/ State Government/ Public Sector undertaking. 3. Preference will be given to Diploma holders in Computer application.	100	0	0	0	Part-A - 50 Marks General English , Numerical/Quantitative Aptitude , Reasoning: Verbal /Logical Reasoning & Non-Verbal Reasoning, General Knowledge , Computer, Port Related (Technical requirements). Part-B - 50 Marks Labour Laws, General awareness on Port & Logistic, Rules and Regulations on Service matters etc. Computer fundamentals, office automation,Ms Office, Operating Systems, Internet, E.mail. etc.	1.Selection is based on written test marks. 2. In case of tie, candidates having preferential qualification i.e. Diploma in Computer Application shall be preferred. 3. In case of more than one candidate is having same preferential qualification and same mark in the written test, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
10	Head Asst.	45	Class III	Rs.21000-53500/-	Selection	35 years	Essential 1) Degree from a recognised University. 2. 10 years experience in class-III Ministerial Cadre in Port/Central Government/ State Government/ Public Sector undertaking. 3. Preference will be given to Diploma holder in Computer application.	100	0	0	0	Part-A - 50 Marks General English , Numerical/Quantitative Aptitude , Reasoning: Verbal /Logical Reasoning & Non-Verbal Reasoning, General Knowledge , Computer, Port Related (Technical requirements). Part-B - 50 Marks Labour Laws, General awareness on Port & Logistic, Rules and Regulations on Service matters etc. Computer fundamentals, office automation,Ms Office, Operating Systems, Internet, E.mail. etc.	1.Selection is based on written test marks. 2. In case of tie, candidates having preferential qualification i.e. Diploma in Computer Application shall be preferred. 3. In case of more than one candidate is having same preferential qualification and same mark in the written test, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
11	Sr. Assistant	73	Class III	Rs.19100-51100/-	Non-Selection	35 years	Essential 1) Degree from a recognised University. 2. 07 years experience in class-III Ministerial Cadre in Port/Central Government/ State Government/ Public Sector undertaking. 3. Preference will be given to Diploma holders in Computer application.	100	0	0	0	Part-A - 50 Marks General English , Numerical/Quantitative Aptitude , Reasoning: Verbal /Logical Reasoning & Non-Verbal Reasoning, General Knowledge , Computer, Port Related (Technical requirements). Part-B - 50 Marks Labour Laws, General awareness on Port & Logistic, Rules and Regulations on Service matters etc. Computer fundamentals, office automation,Ms Office, Operating Systems, Internet, E.mail. etc.	1.Selection is based on written test marks. . 2. In case of tie, candidats having preferential qualification i.e. Diploma in Computer Application shall be preferred. 3. In case of more than one candidate is having same preferential qualification and same mark in the written test, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT														
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks	
								written	Preferential qualification	Experience	Interview			
12	Assistant	58 (24 posts to be down graded to Jr. Assistant)	Class III	Rs.17700-44600/-	Non-Selection	35 years	Essential Degree from a recognised University. 05 years experience in class-III Ministerial Cadre in Port/Central Government/ State Government/ Public Sector undertaking. 3. Preference will be given to Diploma holders in Computer application.	1) 2.	100	0	0	0	Part-A - 50 Marks General English , Numerical/Quantitative Aptitude , Reasoning: Verbal /Logical Reasoning & Non-Verbal Reasoning, General Knowledge , Computer, Port Related (Technical requirements). Part-B - 50 Marks Labour Laws, General awareness on Port & Logistic, Rules and Regulations on Service matters etc. Computer fundamentals, office automation,Ms Office, Operating Systems, Internet, E.mail. etc.	1. Selection is based on written test marks. 2. In case of tie, candidates having preferential qualification i.e. Diploma in Computer Application shall be preferred. 3. In case of more than one candidate is having same preferential qualification and same mark in the written test, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
13	Jr. Assistant	26+24 (on down gradation of post of Assistant)	Class III	Rs.16300-38200/-	Selection	32 years	Essential 1) Degree or its equivalent 2) Minimum speed of 30 words per minute in English typing through Skill test to be conducted only on computers. 3) Preference will be given to the candidates having higher qualification subject to passing the Skill Test. The Skill Test Norms Time allowed 10 minutes (30 w.p.m. correspond to 9000 KDPH on an average of 5 key depressions for each word. 5) Post Graduate Diploma in Computer Application (PGDCA) from recognised Institute or DOE's 'A' Level.	100	0	0	0	Part-A - 50 Marks General English , Numerical/Quantitative Aptitude , Reasoning: Verbal /Logical Reasoning & Non-Verbal Reasoning, General Knowledge , Computer, Port Related (Technical requirements). Part-B - 50 Marks Labour Laws, General awareness on Port & Logistic, Rules and Regulations on Service matters etc. Computer fundamentals, office automation,Ms Office, Operating Systems, Internet, E.mail. etc.	1Only those candidates passed in the skill test, shall be allowed for written test and selection is based on written test marks only. . 2. In case of tie, candidates having higher qualification shall be preferred. 3. In case of more than one candidate is having same higher qualification and mark in the written test, candidate senior in age shall be preferred.

RECRUITMENT RULE FOR CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
14	Stenographer Gr-I	1	Class III	Rs.23600-56300/-	Non-Selection	40 years	Essential 1) Degree from a recognised University. 2) Must possess a minimum speed of 100 wpm in short hand and 40 wpm in type writing. (i) Skill Test Norms: Dictation 05 minutes @100 wpm Transcription : 25 minutes english to be made only on computers. (ii) Typing (40 wpm) corresponds to 12000kdph on average of 5 key depression for each word. Duration of typing is 10 minutes 3) 05 years experience as Stenographer in Govt.PSU/ Reputed Organisation.	100	0	0	0	Part-A - 50 Marks Numerical/Quantitative Aptitude , Reasoning: Verbal /Logical Reasoning & Non-Verbal Reasoning, General Knowledge , Computer. Part-B - 50 Marks English Language and Comprehension	1.Only those candidates passed in the Skill tests shall be permitted to appear for Written test and selection will based on written test marks. 2. No Interview being a Class-III Post 3.In case of tie in the written test, candidate senior in age shall be preferred.

RECRUITMENT RULE FOR CLASS- II/III POSTS: COMMON CATEGORY-ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
15	Stenographer Gr-II	19	Class III	Rs. 21000-53500/-	Non-Selection	35 years	Essential 1) Degree from a recognised University. 2) Must possess a minimum speed of 100 wpm in short hand and 40 wpm in type writing. (i) Skill Test Norms: Dictation 05 minutes @100 wpm Transcription : 25 minutes english to be made only on computers. ii) Typing (40 wpm) corresponds to 12000kdph on average of 5 key depression for each word. Duration of typing is 10 minutes 3) 02 years experience as Stenographer in a Govt.PSU/ Reputed Organisation.	100	0	0	0	<u>Part-A - 50 Marks</u> Numerical/Quantitative Aptitude , Reasoning: Verbal /Logical Reasoning & Non-Verbal Reasoning, General Knowledge , Computer. <u>Part-B - 50 Marks</u> English Language and Comprehension	1.Only those candidates passed in the Skill tests shall be permitted to appear for Written test and selection will based on written test marks. 2. No Interview being a Class-III Post 3.In case of tie in the written test, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
16	Stenographer Gr-III	8	Class III	Rs. 17700-44600/-	Selection	32 years	Essential 1) Degree from a recognised University. 2) Must possess a minimum speed of 80 wpm in short hand and 40 wpm in type writing. (i) Skill Test Norms: Dictation 05 minutes @80 wpm Transcription : 25 minutes english to be made only on computers. ii) Typing (40 wpm) corresponds to 12000 kdph on average of 5 key depression for each word. Duration of typing is 10 minutes 3) Preference will be given to the candidates having higher qualification subject to pass in the skill test	100	0	0	0	Part-A - 50 Marks Numerical/Quantitative Aptitude , Reasoning: Verbal /Logical Reasoning & Non-Verbal Reasoning, General Knowledge , Computer. Part-B - 50 Marks English Language and Comprehension	1.Only those candidates passed in the Skill tests shall be permitted to appear for Written test and selection will based on written test marks. 2. In case of tie in the written test, candidate having higher qualification shall be preferred 3. If more than one candidate is having higher qualification and same marks in the written test, then candidate senior in age shall be preferred.

RECRUITMENT RULE FOR CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
17	Legal Assistant	2	Class III	Rs. 23600-56300/-	Selection	35 years	Essential 1) Degree in Law from a recognised University. 2) 05 years experience in a legal establishment/ industrial/Commercial/ Govt. undertaking. 3) Preference will be given to the candidate having knowledge in Computer and/or Post Graduate Degree in Law from a recognised University.	100	0	0	0	Part-A - 50 Marks Numerical/Quantitative Aptitude , Reasoning: Verbal /Logical Reasoning & Non-Verbal Reasoning, General Knowledge , Computer. Part.B:-50 marks Constitutional Law, Maritime Law and Shipping Act, Contract Law, Labour Law including contract labour regulation Act, Administrative Law/ service Law, Insurance/ Carriage of Goods by sea Act/ Customs Act, Civil Procedure Code, Limitation Act, Alternative Dispute Resolution, Publick Premises Act, Transfer of Property Act, MPT Act, Indian Port Act.	1. Selection will be based on Written test mark. 2. In case of tie, candidates having Post-Graduate Degree/Computer knowledge shall be given preference. 3. In case of more than one candidate is having preferential qualification and same marks, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
18	Statistical Assistant	1	Class III	Rs. 19100-51100/-	Selection	32 years	<p>Essential</p> <p>1) Graduate from a recognised University.</p> <p>2) 02 years experience in Statistical works in a Govt./ Semi-Govt/PSUs.</p> <p>Desirable:</p> <p>1) Diploma in Computer Application.</p> <p>2) Preference will be given to the candidate having higher qualification.</p>	100	0	0	0	<p>Part-A - 50 Marks</p> <p>Numerical/Quantitative Aptitude , Reasoning: Verbal /Logical Reasoning & Non-Verbal Reasoning, General Knowledge , Computer.</p> <p>Part-B : 50 Marks</p> <p>Introduction to Statistics (Importance of Statistics, Collection of data, Primary sampling, census, schedule and questionnaires, Frequency distribution, tabulation, diagramic and graphic presentation of data). Methods of Central Tendency, Dispersion, Skewness & Kurtosis (Meaning, methods of measure of tendency, averages, different types of means, percentiles, properties of averages and their application, dispersion, quarterly deviation, main deviation, standard deviation, coefficient of variation etc.) Probability (random experiment, sample space, events, theorem of probability independent events etc. Concept of variables, correlation and regulation, analysis of time series and index numbers, sampling techniques, basic computers.</p>	<p>1. Selection is based on written test marks.</p> <p>2. in case of tie in the written test, then the desirable qualification will be considered for selection.</p> <p>3. Only one desirable qualification i.e. Diploma in Computer Application or higher qualification shall be considered with equal weightage.</p> <p>4. In case of more than one candidate, desirable qualification and same marks, candidate senior in age shall be preferred.</p>

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
19	Junior Revenue Inspector/ Works Asst.	6	Class III	Rs. 16300-38200/-	Selection	32 years	Essential HSC and full time Course in the discipline of Amin. RI, Tracer Worksarkr.Draftsman, Kanungo, Surveyor from a recognised institution with 02 years experience in Land matters/Ministrial works. ii) Desirable : a) Diploma in Computer Application b)experience of 5 years in Survey and Revenue works in Govt./ govt. Undertaking/PSU	100	0	0	0	Part-A - 50 Marks General Awareness, Reasoning, Aptitude & English. Part-B - 50 Marks Survey Methods, Chain Survey, Compass Survey, Plain Table Survey, Levelling, Total Station Survey, Contours, Scales & Conversions and Computer, Area calculation, revenue land classifications, Settlement Rules, PP Act	1.Candidates will be selected based on written test marks. 2.in case of tie in the written test, then the desirable qualification and experience shall be considered. 3. For Desirable experience, full marks shall be given for candidates having five years of experience or more. 4. In case of experience less than 5 years, no marks shall be given. 5. If all the above marks given to various parameters are found to be equal then candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
20	Publicity Assistant	1+1=2	Class III	Rs. 17700-44600/-	Selection	32 years	<p>Essential</p> <p>1) Graduate degree from a recognised University. 2) Degree or Diploma in Journalism & Mass Communication from a recognised University/ Institution</p> <p>Desirable :</p> <p>02 years experience in publicity work/ Liaisoning works.</p>	100	0	0	0	<p>Part-A - 50 Marks General Awareness, Reasoning, Aptitude & English.</p> <p>Part-B - 50 Marks (Subject) Origin and Development of Public Relations, Growth of Public Relations, Public Relation and Propaganda, PR & Publicity, Public Opinion in Public Relation, PR functions, PR & Communication Skills, Media Relations, Community Relations, PR Campaign, PR tools, House Journals, Newsletters and Handouts, Press Conferences, Audio Visual Aids, PR & social responsibility, PR course of Ethics, Professional Organisations.</p>	<p>1.Selection will be based on written test marks.</p> <p>2. in case of tie, candidates having minimum of two years of experience shall be considered.</p> <p>3.Same weightage is shall be given for candidates having two years or more experience.</p> <p>3. In case of tie on the above parameters, then candidate senior in age shall be considered.</p>

NB: 01 Post of Information of Information Assistant has been redesignated and merged with Publicity Assistant.

<u>SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT</u>													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
21	Assistant Manager (Guest House)	1	Class III	Rs.17700-44600/-	Selection	32 years	1) Graduate from recognised University. 2) Diploma in Hotel Management, Catering Technology & Applied Nutrition from any Govt. recognised Institution. Desirable : Two years experience in Guest Houses of Central/State/Public Sector undertakings.	100	0	0	0	Part-A 50 Marks General Intelligence and Reasoning, Numerical Aptitude, General Awareness. Part-B - 50 Marks Managerial duties and responsibilities, Yield Management, Processing and Budgeting, Food Beverages and Housekeeping Management, Hotel Management/Event Management/Catering/Hospitality	1.Selection will be based on Written Test marks. 2. In case of tie, candidates having experience of two years or more experience in the relevant field shall be preferred. Same weightage to be given to 2 years or more years of experience. 3. In case more than one candidate is having 2 or more years of experience and also with same marks, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
22	Jr. Welfare Officer	1	Class III	Rs.19100-51100/-	Selection	32 years	Essential : 1) Graduate from a recognised University. Degree/ Diploma in Labour Welfare/Personal Management/ Industrial relations/Social work from a recognised University. Knowledge in Odia.	100	0	0	0	Part A:- 50 Marks Current Events, General Mental Ability and English Language. Part:B:- 50 Marks Factories Act, Social Security Laws (Social Security Laws, Industrial Relations, Principles of Natural Justice, Trade Union Act, Labour Laws, Industrial Disputes Act, 1947, Payment of Wages Act,1936, Minimum Wages Act, 1948, Contract Labour (Regulation & Abolition) Act,1972, Maternity Benefit Act,1961, Constitution of India, Maritime Law and Factories Act 1948.	1. Selection will be based on Written Test marks. 2. In case of tie, candidate who is senior age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
23	Draftsman	3	Class III	Rs.19100-51100/-	Non-Selection	32 years	Essential : HSC Full time Course in the Discipline of Amin, RI, Tracer, Worksarkar, Draftsman, Kanungo, Surveyor from a recognised institution. Diploma in Computer Application. Desirable: Experience of 10 years in Survey and Revenue works in Govt./ Govt. Undertaking/PSU	100	0	0	0	Part-A - 50 Marks General Awareness, Reasoning, Aptitude & English. Part-B - 50 Marks Survey Methods, Chain Survey, Campus Survey, Plain Table Survey, Levelling, Total Session Survey, Contours, Scales & Conversions and Computer.	1.Candidates will be selected based on written test marks. 2. In case of tie in the written test, desirable experience of 10 year or more shall be considered for selection. 3. Same weightage to be given for 10 years of experience and more. 4. In case of tie on the above parameters, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
24	Sr. Revenue Inspector	1	Class III	Rs.19100-51100/-	Selection	35 years	Essential : HSC Full time Course in the Discipline of Amin, RI, Tracer, Worksarkar, Draftsman, Kanungo, Surveyor from a recognised institution. Desirable Diploma in Computer Application. Experience of 10 years in Survey and Revenue works in Govt./ Govt. Undertaking/PSU	100	0	0	0	Part-A - 50 Marks General Awareness, Reasoning, Aptitude & English. Part-B - 50 Marks Survey Methods, Chain Survey, Compass Survey, Plain Table Survey, Levelling, Total Station Survey, Contours, Scales & Conversions and Computer, Area calculation, revenue land classifications, Settlement Rules, PP Act	1.Candidates will be selected based on written test marks. 2.in case of tie in the written test, then the desirable qualification and experience shall be considered. 3. For Desirable experience, full marks shall be given for candidates having ten years of experience or more. 4.In case of experience less than 10 years, no marks shall be given. 5. If all the above marks given to various parameters are found to be equal then candidate senior in age shall be preferred.

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<u>SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT</u>													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
25	Recorder-Cum-Record Supplier	2	Class III	Rs. 15600-36800/-	Selection	32 years	Essential : Degree from recognised University with Diploma in Computer Application	100	0	0	0	Part-A - 50 Marks General English , Numerical/Quantitative Aptitude , Reasoning: Verbal /Logical Reasoning & Non-Verbal Reasoning, General Knowledge , Part-B - 50 Marks Computer fundamentals,Ms Office , Computer Operating System, Arrangement of records, Indexing of Files, Filing of Records, maintenance of Record, kinds of different disposal of records, etc.	1. Candidates will be selected based on written test marks. 2.in case of tie in the written test, candidate senior in age shall be considered.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
26	Amin	1	Class III	Rs. 16300-38200/-	Selection	30 years	Essential : HSC Full time course in the discipline of Amin, Tracer, Worksarkar, Draftsman, Kanungo, Surveyor from a recognised institution. Desirable: Diploma in Computer Application. Desirable : Experience of 05 years in Survey and Revenue works in Govt./Govt. Undertaking/ PSU	100	0	0	0	Part-A - 50 Marks General Awareness, Reasoning, Aptitude & English. Part-B - 50 Marks Survey Methods, Chain Survey, Campus Survey, Plain Table Survey, Levelling, Total Session Survey, Contours, Scales & Conversions and Computer, Area calculation, revenue land classifications, Settlement Rules, PP Act	1.Candidates will be selected based on written test marks. 2.in case of tie in the written test, then the desirable qualification and experience shall be considered. 3. For Desirable experience, full marks shall be given for candidates having five years of experience or more. 4. In case of experience less than 5 years, no marks shall be given. 5. If all the above marks given to various parameters are found to be equal then candidate senior in age shall be preferred.

<u>SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT</u>													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
27	LDC (LA)	1	Class III	Rs. 16300-38200/-	Selection	32 years	Essential : HSC Full time course in the discipline of Amin, RI, Tracer, Worksarkar, Draftsman, Kanungo, Surveyor from a recognised institution. Desirable: Diploma in Computer Application. Desirable : Experience of 05 years in Survey and Revenue works in Govt./Govt. Undertaking/ PSU	100	0	0	0	Part-A - 50 Marks General Awareness, Reasoning, Aptitude & English. Part-B - 50 Marks Survey Methods, Chain Survey, Campus Survey, Plain Table Survey, Levelling, Total Session Survey, Contours, Scales & Conversions and Computer, Area calculation, revenue land classifications, Settlement Rules, PP Act	1.Candidates will be selected based on written test marks. 2.in case of tie in the written test, then the desirable qualification and experience shall be considered. 3. For Desirable experience, full marks shall be given for candidates having five years of experience or more. 4. In case of experience less than 5 years, no marks shall be given. 5. If all the above marks given to various parameters are found to be equal then candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
28	Sr. Time Keeper	1	Class III	Rs.17700-44600/-	Selection	32 years	Essential : Degree from any recognised University. Diploma in Stores Management with 05 years experience in the line. Desirable : Diploma in Computer Application	100	0	0	0	Part-A - 50 Marks General English , Numerical/Quantitative Aptitude , Reasoning: Verbal /Logical Reasoning & Non-Verbal Reasoning, General Knowledge , Computer. Part-B - 50 Marks (A) Receiving stock (Measurement units, reconciliation of invoices, inspection techniques of stocks. (B) Store Keeping, (Stock Room Organisation and Layout techniques, Safety Practices, Stock Valuation and rotation principle and methods). (C) Issuing of stocks (procedure used for issue of stocks and maintaining inventories, stock issuing terminology, proper packing and identification of stocks, various forms for issuing stocks) (D) Stock Inventory (Inventory data record keeping, inventory terminology and inventory practices, reconciliation of discrepancies in stock inventories, technique used to conduct inventories, (E) Estimate and stock needs. (F) Ordering Stock	Selection will be based on written test marks. 2. In case of tie in the written test, candidates having desirable qualification i.e. Diploma in Computer Application or higher qualification in Computer shall be considered. 3. In case of more than one candidates having desirable qualification and same mark in the written test, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
29	Time Keeper	5	Class III	Rs. 16300-38200/-	Selection	32 years	Essential : Degree from any recognised University. Diploma in Stores Management Desirable: Diploma in Computer Application	100	0	0	0	Part-A - 50 Marks General English , Numerical/Quantitative Aptitude , Reasoning: Verbal /Logical Reasoning & Non-Verbal Reasoning, General Knowledge , Computer. Part-B - 50 Marks (A) Receiving stock (Measurement units, reconciliation of invoices, inspection techniques of stocks. (B) Store Keeping, (Stock Room Organisation and Layout techniques, Safety Practices, Stock Valuation and rotation principle and methods). (C) Issuing of stocks (procedure used for issue of stocks and maintaining inventories, stock issuing terminology, proper packing and identification of stocks, various forms for issuing stocks) (D) Stock Inventory (Inventory data record keeping, inventory terminology and inventory practices, reconciliation of discrepancies in stock inventories, technique used to conduct inventories, (E) Estimate and stock needs. (F) Ordering Stock	Selection will be based on written test marks. 2. In case of tie in the written test, candidates having desirable qualification i.e. Diploma in Computer Application or higher qualification in Computer shall be considered. 3. In case of more than one candidates having desirable qualification and same mark in the written test, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
30	Checker	4	Class III	Rs. 15600-36800/-	Selection	32 years	Essential : Graduate from recognised University with Diploma in Computer Application	100	0	0	0	Part-A - 50 Marks General English , Numerical/Quantitative Aptitude , Reasoning: Verbal /Logical Reasoning & Non-Verbal Reasoning, General Knowledge , Computer, Port Related (Technical requirements). Part-B - 50 Marks Computer fundamentals, Ms Office automation, Operating Systems, weights, measures, samples, record keeping, supply of materials and accounting.	1.Selection will be based on Written test. 2. No Interview being a Class-III Post 3.In case of tie, candidates senior in age shall be preferred.
31	Ferro Printer	3	Class III	Rs. 15600-36800/-	Non-Selection	32 years	H.S.C. working experience in Ferro Printer in a Govt./ Semi Govt. Reputed Organisation	100	0	0	0	100 Marks Numerical/Quantitative Aptitude , Reasoning: Verbal /Logical Reasoning & Non-Verbal Reasoning, General Knowledge , different types of papers, sizes, knowledge on photocopier machines, .	1.Selection will be based on written test marks.. 2.In case of tie, candidates senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
32	Sports Inspector	1	Class III	Rs.16300-38200/-	Selection	32 years	Must be Graduate with Diploma in Sports Management/Physical education from a Govt. recognised Institution. Preference will be given to those who have experience in Coaching/ Administration of team in Sports organised by MPTSCB/ National Sports Federation/Sports Board.	100	0	0	0	Part-A - 50 Marks General English , Numerical/Quantitative Aptitude , Reasoning: Verbal /Logical Reasoning & Non-Verbal Reasoning, General Knowledge , Computer, Port Related (Technical requirements). Part B - 50 Marks (A) Theory and method of Sports training (B) Sports Physiology (C) Sports Psychology (D) History and Laws of Games, (E) Sports personnel Management Selection of Players, Recruitment of Players, qualities of Coaches, Technical Skills, organisation and management of sports. (E) Sports Management, Budget, nature and significance, maintenance and security, quality management, concept of crimes of control, relationship, sports association schemes, Women and Sports, Media and Sports.	1. Selection will be based on written test marks. 2. In case of tie, Candidates having experience in Coaching/ Administration of team in Sports organised by MPTSCB/ National Sports Federation/Sports Board will be shortlisted first. 3. In case more than one candidates having similar experience and same mark, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
33	Hindi Assistant	2	Class III	Rs.17700-44600/-	Non-Selection	32 years	<p>1) A Graduate with Hindi as an elective subject at Degree level.</p> <p>OR</p> <p>Intermediate with Kovid. 2)</p> <p>Minimum speed of 30 words per minute in Hindi typing through Skill Test to be conducted only on computers with experience of 03 years as Hindi Typist.</p> <p>3) Preference will be given to the candidates having higher qualification subject to passing the Skill Test.</p> <p>THE SKILL TEST NORMS : Time allowed : 10 minutes (30 wpm correspond to 9000 KDPH on an average of 5 key depressions for each word)</p>	100	0	0	0	<p>Paper-I (50 Marks)</p> <p>General Studies and General Awareness, Numerical Abilities, English Language, Computer Aptitude and Reasoning.</p> <p>Paper-II (50 Marks)</p> <p>Hindi Language Paper and Translation from English to Hindi and vice versa.</p>	<p>1. Only those candidates passed in the Skill tests shall be permitted to appear for Written test.</p> <p>2. Selection is based on written test marks.</p> <p>3. In case of tie, candidates having higher qualification shall be preferred.</p> <p>4. In case of tie, candidates having higher qualification in the relevant field, shall be preferred.</p> <p>5. If one more candidates are found to be same marks on the above parameters, candidate senior in age shall be preferred.</p>

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
34	Hindi Typist	1	Class III	Rs.16300-38200/-	Selection	32 years	Essential : 1) Degree from Recognised University. 2) Passed Hindi Parichaya or equivalent. 3) Minimum Speed of 25 words per minute in Hindi typing through Skill Test to be conducted only on computers. 4) Desirable : Candidates having higher qualification subject to passing the Skill Test. THE SKILL TEST NORMS Time allowed : 10 minutes. (25 wpm correspond to 7500 KDPH on an average of 5 key depressions for each word)	100	0	0	0	Paper-I (50 Marks) General Studies and General Awareness, Numerical Abilities, English Language, Computer Aptitude and Reasoning. Paper-II (50 Marks) Hindi Language Paper and Translation from English to Hindi and vice versa.	1.Only those candidates passed in the Skill tests shall be permitted to appear for Written test. 2. Selection is based on written test marks. 3. In case of tie, candidates having higher qualification shall be preferred. 4. In case of tie, candidates having higher qualification in the relevant field, shall be preferred. 5. If one more candidates are found to be same marks on the above parameters, candidate senior in age shall be preferred.

RECRUITMENT RULE FOR CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
							Trained Teacher BA B.ED-09 Posts.						
35	A. English Teacher (B.A.B.Ed.)		Class III	Rs.19100-51100/-	Non-Selection	32 years	Essential : 1) Graduate in Arts having English Honours of Post Graduate in English with three years experience in teaching English in any recognised Secondary School. 2) Degree of Diploma in Teaching.	100	0	0	0	Paper-I (50 Marks) Child Psychology, General Knowledge, Logical Reasoning, Life Skill/Management and Aptitude Paper-II (50 Marks) English Language & Literature	1. Selection will be based on written test. 2. In case of tie, candidate senior in age shall be preferred

<u>SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT</u>													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
36	B. Oriya Teacher (B.A.B.Ed.)		Class III	Rs. 19100-51100/-	Non-Selection	32 years	Essential : 1) Graduate in Arts having Oriya Honours or Post Graduate in Oriya with three years experience in teaching Oriya in any recognised Secondary School. 2) Degree or Diploma in Teaching	100	0	0	0	Paper-I (50 Marks) Child Psychology, Genreal Knowledge, Logical Reasoning, Life Skill/Management and Aptitudde Paper-II (50 Marks) Odia Language and Literature	1. Selection will be based on written test. 2. In case of tie, candidate senior in age shall be preferred

<u>SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT</u>													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
37	C. History Teacher/ Geography Teacher (B.A.B.Ed.)		Class III	Rs.19100-51100/-	Non-Selection	32 years	Essential : 1) Graduate in Arts having History/ Geography Honours or pot Graduate in History/Geography with three years experience in teaching History/Geography in any recognised Secondary School. 2) Degree or Diploma in Teaching.	100	0	0	0	Paper-I (50 Marks) Child Psychology, Genreal Knowledge, Logical Reasoning, Life Skill/Management and Aptitudde Paper-II (50 Marks) History/Geography at Degree level	1. Selection will be based on written test. 2. In case of tie, candidate senior in age shall be preferred

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
B.S.C. B.ED-08 POSTS.													
38	Mathematics Teacher (B.Sc. B.Ed.)		Class III	Rs. 19100-51100/-	Non-Selection	32 years	Essential : 1) Graduate in Science with Mathematics Honours or Post Graduate in Mathematics with three years experience in teaching Mathematics in any recognised Secondary School. 2) Degree or Diploma in Teaching	100	0	0	0	Paper-I (50 Marks) Child Psychology, General Knowledge, Logical Reasoning, Life Skill/Management and Aptitude Paper-II (50 Marks) Mathematics at Degree level	1. Selection will be based on written test. 2. In case of tie, candidate senior in age shall be preferred

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
39	Assistant Teacher (Physics/Chemistry)		Class III	Rs.19100-51100/-	Non-Selection	32 years	Essential : 1) Graduate in Science with Physics/Chemistry Honours or Post Graduate in Physics/Chemistry with three years experience in teaching Physics/Chemistry in any recognised Secondary School. 2) Degree or Diploma in Teaching	100	0	0	0	Paper-I (50 Marks) Child Psychology, General Knowledge, Logical Reasoning, Life Skill/Management and Aptitude Paper-II (50 Marks) Physics or Chemistry at Degree level	1. Selection will be based on written test. 2. In case of tie, candidate senior in age shall be preferred

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								Written	Preferential qualification	Experience	Interview		
40	Assistant Teacher (Life Science)		Class III	Rs.19100-51100/-	Non-Selection	32 years	Essential : 1) Graduate in Science with Botany/Zoology Honours or Post Graduate in Botany/Zoology with three years experience in teaching Botany/Zoology in any recognised Secondary School. 2) Degree of Diploma in Teaching	100	0	0	0	Paper-I (50 Marks) Child Psychology, General Knowledge, Logical Reasoning, Life Skill/Management and Aptitude Paper-II (50 Marks) Life Science (Botany and Zoology) at Degree level	1. Selection will be based on written test. 2. In case of tie, candidate senior in age shall be preferred

<u>SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT</u>													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
Assistant Teacher (IA CT & I.Sc. CT)-14 Posts													
41	Science Teacher (I.Sc. Trained)		Class III	Rs. 17700-44600/-	Non-Selection	32 years	B.Sc. With CT having passed in OTET or its equivalent as prescribed by the Orissa Board from time to time. Preference will be given to the higher qualified person in the line	100	0	0	0	Paper-I (50 Marks) Child Psychology, General Knowledge, Logical Reasoning, Life Skill/Management and Aptitude Paper-II (50 Marks) Science at Degree level	1. Selection will be based on written test. 2. In case of tie, candidate senior in age shall be preferred

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
42	Mathematics Teacher (I.Sc. Trained)		Class III	Rs. 17700-44600/-	Non- Selection	32 years	Degree in Science/Arts With Mathematics as one of the elective subject with CT having passed in OTET or its equivalent as prescribed by the Orissa Board from time to time. Preference will be given to the higher qualified person in the line	100	0	0	0	Paper-I (50 Marks) Child Psychology, Genreal Knowledge, Logical Reasoning, Life Skill/Management and Aptitudte Paper-II (50 Marks) General Math at Degree level	1. Selection will be based on written test. 2. In case of tie, candidate senior in age shall be preferred
43	History Teacher (IA. Trained)		Class III	Rs. 17700-44600/-	Non- Selection	32 years	Degree in Arts With History as one of the elective subject with CT & having passed in OTET or its equivalent as prescribed by the Orissa Board from time to time. Preference will be given to the higher qualified person in the line	100	0	0	0	Paper-I (50 Marks) Child Psychology, Genreal Knowledge, Logical Reasoning, Life Skill/Management and Aptitudte Paper-II (50 Marks) History at Degree level	1. Selection will be based on written test. 2. In case of tie, candidate senior in age shall be preferred
44	Geography Teacher (IA. Trained)		Class III	Rs. 17700-44600/-	Non- Selection	32 years	Degree in Arts With Geography as one of the elective subject with CT and having passed in OTET or its equivalent as prescribed by the Orissa Board from time to time. Preference will be given to the higher qualified person in the line	100	0	0	0	Paper-I (50 Marks) Child Psychology, Genreal Knowledge, Logical Reasoning, Life Skill/Management and Aptitudte Paper-II (50 Marks) Geography at Degree level	1. Selection will be based on written test. 2. In case of tie, candidate senior in age shall be preferred
45	Oriya Teacher (IA. Trained)		Class III	Rs. 17700-44600/-	Non- Selection	30 years	Degree in Arts With Oriya as one of the elective subject with CT & having passed in OTET or its equivalent as prescribed by the Orissa Board from time to time. Preference will be given to the higher qualified person in the line	100	0	0	0	Paper-I (50 Marks) Child Psychology, Genreal Knowledge, Logical Reasoning, Life Skill/Management and Aptitudte Paper-II (50 Marks) Odia at Degree level	1. Selection will be based on written test. 2. In case of tie, candidate senior in age shall be preferred

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
46	Assistant Teacher (Urdu)	1	Class III	Rs. 17700-44600/-	Selection	30 years	Essential : Fazil Examination of the Madrasa Examination Board with Persian as an optional subject. Preference will be given to candidates with knowledge in English. Desirable : MA Degree in Persian with good knowledge of Urdu & English	100	0	0	0	Paper-I (20 Marks) Child Psychology, Genreal Knowledge, Logical Reasoning, Life Skill/Management and Aptitudte Paper-II (30 Marks) English language at degree level Paper-III (50 Marks) Urdu language at degree level.	1. Selection will be based on written test. 2. In case of tie, candidates having preferential qualification shall be preferred 2. In case of tie on the above parameters, candidate senior in age shall be preferred

<u>SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT</u>													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
47	Assistant Teacher (Sanskrit)	2	Class III	Rs. 17700-44600/-	Non-Selection	32 years	Essential : Trained Graduate from recognised University with Sanskrit as an elective subject/ Sahityacharya or equivalent with 03 years experience in teaching	100	0	0	0	Paper-I (50 Marks) Child Psychology, Genreal Knowledge, Logical Reasoning, Life Skill/Management and Aptitudte and English Paper-III (50 Marks) Sanskrit language at degree level.	1. Selection will be based on written test. 2. In case of tie, candidate senior in age shall be preferred
48	Assistant Teacher (Hindi)	1	Class III	Rs. 17700-44600/-	Non-Selection	32 years	Essential : Trained Graduate from recognised University with Hindi as an elective subject/ Kovida with 03 years experience in teaching	100	0	0	0	Paper-I (50 Marks) Child Psychology, Genreal Knowledge, Logical Reasoning, Life Skill/Management and Aptitudte and English Paper-III (50 Marks) Hindi language at degree level.	1. Selection will be based on written test. 2. In case of tie, candidate senior in age shall be preferred

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- III POSTS: ADMINISTRATIVE DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
49	Assistant Teacher	19	Class III	Rs 16300-38200/-	Selection	32 years	Essential : Trained Intermediate with 02 years experience in teaching Oriya in any recognised Secondary School having passed OTET or its equivalent as prescribed by the Orissa Board from time to time.	100	0	0	0	(100 Marks) Child Psychology, Genreal Knowledge, Logical Reasoning, Life Skill/Management and Aptitudte and English, General Science, History, Social Studies etc.(100 Marks)	1. Selection will be based on written test. 2. In case of tie, candidate senior in age shall be preferred
50	Assistant Teacher (PET)	2	Class III	Rs 16300-38200/-	Selection	32 years	Essential : Graduate from recognised University with Diploma in Physical Education/ Diploma in Sports Management from any recognised University.	100	0	0	0	Paper-I (50 Marks) General Studies and General Awareness, Numerical Abilities, English Language, Computer Aptitude and Reaasoning. Paper-II (50 Marks) Sports subject	1. Selection will be based on written test. 2. In case of tie, candidate senior in age shall be preferred



PARADIP PORT TRUST

Selection Criteria for Direct Recruitment to Class-I, Class-II & Class-III Posts

FINANCE AND ACCOUNTS DEPARTMENT

Selection Criteria for Direct Recruitment of Class-I Posts under Finance & Accounts Department, PPT

Sl. No .	Name of the post	No. of posts	Classification	Scale of pay(Rs.)	Whether selection or non selection	Upper age limit for direct recruitment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection with written test				Syllabus	Remarks
								Written Test (Marks)	Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)		
1	Accounts Officer Gr-I	02	Class-I	Rs.20600-46500/- (Pre-revised scale of pay of Rs.9100-250-15100/-)	Selection	30	<u>Essential</u> :- Member of Institute of Chartered Accountants of India or of Institute of Cost and Works Accountants of India. <u>Desirable</u> :- Two years experience in Executive cadre in the field of Finance, Accounting in an Industrial/Commercial/Govt. Undertaking. Having knowledge in Computer	90	--	5	05	Total Marks - 100 Accounting, Costing, Taxes, Budgeting and service related finance matters.	1.Compulsory written being an entry level post. 2.Two years experience and more than two years will be given 5 marks. In case less experience (less than two years), no marks will be awarded. 3.In case of tie, candidate senior in age shall be considered.

Selection Criteria for Direct Recruitment of Class-I Posts under Finance & Accounts Department, PPT

Sl. No .	Name of the post	No. of posts	Classifi catio n	Scale of pay(Rs.	Whether selection or non selection	Upper age limit for direct recruitment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection with written test				Syllabus	Remarks
								Writ ten Test (Ma rks)	Qua lificatio n (De sira ble Mar ks)	Exper ience (Desir able Mark s)	Interv iew (Mark s)		
2	Sr. Account s Officer	02	Class -I	Rs.20600-46500/- (Pre-revised scale of pay of Rs.10750-300-16750/-)	Selection	35	Essential :- Member of Institute of Chartered Accountants of India or of Institute of Cost and Works Accountants of India. (ii) Five years experience in Executive cadre in the field of Finance, Accounting in an Industrial/Commercial/Govt. Undertaking. Having knowledge in Computer	90	--	---	10	Total Marks - 100 Accounting, Costing, Taxes, Budgeting and service related finance matters.	1. Compulsory written test being an entry level post. 2. Five years experience and more than five years will be given 5 marks. In case less experience (less than five years), no marks will be awarded. 3. In case of tie, candidate senior in age shall be preferred.

Selection Criteria for Direct Recruitment of Class-I Posts under Finance & Accounts Department, PPT

Sl. No .	Name of the post	No. of posts	Classification	Scale of pay(Rs.	Whether selection or non selection	Upper age limit for direct recruitment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection without written test			Remarks
								Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)	
3	Deputy Chief Accounts Officer	1	Class-I	Rs.24900-50500/- (Pre-revised scale of pay of Rs.13000-350-18250/-)	Selection	40	Essential :- Member of Institute of Chartered Accountants of India or of Institute of Cost and Works Accountants of India. (ii) Nine years experience in Executive cadre in the field of Finance, Accounting in an Industrial/Commercial/Go vt. Undertaking. Having knowledge in Computer.	--	---	100	Selection is based on interview only.

Selection Criteria for Direct Recruitment of Class-I Posts under Finance & Accounts Department, PPT

Sl. No .	Name of the post	No. of posts	Classifi catio n	Scale of pay(Rs.)	Whether selection or non selection	Upper age limit for direct recruitment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection without written test			Remarks
								Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)	
4	Senior Deputy Chief Accounts Officer	01	Class -I	Rs.32900-58000/- (Pre-revised scale of pay of Rs.16000-400-20800/-)	Selection	42	Essential :- (i) Member of Institute of Chartered Accountants of India or of Institute of Cost and Works Accounts of India. (ii) Twelve years experience in Executive cadre in the field of Finance, Accounting in an Industrial/Commercial/Govt. Undertaking.	--	---	100	Selection is based on interview only.

Selection Criteria for Direct Recruitment of Class-I Posts under Finance & Accounts Department, PPT

Sl. No .	Name of the post	No. of post s	Classifi cation	Scale of pay(Rs.	Whether selection or non selection	Upper age limit for direct recruit ment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection with written test				Syllabus	Remarks
								Writ ten Test (Ma rks)	Qua lific atio n (Des irabl e Mar ks)	Experi ence (Desir able Marks)	Intervie w (Marks)		
6	Asst. Director (EDP)	01	Class-I	Rs.20600-46500/- (Pre-revised scale of pay of Rs.9100-250-15100/-)	Selection	30	<p>Essential :-</p> <p>Degree in Computer Engineering/ Computer Science from a recognized university/institution</p> <p>Or</p> <p>Degree in Maths/Statistics/ Operational Research/Economics with Post Graduate Diploma in Computer Application / Computer/ Information Technology from a recognized university/institution.</p> <p>Or</p> <p>Degree in Engineering with Post Graduate Diploma in Computer Application/Computer Science/Information Technology from a recognized University/institution.</p> <p>Desirable:-</p> <p>(i) Post Graduate Degree in Maths/Statistics/ Operational Research/ Economics or Post Graduate Degree in Computer Science or Computer Engineering or Systems or Information Systems or MIS or Information Technology or Computer Application or Business Admin (PG Degree/Diploma) with specialization in System or Information Systems or MIS or Information Technology and allied subjects from a recognized university/institution.</p> <p>(ii) Two years experience in Programming/Electronic Data Processing/ System Analysis etc.</p>	90	2.5	2.5	05	<p>Total Marks - 100</p> <p>General Awareness on Computer and operating system. Computer Hardware basic and Software installation, Word Processing, Spreadsheet applications, Image editing and creating presentation, Data Base Management, ERP, networking, Internet, Web Design, Java Script, VBA Applications, Smart Accounting, e-Commerce, Cyber Security, e-Tendering, e-Procurement, EDI etc.</p>	<p>1. Compulsory written being an entry level post.</p> <p>2. Only one Post-graduate Degree or Diploma as per RR shall be considered for giving full marks of 2.5.</p> <p>3. Two years experience and above will be given 2.5 marks and candidates having less than two years of experience shall not be given any marks.</p> <p>4. In case of tie, candidate senior in age shall be preferred.</p>

Selection Criteria for Direct Recruitment of Class-I Posts under Finance & Accounts Department, PPT

Sl. No .	Name of the post	No. of posts	Classifi catio n	Scale of pay(Rs.	Whethe r selectio n or non selectio n	Upper age limit for direct recruitment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection with written test				Syllabus	Remarks
								Wri tten Test (Ma rks)	Qualifi cation (Desira ble Marks)	Exper ience (Desir able Marks)	Inte rvie w (Ma rks)		
7	Deputy Director (EDP)	01	Class-I	Rs. 20600-46500/- (pre-revised scale of pay Rs. 10750-300-16750/-	Selection	35	<p>Essential:</p> <p>Degree in Computer Engineering/Computer Science from a recognized University/institution.</p> <p>OR</p> <p>Degree in Maths/Statistics/ Operational Research/Economics with Post Graduate Diploma in Computer Applications/ Computer Science/Information Technology from a recognized university/institutions</p> <p>Or</p> <p>Degree in Engineering with Post Graduate Diploma in Computer Application/Computer Science/Information Technology from a recognized University institution.</p> <p>ii) Five years experience in Programming/Electronics Data Processing System Design & Analysis and related fields.</p> <p>Desirable</p> <p>i) Post Graduate Degree in Maths/Statistics/Operational Research/Economics.</p> <p>ii) Post Graduate Degree in Computer Science or Computer Engineering or System or Information system or MIS or Information Technology or Computer Applications or Business Admn (PG degree/diploma) with specialization in system or Information or MIS or Information Technology and allied subjects from a recognized University/institutions.</p>	90	5	--	05	<p>Total Marks - 100</p> <p>General Awareness on Computer and operating system. Computer Hardware basic and Software installation, Word Processing, Spreadsheet applications, Image editing and creating presentation, Data Base Management, ERP, networking, Internet, Web Design, Java Script, VBA Applications, Smart Accounting, e-Commerce, Cyber Security, e-Tendering, e-Procurement EDI etc.</p>	<p>Compulsory written being an entry level post.</p> <p>2. Only one Post-graduate Degree or Diploma as per RR shall be considered for giving full marks of 5.</p> <p>3. In case of tie, candidate senior in age shall be preferred.</p>

Selection Criteria for Direct Recruitment of Class-I Posts under Finance & Accounts Department, PPT

Sl. No .	Name of the post	No. of posts	Classification	Scale of pay(Rs.)	Whether selection or non selection	Upper age limit for direct recruitment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection without written test			Remarks
								Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)	
8	Senior Deputy Director (EDP)	01	Class-I	Rs. 24900- 50500/- (pre-revised scale of pay Rs. 13000-300-18250/-	Selection	40	<p>Essential</p> <p>Degree in Computer Engineering/Computer Science from a recognized University/institution</p> <p>Or</p> <p>Degree in Maths/Statistics/Operational Research/Economics with Post Graduate Diploma in Computer Application/Computer Science/Information Technology from a recognized University/institution.</p> <p>Or</p> <p>Degree in Engineering with Post Graduate Diploma in Computer Application/Computer Science /Information Technology from a recognized university/institution</p> <p>ii) Nine years experience in Programming/Electronics Data processing/system Design & Analysis and related field.</p> <p>Desirable</p> <p>i) Post Graduate Degree in Maths/Statistics/Operational Research/Economics or</p> <p>ii) Post Graduate Degree in Computer Science or Computer Science or Computer Engineering or System or Information system or MIS or Information Technology or Computer Application or Business Admin (PG) degree/diploma with specialization in System or Information or MIS or Information Technology and allied subjects from a recognized university/institution.</p>	10	---	90	Only one Post-Graduate Degree or Diploma shall be considered for giving 10 marks.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS-II POSTS OF FINANCE & ACCOUNTS DEPARTMENT, PARADIP PORT TRUST													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
1	Accounts Officer Grade-II	3	Class II	Rs. 16400-40500/-	Selection	32 years	1. Degree of Recognised university. 2. ICWA or CA 3. Computer knowledge is desirable	90	0	0	10	Total Marks - 100 Accounting, Costing, Taxes, Budgeting and service related finance matters.	1. Selecton will be based on written test and interview marks. 2. In case of tie, candidates having computer knowledge relevant to finance shall be preferred. 3. If more than one candidate is having Computer knowledge and same marks in the written test, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS-II POSTS OF FINANCE & ACCOUNTS DEPARTMENT, PARADIP PORT TRUST													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preference l qualificatio n	Experience	Interview		
2	Account Assistant	1	Class-III	17700-44600/-	Selection	32 years	1) Graduate from a recognised University & have passed Inter CA/CWA. 2. Should have Computer working knowledge	100	0	0	0	Part-A (20 Marks) General Knowledge, Current Affairs, Verbal ability, Numerical ability, Critical Reasoning, Data Interpretation etc. Part-B (80 Marks) Accounting, Costing, Taxes, Budgeting and service related finance matters.	Selection will be based on written test marks. In case of tie, candidates having more experience in the relevant field shall be considered for selection

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS-III POSTS OF FINANCE & ACCOUNTS DEPARTMENT, PARADIP PORT TRUST													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preference l qualification	Experience	Interview		
3	EDP Assistant	7	Class III	17700-44600/-	Selection	32 years	Essential : 1. Graduate in any discipline. 2. Post Graduate Diploma in Computer Application (PGDCA) from recognised University or DOE's 'A' level. 3. Data Entry speed of 9000 key depression per hour through trade test to be conducted on computers. Experience : Must have minimum five years experience in date entry & knowledge of programming work in Public Sector/ Govt./ Autonomous Bodies/ Reputed Private Organisation.	100	0	0	0	Total Marks - 100 General Awareness on Computer and operating system. Computer Hardware basic and Software installation, Word Processing, Spreadsheet applications, Image editing and creating presentation, Data Base Management, ERP, networking, Internet, e-Commerce, e-Tendering, e-Procurement, Web Design, EDI etc.	1.Only those candidates passed in the Skill Test will be permitted for written test. 2.Selection will be based on written test marks. 3.In case of tie, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS-II POSTS OF FINANCE & ACCOUNTS DEPARTMENT, PARADIP PORT TRUST													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
4	Programmer	1	Class II	Rs. 16400-40500/-	Selection	32	Essential : Graduate in any discipline. 2. Post Graduate Diploma in Computer Application (PGDCA) from recognised University or DOE's 'A' level. Experience : Must have minimum six years experience in a) Computer Operation & Programming. b) Electronics Data processing. c) Knowledge in any ERP System, Internet & Networking. in Public Sector/ Govt./ Autonomous Bodies/ Reputed Private Organisation.	90	0	0	10	Total Marks - 100 General Awareness on Computer and operating system. Computer Hardware basic and Software installation, Word Processing, Spreadsheet applications, Image editing and creating presentation, Data Base Management, ERP, networking, Internet, Web Design. Java Script, VBA Applications, Smart Accounting, e-Commerce, Cyber Security, e-Tendering, e-Procurement etc	1.Only those candidates passed in the Skill Test will be permitted for written test. 2.Selection will be based on written test marks. 3.In case of tie, candidate senior in age shall be preferred.



PARADIP PORT TRUST

Selection Criteria for Direct Recruitment to Class-I, Class-II & Class-III Posts

MARINE DEPARTMENT

Selection criteria for direct recruitment to the Class-I postsunder Marine Department, PPT

Sl. No .	Name of the post	No. of posts	Classifi catio n	Scale of pay (Rs.)	Whether selection or non selection	Upper age limit for direct recruit ment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection based on interview			Remarks
								Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)	
1	Harbour Master	01	Class- I	36600-62000/- Pre-revised scale of pay of Rs17500-400- 22300/-23900/-)	Selection	45	<u>Essential</u> i) Must hold a certificate of competency as Master of Foreign Going Ship issued by the Ministry of Shipping Govt. of India or an equivalent qualification recognized by the Ministry of Shipping Govt. of India. ii) Must hold pilot license and have experience of 06 years experience either as Master of Foreign Ship or in Piloting or cumulative	---	---	100	Selection is based on interview marks only.

Selection criteria for direct recruitment to the Class-I posts under Marine Department, PPT

Sl. No.	Name of the post	No. of posts	Classification	Scale of pay (Rs.)	Whether selection or non selection	Upper age limit for direct recruitment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection based on interview			Remarks
								Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)	
2	Pilot	06	Class-I	Rs.32900-58000/- (Pre-revised scale of pay of Rs.16000-400-20800/-)	NA	40	Essential i) Must hold a certificate of competency as Master of Foreign Going Ship issued by the Ministry of Shipping Govt. of India or an equivalent qualification recognized by the Ministry of Shipping Govt. of India. ii) One year post qualification experience as Master/Chief Officer of a foreign going ship.	--	-	100	Selection is based on interview marks only.

Selection criteria for direct recruitment to the Class-I posts under Marine Department, PPT

Sl. No .	Name of the post	No. of posts	Classification	Scale of pay (Rs.)	Whethe r selection or non selection	Upper age limit for direct recruitment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection with written test				Syllabus	Remarks
								Written Test (Marks)	Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)		
3	Dy Marine Engineer	02	Class-I	Rs.20600-46500/- (Pre-revised Scale of Pay of Rs.10750-300-16750/-)	NA	35	i) MOT II Class Motor certificate issued under Merchant Shipping Act, 1958. ii) 2 Yrs. Experience as independent Watch Keeping Engineering on board a foreign going ship	90	--	--	10	Total Marks -100 Marine Diesel Engines, Marine Auxiliaries, Tug operation and maintenance, Marine Electrical, Naval Architecture and General Ship Construction, Safety Environment and Pollution Control.	1.Selection is based on written test and interview marks. 2.In case of tie, candidates senior in age shall be preferred.

Selection criteria for direct recruitment to the Class-I posts under Marine Department, PPT

Sl. No .	Name of the post	No. of posts	Classification	Scale of pay (Rs.)	Whether selection or non selection	Upper age limit for direct recruitment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection based on interview			Remarks
								Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)	
4	Senior Dy. Marine Engineer	1	Class-I	Rs.24900-50500/- (Pre-revised Scale of pay of Rs.13000-350-18250/-)	Selection	Not exceeding 40	I) MOT II Class Motor certificate issued under Merchant Shipping Act, 1958. ii) 6 Yrs. Experience as independent Watch Keeping Engineering on board a foreign going ship	--	---	100	Selection is based on interview marks only.

Selection criteria for direct recruitment to the Class-I posts under Marine Department, PPT

Sl. No	Name of the post	No. of posts	Classification	Scale of pay (Rs.)	Whether selection or non selection	Upper age limit for direct recruitment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection based on interview			Remarks
								Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)	
5	Marine Engineer	01	Class-I	Rs.32900-58000/- (Pre-revised scale of pay of Rs.16000-400-20800/-)	NA	40	I) MOT I Class Motor certificate issued under Merchant Shipping Act, 1958. ii) 1 Yrs. Post qualification experience as Chief Engineer/2 nd Engineer on Board a foreign going ship.	--	---	100	Selection is based on interview marks only.

Selection criteria for direct recruitment to the Class-I posts under Marine Department, PPT

Sl. No .	Name of the post	No. of posts	Classification	Scale of pay (Rs.)	Whether selection or non selection	Upper age limit for direct recruitment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection based on interview			Remarks
								Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)	
6	Senior Marine Engineer	01	Class-I	Rs.32900-58000/- (Pre-revised scale of pay of Rs.16000-400-20800/-)	NA	44	i) MOT I Class Motor certificate issued under Merchant Shipping Act, 1958. ii) 4 Yrs. experience as Chief Engineer OR 5 years as Chief Engineer and Second Engineer on board a foreign going ship.	--	---	100	Selection is based on interview marks only.

Selection criteria for direct recruitment to the Class-I posts under Marine Department, PPT

Sl. No.	Name of the post	No. of posts	Classification	Scale of pay (Rs.)	Whether selection or non selection	Upper age limit for direct recruitment	Educational and other Qualifications prescribed for direct recruitment	Selection based on written test				Remarks	
								Written test	Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)		
7	Tug Master	01	Class-I	Rs.20600-46500/- (Pre-revised Scale of Pay of Rs.10750-300-16750/-)	NA	40	<u>Essential</u> 1.Certificate of competency as Master (Near Costal Voyage) Or Mate of a Foreign going Ship issued under the Merchant Shipping Act, 1958 Or Certificate of competency as 1 st Class inland Masters Or An equivalent qualification recognized by Ministry of Shipping, Government of India. 2.Must have 10 years Master's Experience on Tugs of more than 200GT	90	—	-	10	Part-A (20 Marks) Port related General Awareness, Aptitude, Reasoning Part-B (80 Marks) Tug Design, Various types of Harbour Tugs, Assisting Methods, Tugs capabilities and limitations, Manoeuvring Aspects of Ships, Tugs capacity requirement, interaction and tug safety, towing equipments, Escort Towing and terminal operations, basic tug handling, basic harbour towage advanced harbour towage, escort towage, meeting emergency situation, communication on board and Pilots and special operations.LSA and FFA, Dry Docking and survey, laying of navigational buoys	1.Selection is based on written test marks and interview. 2.In case of tie, candidate senior in age shall be preferred.

Selection criteria for direct recruitment to the Class-I posts under Marine Department, PPT

Sl. No.	Name of the post	No. of posts	Classification	Scale of pay (Rs.)	Whether selection or non selection	Upper age limit for direct recruitment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection based on written test				Syllabus	Remarks
								Written test	Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)		
8	Sr. Hydrographic Surveyor	01	Class-I	Rs.20600-46500/- (Pre-revised Scale of Pay of Rs.10750-300-16750/-)	NA	40	<u>Essential</u> i) Associate Member of the Institution of Surveyors India in sub-divl. Hydrographic surveying having a minimum of 10 years of experience in a recognized Hydrographic Surveying service.	90	--	-	10	Part-A (20 Marks) Port related General Awareness, Aptitude, Reasoning Part-B (80 Marks) Mathematics & Statistics, Information and Communication Technology, Physics and Nautical Sciences, Bathymetry Water levels and flow, positioning, hydrographic practice, hydrographic data management, environmental science and legal aspects. Preparation of charts and reports, survey plans, data processing, dredge survey, port limit surveys, berth surveys, geotechnical survey, geophysical survey, port tidal datam. Tidal modeling, Engineering surveys, volumetric calculations, benthic survey, Erosion surveys, survey control, profile monitoring, rapid environment survey etc.	1.Selection is based on written test and interview marks. 2.In case of tie candidates senior in age shall be preferred.

Selection criteria for direct recruitment to the Class-I posts under Marine Department, PPT

Sl. No.	Name of the post	No. of posts	Classification	Scale of pay (Rs.)	Whether selection or non selection	Upper age limit for direct recruitment	Educational and other Qualifications prescribed for direct recruitment	Selection based on written test				Remarks	
								Written test	Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)		
9	Hydrographic Surveyor	01	Class-I	Rs.20600-46500/- (Pre-revised Scale of Pay of Rs.9,100-250-15100/-)	NA	40	(a).Licenciate member of the institution of Surveyors (India) in sub-divl (b) having a minimum of 5 years experience in surveying in a recognized Hydrographic Surveying or should be a survey recorder 1 st class of the Indian Navy with at least 5 years experience in that grade.	90	--	-	10	Part-A (20 Marks) Port related General Awareness, Aptitude, Reasoning Part-B (80 Marks) Mathematics & Statistics, Information and Communication Technology, Physics and Nautical Sciences, Bathymetry Water levels and flow, positioning, hydrographic practice, hydrographic data management, environmental science and legal aspects. Preparation of charts and reports, survey plans, data processing, dredge survey, port limit surveys, berth surveys, geotechnical survey, geophysical survey, port tidal datam. Tidal modeling, Engineering surveys, volumetric calculations, benthic survey, Erosion surveys, survey control, profile monitoring, rapid environment survey etc.	1. Selection is based on written test and interview marks. 2. In case of tie candidates senior in age shall be preferred..

SELECTION CRITERIA FOR DIRECT RECRUITMENT TO CLASS-II POST UNDER MARINE DEPARTMENT (DECK SIDE)													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
1	Chief Officer (F)	5	Class-II	16400-40500/-	Selection	35 years	<p>1. Minimum +2 pass.</p> <p>2. Essential: Must hold certificate of competency of 2nd Mate (FG)/ COC Master (NCV) /Inland Master 1st Class under Inland Vessel Act.</p> <p>OR</p> <p>Completed a course of deck apprenticeship of 04 years on a foreign going ship.</p> <p>OR</p> <p>Chief Petty Officer from Indian Navy (Seaman branch).</p> <p>3. Exp. Minimum 03 years experience in marine operation.</p>	90	0	0	10	<p>Part-A (20 Marks)</p> <p>Port related General Awareness, Aptitude, Reasoning</p> <p>Part-B (80 Marks)</p> <p><u>Navigation and Operation</u></p> <p>Terrestrial and coastal navigation, celestial navigation, meteorology, bridge watch keeping, emergencies and brm signals and communications,</p> <p><u>Cargo Handling and Storage</u></p> <p>Cargo handling storage inspection reports, identification of defects and damages to cargo spaces, hatch cover and ballast tanks,</p> <p><u>Controlling Operations</u></p> <p>Ship stability, ship safety, environmental protection and monitoring and compliance to legislation.</p> <p>LSA and FFA, dry docking and survey, laying of navigational bouys.</p>	<p>1.Selection will be based on written test and interview marks.</p> <p>2.In case of tie, candidate senior in age shall be preferred.</p>

SELECTION CRITERIA FOR DIRECT RECRUITMENT TO CLASS-II POST UNDER MARINE DEPARTMENT (DECK SIDE)													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
2	Tug Master	3	Class-II	16400-40500/-	Selection	35 years	1. Essential: Must hold certificate of competency of 2nd Mate (FG)/COC Master (NCV)/1st Class Master Certificate under IV act. 2) Must have 10 years Master's Experience on Tugs more than 200 GT.	90	0	0	10	<p>Part-A (20 Marks)</p> <p>Port related General Awareness, Aptitude, Reasoning</p> <p>Part-B (80 Marks)</p> <p>Tug Design, Various types of Harbour Tugs, Assisting Methods, Tugs capabilities and limitations, Manoeuvring Aspects of Ships, Tugs capacity requirement, interaction and tug safety, towing equipments, Escort Towing and terminal operations, basic tug handling, basic harbour towage advanced harbour towage, escort towage, meeting emergency situation, communication on board and Pilots and special operations.</p> <p>LSA and FFA, dry docking and survey, laying of navigational buoys</p>	<p>1.Selection will be based on written test and interview marks.</p> <p>2.In case of tie, candidate senior in age shall be preferred.</p>

SELECTION CRITERIA FOR DIRECT RECRUITMENT TO CLASS-II POST UNDER MARINE DEPARTMENT (DECK SIDE)													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
3	Mechanical Diver	1	Class-III	23600-56300/-	Selection	35 years & below	<p>Essential:</p> <ol style="list-style-type: none"> Should passed HSC or its equivalent. Should know swimming. Should be fully qualified Mechanical Diver Should possess 03 years post qualification experience in under water salvage work & under water cutting & welding. <p>Desirable:</p> <p>Knowledge of Life saving appliances, splicing of rope & mooring works.</p>	100	0	0	0	<p>Part-A (20 Marks)</p> <p>Port related General Awareness, Aptitude, Reasoning</p> <p>Part-B (80 Marks)</p> <p>Under water welding, under water services and maintenance of crafts, maintenance of diving equipments, life saving appliances.</p> <p>LSA and FFA ship terminology</p>	<p>1. Selection will be based on written test marks.</p> <p>2. In case of tie, candidates having desirable knowledge in the relevant field as per RR shall be preferred.</p> <p>3. In case more than one candidate are having desirable knowledge and same marks in the written test, candidate senior in age shall be preferred.</p>

SELECTION CRITERIA FOR DIRECT RECRUITMENT TO CLASS-II POST UNDER MARINE DEPARTMENT (DECK SIDE)													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
4	Junior Tug Master	6	Class-III	23600-56300/-	Selection	35 years & below	Essential Qualification: 1. Must possess 1st Class Master's Certificate under the Inland Vessel Act 2. Should pass Tug Handling Test. Exp. 1. Should have 02 years of experience in Tug operation	100	0	0	0	<u>Part-A (20 Marks)</u> Port related General Awareness, Aptitude, Reasoning <u>Part-B (80 Marks)</u> Tug Design, Various types of Harbour Tugs, Assisting Methods, Tugs capabilities and limitations, Manoeuvring Aspects of Ships, Tugs capacity requirement, interaction and tug safety, towing equipments, Escort Towing and terminal operations, basic tug handling, basic harbour towage advanced harbour towage, escort towage, meeting emergency situation, communication on board and Pilots and special operations. LSA and FFA, dry docking and survey laying of navigational buoys	1.Selection will be based on written test and interview marks. 2.In case of tie, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT TO CLASS-II POST UNDER MARINE DEPARTMENT (DECK SIDE)													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
5	Marine Foreman Gr-I	2	Class-III	23600-56300/-	Selection	35 years & below	Essential Qualification: A. Should passed HSC or its equivalent. B. Should know swimming. C. Should possess 02 years of experience in handling of buoys, mooring gang & maintenance of small crafts & be able to control labour OR Cadet apprenticeship on completion of 04 years apprenticeship on foreign flag vessels or coastal vessels & be able to control labour OR A Chief Petty officer from seamans branch of Indian Navy and be able to control labour.	100	0	0	0	Part-A (20 Marks) Port related General Awareness, Aptitude, Reasoning Part-B (80 Marks) Seamanship, buoy maintenance, anchor handling, floating craft maintenance, halding of mooring launch.	1. Selection will be based on written test marks. 2. In case of tie, candidates senior in age shall be considered.

SELECTION CRITERIA FOR DIRECT RECRUITMENT TO CLASS-II POST UNDER MARINE DEPARTMENT (DECK SIDE)													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
6	Marine Foreman Gr-II	2	Class-III	21000-53500/-	Selection	35 years & below	Essential Qualification: A. Should passed HSC or its equivalent. B. Should know swimming. C. Should possess 05 years of experience in handling of buoys, mooring gangs & maintenance of small crafts & be able to control labour OR Cadet apprenticeship on completion of 03 years apprenticeship on vessels & be able to control labour OR A Chief Petty officer from seafarers branch of Indian Navy and be able to control labour.	100	0	0	0	Part-A (20 Marks) Port related General Awareness, Aptitude, Reasoning Part-B (80 Marks) Seamanship, buoy maintenance, anchor handling, floating craft maintenance, holding of mooring launch.	1. Selection will be based on written test marks. 2. In case of tie, candidates senior in age shall be considered.

SELECTION CRITERIA FOR DIRECT RECRUITMENT TO CLASS-II POST UNDER MARINE DEPARTMENT (DECK SIDE)													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
7	Asst. Hydrographic Surveyor	3	Class-III	19100-51100/-	Selection	32 years	1. Science Graduate with Hons. In Physics or Mathematics. 2. Diploma in Computer Science/Electronics/PGDCA Or Petty Officer in Indian Navy having Survey Recorder 1st Class Certificate. Must know swimming	100	0	0	0	Part-A (20 Marks) Port related General Awareness, Aptitude, Reasoning Part-B (80 Marks) Mathematics & Statistics, Information and Communication Technology, Physics and Nautical Sciences, Bathymetry Water levels and flow, positioning, hydrographic practice, hydrographic data management, environmental science and legal aspects. Preparation of charts and reports, survey plans, data processing, dredge survey, port limit surveys, berth surveys, geotechnical survey, geophysical survey, port tidal datam. Tidal modeling, Engineering surveys, volumetric calculations, benthic survey, Erosion surveys, survey control, profile monitoring, rapid environment survey etc.	1. Selection will be based on written test marks. 2. In case of tie, candidates senior in age shall be considered.

SELECTION CRITERIA FOR DIRECT RECRUITMENT TO CLASS-II POST UNDER MARINE DEPARTMENT (DECK SIDE)													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
8	Pilot Launch Master	10	Class-III	19100-51100/-	Selection	35 years & below	Essential Qualification: 1. Should posses 1st Class Master's Certificate OR 2nd Class master's Certificate with 02 years of experience under IV Act. 2. Should pass Launch handling test.	100	0	0	0	Part-A (20 Marks) Port related General Awareness, Aptitude, Reasoning Part-B (80 Marks) Seamanship, basic navigation, Rules of RoR, buoys, rope works, life saving equipments, fire fighting.	1. Selection will be based on written test marks. 2. In case of tie, candidates senior in age shall be considered.

SELECTION CRITERIA FOR DIRECT RECRUITMENT TO CLASS-II POST UNDER MARINE DEPARTMENT (DECK SIDE)													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
9	Serang	37	Class-III	17700-44600/-	Selection	35 years & below	Essential Qualification: a. Should passed HSC or its equivalent. b. Serang certificate under I.V. Act.	100	0	0	0	Part-A (20 Marks) Port related General Awareness, Aptitude, Reasoning Part-B (80 Marks) Seamanship, basic navigation, Rules of RoR, buoys, rope works, life saving equipments, fire fighting, craft maintenance, mooring rope handling .	1. Selection will be based on written test marks. 2. In case of tie, candidates senior in age shall be considered.

SELECTION CRITERIA FOR DIRECT RECRUITMENT TO CLASS-II POST UNDER MARINE DEPARTMENT (DECK SIDE)													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
10	Tindal	11	Class-III	16300-38200/-	Selection	30 years & below	Essential Qualification: 1. Should passed HSC or its equivalent. 2. Should know swimming.	100	0	0	0	Part-A (20 Marks) Port related General Awareness, Aptitude, Reasoning Part-B (80 Marks) Seamanship, basic navigation, Rules of RoR, buoys, rope works, life saving equipments, fire fighting, craft maintenance, mooring rope handling	1. Selection will be based on written test marks. 2. In case of tie, candidates senior in age shall be considered.

RECRUITMENT RULE FOR THE POST OF COMMUNICATION OFFICER (CLASS-II) UNDER MARINE DEPARTMENT													
SELECTION CRITERIA FOR DIRECT RECRUITMENT TO CLASS-II POST UNDER MARINE DEPARTMENT (DECK SIDE)													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preference	Experience	Interview		
11	Communication Officer	1	Class-II	16400-40500/-	Selection	40 years and Below	a) Passed +2 from a recognised institution b) Must hold the certificate of COP Class-II issued by Govt. of India or must hold the certificate of competency as 2nd Mate (FG) or equivalent C) Must successfully completed GMDSS Certificate course.	90	0	0	10	<u>Part-A (20 Marks)</u> Port related General Awareness, Aptitude, Reasoning <u>Part-B (80 Marks)</u> Visual Communication, Signal Equipment, Messages, Communication Procedures, Flag hoisting procedures, international signaling, convoy communication, Watch standing duties, Navigational duties, security, ship identification, technical administration and security. GMDSS, operation and maintenance of navigational and communication equipments.	1. Selection will be based on written test marks. 2. In case of tie, candidates senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT TO CLASS-III POST UNDER MARINE DEPARTMENT (DECK SIDE)													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
12	Senior Signalman/Senior Radio Operator	4	Class- III	16300-38200/-	Selection	32 years and Below	Essential Qualification : 1. Passed +2 from a recognised Institution. 2. Must hold COP 2nd Class or R.T.G. Operator Certificate issued by Govt. of India. 3. Completed a course on computer familiarization & able to data in Computer. 4. Preference will be given to candidates having familiarisation on GMDSS & Inmarsat terminals & completed ARPA & RNRP course as per the recruitment of STCW 95 regulations from a D.G.(Shipping) approved Organisation.	100	0	0	0	Part-A (20 Marks) Port related General Awareness, Aptitude, Reasoning Part-B (80 Marks) Visual Communication, Signal Equipment, Messages, Communication Procedures, Flag hoisting procedures, international signaling, convoy communication, Watch standing duties, Navigational duties, security, ship identification, technical administration and security. GMDSS, operation and maintenance of navigational and communication equipments.	1. Selection will be based on written test marks. 2. In case of tie, candidates senior in age shall be preferred.

Sl. No.	SELECTION CRITERIA FOR DIRECT RECRUITMENT TO CLASS-III POST UNDER MARINE DEPARTMENT (DECK SIDE)												
	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
13	Jr. Signalman/Radio Operator	5	Class- III	16300-38200/-	Selection	40 years and Below	Essential Qualification : a) Passed HSC from a recognized institution b) Diploma or Degree in Electronics & Telecommunication form a recognized Instituition / University C) Completed a course on Computer famillarization and able to enter data in Computer. D) GMDSS.	90	0	0	10	Part-A (20 Marks) Port related General Awareness, Aptitude, Reasoning Part-B (80 Marks) Visual Communication, Signal Equipment, Messages, Communication Procedures, Flag hoisting procedures, international signaling, convoy communication, Watch standing duties, Navigational duties, security, ship identification, technical administration and security. GMDSS, operation and maintenance of navigational and communication equipments.	1. Selection will be based on written test marks. 2. In case of tie, candidates senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT TO CLASS-II POST UNDER MARINE DEPARTMENT (DECK SIDE)

Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
14	Engineer in-charge Tug	5	Class II	16400-40500/-	Selection	35 years	Essential : A)Must hold certificate of Inland Engineers under IV act or MEO Calss-IV issued by DG shipping. Govt. of India or Equivalent cert. from other country recognised by DG shipping B) Should have 05 years of experience in operation and maintenances of Tug and Floating crafts.	90	0	0	10	Part-A (20 Marks) Port related General Awareness, Aptitude, Reasoning Part-B (80 Marks) General and Marine Engineering, Types of ships and vessels, General Section, Auxiliary machinery, Air Compressor, Pumps and pumping system, Valves, Storage and handling of oils, bunkering, ballasting and deballasting, oil and lubricating systems, diesel engines and their operations, Air starting system, generator engines, fuel injections, Trouble shooting, Engineering watch, Rudder, Propller and steering, Deck machinery, Hydraulic and pneumatic machinery, general engineering on corrosion prevention, other related machines.basic electrical knowledge, maintenance and repairs of tools and machineries, safety parameters and practices, operational management of resources.	1.Compulsory written test being entry level post. 2. Selection is based on written test marks and interview. 3. In case of tie, candidate senior in age shall be preferred.

Sl. No.	SELECTION CRITERIA FOR DIRECT RECRUITMENT TO CLASS-II POST UNDER MARINE DEPARTMENT (DECK SIDE)												
	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
15	AE (Marine)	1	CL-II	16400-40500/-	Selection	35 years	Essential : A)Must have completed 04 years diploma Sandwich Course. OR B) Degree in Mechanical Engineer with certificate of successful competition of one year course at Directorate of Marine Engineering Training. OR C) Passing out of certificate of 04 years Marine Engineering Training at D.M.E.T. OR D) Chief/ Master E.R.A./ Mechanics of Indian Navy in possession of charge certificate and experience of two years in the grade of P.O.E.L with 05 years experience in the grade.	90	0	0	10	Part-A (20 Marks) Port related General Awareness, Aptitude, Reasoning. Part-B (80 Marks) Marine Diesel Engines, Marine Auxiliaries, Safety, fire and life, Environmental pollution and pollution control, Marine Electrical, Naval Architecture and General Ship Construction.	1. Selection is based on written test marks and interview. 2. In case of tie, candidate senior in age shall be preferred

SELECTION CRITERIA FOR DIRECT RECRUITMENT TO CLASS-III POST UNDER MARINE DEPARTMENT (DECK SIDE)													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
16	Junior Engineer (Marine)	9	Class-III	23600-56300/-	Selection	35 years	Essential Qualification: 1. Must hold the certificate for 1st Class Engine Driver's Exam under IV Act. 2. Should have minimum 05 years post qualification experience in operation & maintenance of floating craft/sea going vessels OR 1. Must hold IME Certificate under IV Act or MEO Class-IV (NCV). 2. Should have minimum 02 yrs. post qualification experience in operation & maintenance of floating craft/ Sea going vessels.	100	0	0	0	Part-A (20 Marks) Port related General Awareness, Aptitude, Reasoning. Part-B (80 Marks) General Engineering, Marine Diesel Engines, Marine Auxiliaries, Marine Electrical, Naval Architecture and general ship construction, safety, environment and pollution control,	1. Selection is based on written test marks and interview. 2. In case of tie, candidate senior in age shall be preferred

SELECTION CRITERIA FOR DIRECT RECRUITMENT TO CLASS-III POST UNDER MARINE DEPARTMENT (DECK SIDE)												
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Remarks
								written	Preferential qualification	Experience	Interview	
17	Driver Class -I (Marine)	11	Class-III	19100-51100/-	Selection	38 years	Essential Qualification: 1. Must hold the certificate for 1st Class Engine Driver's Exam under IV Act, 1917 or MEO Class-IV or MEO Class-IV (NCV). 2) Must have 02 yrs post qualification experience in operation & Maintenance of floating crafts/ Sea going vessels.	100	0	0	0	Types of Ships, Auxilliary Machinery, Air Compressor, Pumps and pumping system, Lubricating and lubricating system, Diesel Engines and their operations, troubleshooting, Engineering watch, Rudder Propeller and Steering, Dock machinery, Hydraulic and Pneumatic machinery and general engineering knowledge, Use of handtools of electrical and electronic engineering and tools, AC, DC motors, basic circuits, safety, tools and instrument for maintenance, safety, operational management of resource and legislation. 2.In case of tie, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT TO CLASS-III POST UNDER MARINE DEPARTMENT (DECK SIDE)													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
18	Driver Class -II (Marine)	17	Class-III	17700-44600/-	Non Selection	38 years	Essential Qualification: 1. Must hold the certificate for 2nd Class Engine Driver's Exam under IV Act, 1917 or MEO Class-IV or MEO Class-IV (NCV). 2) Must have 02 yrs post qualification experience in operation & Maintenance of floating crafts/ Sea going vessels.	100	0	0	0	Part-A (20 Marks) Port related General Awareness, Aptitude, Reasoning. Part-B (80 Marks) Types of Ships, Auxilliary Machinery, Air Compressor, Pumps and pumping system, Lubricating and lubricating system, Diesel Engines and their operations, troubleshooting, Engineering watch, Rudder Propeller and Steering, Dock machinery, Hydraulic and Pneumatic machinery and general engineering knowledge, Use of handtools of electrical and electronic engineering and tools, AC, DC motors, basic circuits, safety, tools and instrument for maintenance, safety, operational management of resource and legislation	1.Candidates shall be selected based on written test marks. 2. In case of tie, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT TO CLASS-III POST UNDER MARINE DEPARTMENT (DECK SIDE)													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
19	Electrician Gr-1	2	Cl-III	19100-51100/-	Selection	35 years	1. Should pass ITI in electrician. 2. Should have 'A' class license as Electrician with 05 years experience of working in Port Trust or as Electrician Mechanic in Indian Navy	100	0	0	0	Part-A (20 Marks) Port related General Awareness, Aptitude, Reasoning. Part-B (80 Marks) Basic Electrical knowlegde, maintenance and repair, safety, prevention of fire and fire fighting, life saving appliance, First Aid techniques, Safe working practices and Security aspects, Protection of Marine Enviorrnment, operational management of resources and legislation, training of sub-ordinates. Occupational safety and health, hand tool specifications uses and their care maintenance, fundamental of electricity, solders. Flux and soldering techniques, brazing, Ohms Law, Resistor's Law and Kirchoff's Law, National Electric Code, Insulators, Common electrical wiring accessories, Principl of electrolysis, earthing, drilling, cutting tools, magnetism, alternative current, working of Ocellator , fuses, relays, miniture circuits, etc.DC machines, armature, generators, voltage measurement, electrical measuring instruments, transformers, alternators, transformer binding, illuminations, industrial wiring, house wiring layouts, power generation, transmission of electrical power, distribution of powers, speed control of three phase induction motors, schedule of electrical preventive maintenance etc.	1.Candidates shall be selected based on written test marks. 2. In case of tie, candidate senior in age shall be preferred.



PARADIP PORT TRUST

Selection Criteria for Direct Recruitment to Class-I, Class-II & Class-III Posts

MEDICAL DEPARTMENT

Selection Criteria for direct recruitment of Class-I Posts under Medical Department, PPT

Sl. No	Name of the post	No. of posts	Classification	Scale of pay(Rs.)	Whether selection or non selection	Upper age limit for direct recruitment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection with written test				Syllabus	Remarks
								Written Test (Marks)	Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)		
1	Medical Officer	05	Class-I	Rs.20600-46500/- (Pre-revised scale of pay of Rs9100-250-15100/-)	Not applicable	35	<u>Essential</u> :- (i) MBBS degree from a recognized university or for Medical Officer (Dental), BDS degree of a recognized university. (ii) One year experience in a hospital after completion of internship of one year. <u>Desirable</u> : A post graduate medical degree from a recognized university.	90	5	--	5	Total – 100 Marks There are 40 multiple choice questions each having 2.5 marks was based on under graduate courses and standard text book.	1. Compulsory written being an entry level post. 2. Only one Post-graduate Degree will be considered for marks.. 3. In case of tie, candidates senior in age shall be considered..

Selection Criteria for direct recruitment of Class-I Posts under Medical Department, PPT

Sl. No	Name of the post	No. of posts	Classification	Scale of pay(Rs.)	Whether selection or non selection	Upper age limit for direct recruitment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection with written test				Syllabus	Remarks
								Written Test (Marks)	Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)		
2	Sr. Medical Officer (General Duty)	05	Class-I	Rs.20600-46500/- (Pre-revised scale of pay of Rs.10750-300-16750/-)	Selection	40	<u>Essential</u> :- (i) MBBS degree from a recognized university or for Medical Officer (Dental), BDS degree of a recognized university. (ii) Five years experience in a hospital after completion of internship of one year. <u>Desirable</u> : A post graduate medical degree from a recognized University.	90	05	---	05	There are 40 multiple choice questions each having 2.5 marks was based on under graduate courses and standard text book.	1. Compulsory written being an entry level post. 2. Only one Post-graduate Degree will be considered for marks.. 3. In case of tie, candidate senior in age shall be preferred.

Selection Criteria for direct recruitment of Class-I Posts under Medical Department, PPT

Sl. No	Name of the post	No. of posts	Classification	Scale of pay(Rs.)	Whether selection or non selection	Upper age limit for direct recruitment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection without written test			Remarks
								Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)	
3	Dy. Chief Medical Officer (Specialist)	08	Class-I	Rs.24900-50500/- (Pre-revised scale of pay of Rs.13000-350-18250/-)	Selection	42	Essential :- (i) MBBS degree from a recognized university. (ii) A post graduate medical degree in the specified specialty from a recognized university. (iii) Post qualification experience of 7 years in a reputed Hospital, in the relevant field of specialization	---	---	100	Selection will be based on interview only.

Selection Criteria for direct recruitment of Class-I Posts under Medical Department, PPT

Sl. No .	Name of the post	No. of posts	Classification	Scale of pay(Rs.)	Whether selection or non selection	Upper age limit for direct recruitment(in years)	Educational and other Qualifications prescribed for direct recruitment	Selection without written test			Remarks
								Qualification (Desirable Marks)	Experience (Desirable Marks)	Interview (Marks)	
4	Senior Dy. Chief Medical Officer	02	Class-I	Rs.32900-58000/- (Pre-revised scale of pay of Rs16000-400-20800/-)	Selection	45	Essential :- (i) MBBS degree from a recognized university. (ii) A post graduate medical degree in the specified speciality from a recognized university. (iii) Post qualification experience of 10years in a Hospital, in the relevant field of specialization	---	---	100	Selection will be based on interview only.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS-III POSTS OF MEDICAL DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
1	Assistant Manager (Medical Stores)	1*	Class III	Rs. 16400-40500/-	Selection	40 years	(1) Must be in possession of B. Pharma Degree from a recognised University/ Diploma in Pharmacy from Govt. Recognised Institute. 2) Must have at least 10 years work experience in case of B. Pharma or 15 years work experience in case of Diploma in pharmacy in managing the medical stores of a large hospital (60 bedded Hospital & above) belonging to a Central, State Government/ corporate reputed govt. recognised Hospital	100	0	0	0	Part-A (20 Marks) Medicine related General Awareness, Aptitude, Reasoning and English Part-B (80 Marks) Pharmaceutics, Pharmaceutical Chemistry, Pharmacognosy, Biochemistry and Clinical Pathology, Human anatomy and Physiology, Health Education and Community Pharmacy, Pharmacology and Toxicology, Pharmaceutical Jurisprudence, Drug Store and Business Management, Hospital and Clinical Pharmacy	1.Selection will be based on written test marks. 2.In case of tie, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS-III POSTS OF MEDICAL DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
2	Assistant Matron	1	Class III	Rs. 23600-56300/-	Selection	40 years	Diploma in General Nursing and Mid-Wid-Wifery with 7 years experience/ B.Sc. Nursing recognised by Nursing council of India with minimum 5 years experience as Nursing Sister in a Central/ State/ Public Sector undertaking hospital.	100	0	0	0	Part-A (20 Marks) Medicine related General Awareness, Aptitude, Reasoning and English Part-B (80 Marks) Anatomy and Physiology, Microbiology, Fundamental of Nursing, First Aid, Community Health Nursing, Health Education and Communication Skill, Nutrition, Medical Surgical Nursing, MidWifery and Gynaecological Nursing, Paediatric Nursing	1.Selection will be based on written test marks. 2.In case of tie, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS-III POSTS OF MEDICAL DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
3	Nursing Sister	3	Class III	Rs. 19100-51100/-	Selection	35 years	Diploma in Nursing and Midwifery from institute recognised by Indian Nursing Council with 5 years experience/ B.Sc. Nursing from Institute of Nursing recognised by NIC with 3 years experience as Staff Nurse in Govt./ PSU/ Corporate Govt. Recognised Hospital preference will be given to candidate having Post Diploma in ICU/ Critical care etc.	100	0	0	0	Part-A (20 Marks) Medicine related General Awareness, Aptitude, Reasoning and English Part-B (80 Marks) Anatomy and Physiology, Microbiology, Fundamental of Nursing, First Aid, Community Health Nursing, Health Education and Communication Skill, Nutrition, Medical Surgical Nursing, MidWifery and Gynaecological Nursing, Paediatric Nursing.	1.Selection will be based on written test marks. 2.In case of tie, preference shall be given to candidates having Post Diploma in ICU and critical care shall be considered. 3. In case more than one candidates possessing similar qualification and same marks in the written test, the candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS-III POSTS OF MEDICAL DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
4	Staff Nurse	16	Class III	Rs. 17700-44600/-	Selection	32 years	Diploma in Nursing and Midwifery from institute recognised by Indian Nursing Council with 3 years experience/ B.Sc. Nursing from Institute of Nursing recognised by NIC with 3 years experience as Staff Nurse in Govt./ PSU/ Corporate Govt. Recognised Hospital.	100	0	0	0	Part-A (20 Marks) Medicine related General Awareness, Aptitude, Reasoning and English Part-B (80 Marks) Anatomy and Physiology, Microbiology, Fundamental of Nursing, First Aid, Community Health Nursing, Health Education and Communication Skill, Nutrition, Medical Surgical Nursing, MidWifery and Gynaecological Nursing, Paediatric Nursing.	1.Selection will be based on written test marks. 2.In case of tie, candidates having more experience in the relevant field shall be considered for selection

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS-III POSTS OF MEDICAL DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
5	Radiographer	1	Class III	Rs. 19100-51100/-	Selection	32 years	1) Must possess Diploma/degree Certificate in Radiography issued by govt./ Govt. recognised institute. 2) Must have 3 years work experience in case of Diploma & 1st year experience in case of Degree holder in Govt./ PSU/ Corporate Govt. recognised Hospital.	100	0	0	0	Part-A (20 Marks) Medical related General Awareness, Aptitude, Reasoning and English Part-B (80 Marks) Anatomy and Physiology, Pathology related to radiography, radiation physics and physics of diagnostic radiology, radiography equipments, maintenance and quality control, clinical radiology, X-ray films and image processing techniques, contrast and special radiographic procedures, equipments of advanced image modalities, modern imaging techniques, quality control, radio biology and radiation safety.	1.Selection will be based on written test marks. 2.In case of tie, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS-III POSTS OF MEDICAL DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
6	senior Laboratory Technician	1	Class III	Rs. 19100-51100/-	Selection	30 years	Diploma/ Degree in Lab Tech. Course with 5 yrs experience in case of Diploma and 03 years in case of degree Holder as Laboratory Technician in Govt./ PSU/ Corporate Govt. recognised Hospital.	100	0	0	0	<u>Part-A (20 Marks)</u> Medical related General Awareness, Aptitude, Reasoning and English <u>Part-B (80 Marks)</u> Anatomy and Physiology, Biochemistry, Micro Biology, Parasitology, Pathology and Clinical Pathology, Basic Laboratory techniques and instruments, Haematology (basics, techniques), blood banking and immunohaematology, Histopathology (basics and techniques), Cytopathology (basics and techniques)	1.Selection will be based on written test marks. 2.In case of tie, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS-III POSTS OF MEDICAL DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
7	Laboratory Technician	1	Class III	Rs. 17700-44600/-	Selection	32 years	Diploma in Laboratory Technician Course from Govt. recognised institution with at least 3 years work experience. OR Degree in Lab. Tech. Course from Govt./Govt. recognised institute with 1 year experience in Govt./Semi. Govt./reputed Hospital.	100	0	0	0	<u>Part-A (20 Marks)</u> Medical related General Awareness, Aptitude, Reasoning and English <u>Part-B (80 Marks)</u> Anatomy and Physiology, Biochemistry, Micro Biology, Parasitology, Pathology and Clinical Pathology, Basic Laboratory techniques and instruments, Haematology (basics, techniques), blood banking and immunohaematology, Histopathology (basics and techniques), Cytopathology (basics and techniques)	1. Selection will be based on written test marks. 2. In case of tie, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS-III POSTS OF MEDICAL DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
8	Sanitary Inspector	2	Class III	Rs. 19100-51100/-	Non-Selection	29years & below	Must have passed Sanitary Inspector Course from a recognised Institution.	100	0	0	0	<u>Part-A (20 Marks)</u> Medical related General Awareness, Aptitude, Reasoning and English <u>Part-B (80 Marks)</u> Science of Food, Nutrient, Nutrition Education, Water, air sanitation, noise, refuse disposal, night soil disposal, medical waste disposal, soil sanitation, occupational health, communicable diseases, industrial hygiene, personal hygiene, first aid, health survey, health statistics, Public Health Administration, Control of environment, public health act, behavioural science and health communication etc.	1.Selection will be based on written test marks. 2.In case of tie, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- II & CLASS-III POSTS OF MEDICAL DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
9	Head Pharmacist	1	Class III	Rs. 21000-53500/-	Selection	40 years	Diploma/ Degree in Pharmacy from a Govt. recognised institute. Work experience as pharmacist for a minimum period of 10 years out of which must have completed 3 years experience as Sr. Pharmacist in Govt. PSU/Corporate Govt. Recognised Hospital.	100	0	0	0	Part-A (20 Marks) Medicine related General Awareness, Aptitude, Reasoning and English Part-B (80 Marks) Pharmaceutics, Pharmaceutical Chemistry, Pharmacognosy, Biochemistry and Clinical Pathology, Human anatomy and Physiology, Health Education and Community Pharmacy, Pharmacology and Toxicology, Pharmaceutical Jurisprudence, Drug Store and Business Management, Hospital and Clinical Pharmacy	1.Selection will be based on written test marks. 2.In case of tie, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- II & CLASS-III POSTS OF MEDICAL DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
10	Senior Pharmacist	3	Class III	Rs. 19100-51100/-	Selection	35 years	Degree in Pharmacist from a recognised institute with 3 years work experience or Diploma in pharmacy from a recognised Govt. Institute with 5 years experience in Govt./PSU/ Corporate Govt. recognised Hospital as Pharmacist.	100	0	0	0	Part-A (20 Marks) Medicine related General Awareness, Aptitude, Reasoning and English Part-B (80 Marks) Pharmaceutics, Pharmaceutical Chemistry, Pharmacognosy, Biochemistry and Clinical Pathology, Human anatomy and Physiology, Health Education and Community Pharmacy, Pharmacology and Toxicology, Pharmaceutical Jurisprudence, Drug Store and Business Management, Hospital and Clinical Pharmacy	1.Selection will be based on written test marks. 2.In case of tie, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- II & CLASS-III POSTS OF MEDICAL DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
11	Pharmacist	6	Class III	Rs. 17700-44600/-	Selection	32 years	Must have passed Diploma in Pharmacy from Govt. recognised institute with 3 yrs experience/ B. pharma from Govt. recognised institute with 1 year experience in a Govt./PSU/ Corporate Govt. recognised Hospital	100	0	0	0	Part-A (20 Marks) Medicine related General Awareness, Aptitude, Reasoning and English Part-B (80 Marks) Pharmaceutics, Pharmaceutical Chemistry, Pharmacognosy, Biochemistry and Clinical Pathology, Human anatomy and Physiology, Health Education and Community Pharmacy, Pharmacology and Toxicology, Pharmaceutical Jurisprudence, Drug Store and Business Management, Hospital and Clinical Pharmacy	1.Selection will be based on written test marks. 2.In case of tie, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- II & CLASS-III POSTS OF MEDICAL DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
12	Senior Dresser	1	Class III	Rs. 15600-36800/-	Non-Selection	35 years & below	1. H.S.C. or equivalent 2. Trained Dresser or First Aider from Govt. recognised Institute with 7 years experience in Govt./PSU/ Corporate Govt. recognised hospital	100	0	0	0	Part-A (20 Marks) Medical related General Awareness, Aptitude, Reasoning and English Part-B (80 Marks) Technique of sterilization, room management, dressing techniques and use of surgical instrument, sterilization and disinfection methods, protection of patients in surgery and preparation of patients for surgery, methods of Anesthesia,, preparation of patients of anesthesia and intensive care. procedure and preparation of operation theatre, safety of operating room and personnel, preparation of surgical instruments, helath programme and policy.	1.Selection will be based on written test marks. 2.In case of tie, candidate senior in age shall be preferred.

SELECTION CRITERIA FOR DIRECT RECRUITMENT OF CLASS- II & CLASS-III POSTS OF MEDICAL DEPARTMENT													
Sl. No.	Name Of the Post	No. of Posts	Classification	Scale of the Pay (Rs.)	Whether Selection or Non-selection	Upper Age limit for direct recruitment (in year)	Educational and Other qualifications prescribed by the direct recruitment	Selection with written test				Syllabus	Remarks
								written	Preferential qualification	Experience	Interview		
13	Receptionist	1	Class III	Rs. 17700-44600/-	Selection	32years	1. Graduate in any Discipline. 2. Diploma in Computer Application. 3. Diploma in Hospital Management Course. 4. At least 3 years experience in reception and registration work in Govt./PSU/ Govt. recognised hospital	100	0	0	0	Part-A (20 Marks) Medical related General Awareness, Aptitude, Reasoning and English Part-B (80 Marks) Responsibility and attitude of Receptionist, office communication, telephone and e.Mail communication, knowledge of office equipments, computer skills, element of book keeping and accounting, office vocabulary, procedure of check in and check out, friend desk responsibility, hostel security	1.Selection will be based on written test marks. 2.In case of tie, candidate senior in age shall be preferred.